

# AGENDA

**Meeting:** South West Wiltshire Area Board  
**Place:** Nadder Centre, Weaveland Road, Tisbury, SP3 6H  
**Date:** Tuesday 4 June 2019  
**Time:** 6.30 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:00pm .**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jose Green, Fovant and Chalke Valley (Chairman)  
Cllr Pauline Church, Wilton and Lower Wylde Valley  
Cllr George Jeans, Mere  
Cllr Tony Deane, Tisbury (Vice-Chairman)  
Cllr Bridget Wayman, Nadder and East Knoyle

## **RECORDING AND BROADCASTING NOTIFICATION**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1     <b>Election of a Chairman for 2019/20</b></p> <p>To elect Chairman of the South West Wiltshire Area Board for 2019/20</p>	<p><b>6.30pm</b></p>
<p>2     <b>Election of a Vice-Chairman for 2019/20</b></p> <p>To elect Vice-Chairman of the South West Wiltshire Area Board for 2019/20.</p>	
<p>3     <b>Welcome and Introductions</b></p>	
<p>4     <b>Apologies for Absence</b></p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Minutes</b> (<i>Pages 1 - 16</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 20<sup>th</sup> March 2019.</p> <p>To note any matters arising from the minutes of the last meeting.</p>	
<p>7     <b>Chairman's Announcements</b> (<i>Pages 17 - 34</i>)</p> <ul style="list-style-type: none"> <li>• Bring your own cup initiative</li> <li>• Trading Standards – Buy with Confidence</li> </ul>	
<p>8     <b>Information Items</b> (<i>Pages 35 - 48</i>)</p> <p>To note the Information Items attached to the agenda and available online:</p> <ul style="list-style-type: none"> <li>• Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Current Consultations: <a href="http://www.wiltshire.gov.uk/council-democracy-consultations">http://www.wiltshire.gov.uk/council-democracy-consultations</a></li> <li>• Wiltshire Council: <ul style="list-style-type: none"> <li>○ Community Led Housing</li> <li>○ Homelessness Strategy</li> <li>○ Special Schools Provision – extended consultation</li> <li>○ Salisbury Maltings Master Plan</li> </ul> </li> </ul>	
<p>9     <b>Partner and Community Updates</b> (<i>Pages 49 - 68</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p>	

- Police – Neighbourhood Teams
- Fire & Rescue
- Youth – LYN
- Community Engagement Manager (CEM)
- Nadder Centre

To note the following written updates attached to the agenda:

- a) Police
- b) Fire & Rescue

*Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.*

10 **Drug & Alcohol misuse in Mere, Tisbury & Wilton** **6.55pm**

Up to the minute data on local drug and alcohol misuse and the strategies in place to tackle these issues.

Contribute to a debate about the community impact of substance misuse and tell us how we can work better together to take appropriate action.

11 **Housing Theme Update (Pages 69 - 72)** **7.40pm**

To receive an update on the Housing Theme following our meeting on 20<sup>th</sup> March 2019.

12 **Health & Wellbeing Funding (Pages 73 - 98)** **7.45pm**

To consider three bids to the Health & Wellbeing fund for 2019/20, as detailed in the attached report.

<i>Applicant</i>	<i>Amount requested</i>	<i>Project</i>
<b>Carers Support Wiltshire</b>	<b>£3620</b>	<b>Make A Friend, Be A Friend</b>
<b>Carer Support Wiltshire</b>	<b>£5835</b>	<b>Southern Community Carers Champion</b>
<b>Three Towers Fete</b>	<b>£a contribution</b>	<b>New Fete for the five communities of Compton Chamberlayne, Fovant, Sutton Mandeville, Sutton Row and Chicksgrove</b>

13 **Area Board Funding & Projects (Pages 99 - 132)** **7.55pm**

Community Area Grants

The Board members will consider 3 applications for funding from the Community Area Grants Scheme:

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Bishopstone Parish Council <b>Project Title:</b> Bishopstone Childrens Play Area Play Trail  <a href="#">View full application</a>	£3990.00
<b>Applicant:</b> West Knoyle Village Hall <b>Project Title:</b> West KnoyleVillage Hall Raise The Roof  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Alderbury Football Club <b>Project Title:</b> Alderbury FC Pavilion Interiors  <a href="#">View full application</a>	£5000.00

#### Fingerpost Funding – Area Board Project

To consider 3 bids to the Area Board Fingerpost Funding Scheme for 2019/20, as detailed in the report.

#### **Applicant Amount requested**

1. Mere Parish Council – finger posts x 1 (quote received as £542.72 total cost)
2. Swallowcliffe Parish Council – details to be confirmed
3. West Tisbury Parish Council – finger post x 1 (quote received as £984 total cost)

#### Pedestrian Gates – Area Board Project

To consider the proposal for the Board to support a new scheme funding pedestrian gates. The Board is asked to ringfence £5,000 of the 2019/20 budget to this project, as detailed in the report.

#### SID Funding – Area Board Project

To consider the proposal for the Board to further support this scheme, which allocates funds towards Speed Indicator Devices. The Board is asked to ringfence additional funds of the 2019/20 budget to this project, as detailed in the report.

#### Tisbury Sensory Garden project

	To consider the confirmation of a contribution of £4500 to this project to go towards the Hoggin Pathway, as detailed in the report.	
14	<p><b>Community Area Transport Group (CATG) Update</b> (<i>Pages 133 - 140</i>)</p> <p>To note the minutes of the last meeting held on 1<sup>st</sup> May, and consider any funding recommendations arising, as detailed in the attached report.</p> <ul style="list-style-type: none"> <li>• 20mph feasibility study x 3 = £7500 (subject to £1000 contribution from each PC)</li> <li>• 4714 – Dinton Steep Hollow, signing – Allocate £1400 (subject to a contribution of 25% from DPC)</li> <li>• 6042 – Semley Junction – Allocate £1600 (subject to a contribution of 25% from S&amp;SPC)</li> <li>• 6481 – Mere, Clements Lane – Allocate up to £3000 (subject to a contribution of 25% from MTC)</li> </ul>	<b>8.20pm</b>
15	<p><b>Representatives to Outside Bodies and Working Groups</b> (<i>Pages 141 - 166</i>)</p> <p>To consider the list of nominated Board Councillor representatives to Outside Bodies and Working Groups, as detailed in the attached papers.</p>	<b>8.25pm</b>
16	<p><b>Close</b></p> <p>The next meeting of the Board is on Wednesday 17<sup>th</sup> July, at 6.30pm</p>	<b>8.30pm</b>

# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Centre, Weaveland Road, Tisbury, SP3 6H  
**Date:** 20 March 2019  
**Start Time:** 6.30 pm  
**Finish Time:** 9.23 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Tony Deane (Vice-Chairman), Cllr Jose Green (Chairman), Cllr Pauline Church, Cllr George Jeans and Cllr Bridget Wayman

Cllr Richard Clewer – Cabinet Member for Housing

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Karen Linaker, Salisbury Community Engagement Manager  
Simon Hendy, Director of Housing  
Diane Ware, Highways Engineer  
Tim Bruce, Strategic Asset Management  
Eamon Maccelland, Tenants Engagement Officer

### **Town and Parish Councillors**

Bishopstone Parish Council – M Ash  
Bower Chalke Parish Council – J Body & M Wherrell  
Chilmark Parish Council – P Boyles  
Fovant Parish Council – A Mallalieu  
Hindon Parish Council - Robertson  
Mere Parish Council – J Jordan  
Swallowcliffe Parish Council – B Fitzpatrick  
Tisbury Parish Council – P Murray  
West Tisbury Parish Council – I Lacey

Wilton Town Council – I Seviour

**Partners**

Wiltshire Police - Inspector Pete Sparrow

**Total in attendance: 60**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
12	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p> <p>The new Community Engagement Manager, Karen Linaker was introduced.</p>
13	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Richard Mitchell – Tollard Royal PC</li> <li>• Steven Banas – Swallowcliffe PC</li> <li>• Clare Churchill – Quidhampton PC</li> <li>• Phil Matthews - Wilton TC</li> </ul>
14	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
15	<p><u>Minutes</u></p> <p>Since the agenda was published, there had been a correction to minute number 10 – Health &amp; Wellbeing Funding, to reflect the correct decision taken by the Board on the Sensory Garden project.</p> <p>That decision should have been recorded as an award of £4,500 with the condition that Tisbury PC also put in a further 50% (£2,250). With a note: That the applicant was still fundraising so all income would need to be in place before the Board funding released.</p> <p>This amendment had been made online and included as part of the signed minutes.</p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on Wednesday 30<sup>th</sup> January 2019 were agreed as a correct record and signed by the Chairman.</b></p>
16	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• The Nadder Centre open day had been held on 16<sup>th</sup> March.</li> <li>• Compliments to the local farmers on the hedge cutting, as they were now noticeably neat.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Great Spring Clean Event – This initiative was proceeding within some willages and would be supported by Wiltshire Council.</li> <li>• Alfred FM – A new radio station had been introduced in Shaftesbury – covering some of our rural villages on the periphery of Dorset.</li> <li>• Real Madrid Football Team would be hosting coaching at the Nadder Centre during the summer holidays, from 26<sup>th</sup> to 30<sup>th</sup> August.</li> <li>• Salisbury to get ultrafast Broadband. It would be the first city centre to be wholly fibred by April 2020, that would include homes and businesses. Cllr Church added that it was amazing that Salisbury would be the first full fibre city in the UK, Openreach aimed to complete the programme in a year, it would be a very fast roll out. More info was available on the Council website. When complete it will include a map of the areas covered.</li> </ul>
17	<p><u>Partner and Community Updates</u></p> <p><b><u>Decision</u></b>  <b>The Board noted the written papers attached to the agenda and the verbal updates from partners present.</b></p> <p><u>Police – Neighbourhood Teams - Inspector Pete Sparrow</u>  In addition to the written report included in the agenda pack, he gave an update which included the following points:</p> <ul style="list-style-type: none"> <li>• The Inspector for the West has not been able to attend. His update would be in the minutes.</li> <li>• There had been a national increase in knife crime, however a very small number of incidents could influence those figures.</li> <li>• County Lines – The key message was to look out for your children, if they were showing signs of having some wealth, like new trainers or phones and you had not bought them, then it was likely that they were getting those items from other means. The drugs sellers recruit our local youths to do the running. They can make a lot of money running for the dealers. This could then lead on to drugs and knife crime. Please look out for this in the early stages. If you see signs that don't make sense then challenge.</li> <li>• Our Special constabulary had already provided over 8100 hours of free service in the first 3 months of the year, just in the Salisbury area.</li> <li>• Wilton area – crime was still very low, with no particular spikes or trends in any areas.</li> <li>• We are starting to see a rise in outbuilding thefts and lead thefts. The advice it to record your serial numbers so you have a chance of identifying items after they are stolen, and to make your items easily to</li> </ul>

	<p>identify by painting them with bright or distinctive marks.</p> <ul style="list-style-type: none"> <li>• A decision had been taken to split the area into two sections. Pete would take command of the Salisbury end and a new inspector would be coming in for the Amesbury section.</li> </ul> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> <li>• Cllr Deane - You mention boundary changes, why are the police not amalgamating the police for the south west area, to cover our area? <u>Answer:</u> The Inspector going to Amesbury was coming from another area. We want to keep the Officers on the ground. The decision was that Mere and Tisbury should stay under Warminster for now.</li> <li>• We saw a picture of you with an award, of a skateboard. What was the award for? <u>Answer:</u> In November we ran a month of hairy officers, where we grew our facial hair for the Movember Charity campaign, to raise awareness and money for Men's health charities. Our force came first in raising the most money.</li> <li>• We never see a policeman walking in Tisbury, there are less than ever. <u>Answer:</u> I can give some context, my area is Salisbury, Wilton and Alderbury. At times you only have 3 Police Officers on duty, and they have to be deployed where the crime is, fortunately Tisbury is a low crime area. Patrols are put in place when crimes are happening. They have a large area to cover.</li> <li>• Would this change once the PCC had applied the money to recruit the additional 40 Officers? <u>Answer:</u> Absolutely, once they are trained up they would be deployed out on patrols.</li> <li>• If we see a problem, we call 101, but that does not always result in action. It would be nice to see a policeman from the Tisbury Area at one of these meetings. <u>Answer:</u> They come every other as they alternate with cover from the Salisbury area. There was an Officer which covered Tisbury at the last Area Board meeting.</li> </ul>
18	<p><u>Housing Needs in South West Wiltshire</u></p> <p>The Board received a presentation from the Cabinet Member Cllr Richard Clewer and Director for Housing Simon Hendey, which outlined the housing need in this community area, and the potential affordable housing options available to meet that need.</p> <p>Nationally we have a housing crisis. In Wiltshire we have a housing problem with different housing problems across the county. We currently had 96 families in temporary accommodation in Wiltshire.</p>

We have council housing stock that was part of the District Council stock prior to unitary. We are adding to that stock, and looking at other innovative ways to provide new housing.

There is a shortage of housing for key care workers, if we could house them in areas of need we could make sure we are targeting the best social need.

There had been a refresh of the Core Strategy, we were not expecting new housing numbers before 2026.

#### Housing need in South West Area

- In the South West Wiltshire area housing need was calculated at 1871 households from 2016 – 2036, with the highest proportion of 47% of that figure requiring two bed properties.

Affordable housing need was calculated from using data from the WC housing register. Figures this week indicated that 92 families were registered in the South West area with a housing need.

#### Affordable Rented Housing

Rents set at 80% of market rent or local housing allowance. Access into that affordable housing is quite strict.

#### Shared Ownership Housing

Provided by registered housing providers as well as the Council. Minimum of a household income of £18k a year. They get a mortgage for a percentage of the cost of the property, with the remaining cost being paid as a rent, alongside the mortgage repayment. [Help to Buy South](#)

#### Community Land Trust (CLT)

Land or property in these schemes cannot be sold off for private gain. Often schemes which are provided by local providers, community groups.

The Chairman then welcomed three speakers from the local area.

#### Ione Lacey – Nadder district wide CLT

I had been to a talk in Salisbury and the national speaker for the National Land Trust was there. We held a community meeting here and were lucky to get some excellent people from the area on board. They have been able to set up a legal framework and we are now a registered charity.

The advantages are that the land belongs to the community. That is really important, as in the past some of the properties have been sold off. We can also raise funds as we are a charity. The concept is created by local people for local people.

Ashley Truluck – Broadchalke

Broadchalke is a thriving rural village with 5 working farms. Several years ago we found that we were in trouble, as in danger of becoming a sleepy hollow, with too few local amenities. We took the chapel and rebuilt the inside, converting it into a post office and shop, and still used for services on a Sunday.

Having created the momentum that a crisis produced, we then went on to look at our housing needs, so we went on to build a Neighbourhood Plan (NP). There were a lot of people in our village still needing homes, with game keepers at 45 years old still living with their mums. Elderly people in large houses, not able to afford the fuel bills with no smaller homes for them to downsize to.

We are focused on community housing not affordable housing, the two are different. We are 5 years in to the NP, it has been a huge deal of work, but there is a lot of help available. We are working with WC to move this forward and have raised £800k capital and have spent £8k of Government money on consultancy.

Place Studios in Bristol were finalising the plan for us. All of the time and effort is worth it for the homes. We have created a housing need survey from responses from 600 people in our village, we have found we require 9 new houses. In the next generation we would need a further 18, we have procured the land, so that will sit dormant for the future.

This was all put in to a legal framework, using architects to produce drawings which we were taking to meetings to show what would be available. We have teamed up with Wessex Community Land Trust so that we can control the housing there and partnered with White Horse Housing.

We would have gone to Wiltshire Community Land Trust if they had been in place 5 years ago. We are building a village green. We have 12 policies and 11 of those are already implemented. The creation of the NP has really brought the community together. Happy to speak to anyone interested in taking this forward.

Mike Ash – White Horse Housing (Chair of this association)

Rural homes cost 11 times the average salary for the area. This was about retaining younger people and older people in our villages. We rely on younger people to be a part of our communities and if we are not able to provide housing for them then we are in trouble.

There are more than 30 Housing association in our area. Some associations are happy to do small scale developments others are not so supportive.

We were established in 1984 and now have 364 properties in 45 villages in Wiltshire and Somerset. These include a selection of homes for affordable rent and ownership.

We work closely with Parish Councils to build our own homes on rural exception sites. There were new delivery options.

People need to make sure that they were registered on Homes4Wiltshire, otherwise they would not get the homes when they come along.

WC need to ensure through its planning policies that small scale developments continue to take place to meet local need.

Cllr Clewer added that Housing associations did vary, people should pick one that could deliver what was required.

Round Table discussion –three questions were considered:

1. What type of additional housing (including affordable) do you think will meet the needs of your local community?
2. Where do you think this additional housing could be developed?
3. Who do you think should develop the affordable housing?

Feedback:

- People in big houses living by themselves, should have more attractive downsize options.
- More carers accommodation available.
- Lack of three and four bed houses in mid-range.
- More housing developed, but not in Tisbury due to access, but maybe Dinton.
- Mixture of development options, maybe a collaboration, but not WC.
- Need for greater flexibility around housing particularly on the exception sites.
- If we are to develop they should be small scale in the villages.
- Community shaped housing not just community led. Allowing Parishes to have a greater voice, to be seen more as a partnership.
- Place making – not having standard replicated schemes, but instead blending in to each community.
- New housing across the whole of Wiltshire, with the provision coming from everybody, a mixture of all. The community needs to be involved with all.
- Types – at the moment large expensive houses were being build, whereas the need was for more 2 bed, terrace, and bungalows, with a 50/50 mix for young and old.
- The AONB was a barrier in some areas, so new build would have to match what was already there.
- To include the infrastructure needs, getting to doctors and dentists.
- Commercial market values for plots of land.
  
- Finding sites can be difficult.
- Getting on to the register can be quite hard.
- In villages or surrounding local areas we need some new housing.

	<ul style="list-style-type: none"> <li>• All to develop.</li> <li>• Types – should be flexible to meet the needs during various stages of life. CLT may be best way to address that need.</li> <li>• Homes for younger families, with shared ownership as an option.</li> <li>• Brown fields and exception sites to be considered.</li> <li>• The more local the better for development.</li> </ul>
19	<p><u>Highways Maintenance Schedule 2019/20</u></p> <p>Diane Ware, Principal Technical Officer for Highways gave a presentation on the proposed Highways Maintenance schedule for 2019/20.</p> <p>The South West Wiltshire (SWW) area had been ranked at having the worst road network across Wiltshire. This would mean that SWW area would be allocated the highest amount of funding.</p> <p>The parishes were also returning their wish lists on the additional funding.</p> <p>The Board was asked to approve the recommendations as set out in the report attached to the agenda.</p> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board agreed:</b></p> <p style="padding-left: 40px;">(i) <b>To welcome the road surfacing work and repairs carried out in 2018/19 and notes the improvement in the overall condition of Wiltshire’s roads in recent years, but acknowledges that further investment is still required.</b></p> <p style="padding-left: 40px;">(ii) <b>To approve the highway maintenance scheme list for 2019/20 prepared for the Area Board.</b></p> <p><b>To note the new provisional five-year programme, which will reviewed annually to ensure best value for money and whole life costing for the highways asset.</b></p>
20	<p><u>Local Youth Network</u></p> <p>The Board noted the report of the Community Engagement Manager and considered the recommendations for funding from the Youth Budget for 2018/19.</p> <p>Jaki Farell from Seeds4Success was in attendance with a group of young people who gave a short outline on the work and projects they had taken part in. These included:</p> <ul style="list-style-type: none"> <li>• Clearing footpaths and widening them to improve access.</li> <li>• Learning practical skills, working as a team and social skills.</li> </ul>

	<ul style="list-style-type: none"> <li>• Working to earn reward trips – quad biking and an archery trip.</li> <li>• The work carried out by the young people benefited both them and the community.</li> <li>• Requests to work at community events - its not just conservation work.</li> </ul> <p><u>Seeds4Success</u> Weekend leisure credits programme – requested £5,000.</p> <p><b><u>Decision</u></b> <b>The Area Board awarded £5,000 of Youth Funding to Seeds4success, towards the weekend leisure credit programme.</b></p> <p><u>Woodford Valley Primary Academy</u> Salisbury Schools Mini Marathon event – requested £500</p> <p>This event engages 30 schools across four community areas. The Southern Wiltshire AB granted £500 towards this event, and the Amesbury AB also are considering £200 towards the event. The event had run for 30 years.</p> <p><b><u>Decision</u></b> <b>The Area Board refused Funding to Woodford Valley Primary Academy towards the Salisbury Schools Mini Marathon.</b></p> <p><b><i>Reason</i></b> <b><i>The project has already received full funding from alternative Area Boards.</i></b></p>
21	<p><u>Community Safety Group</u></p> <p>The Board noted the Community Safety Group report attached to the agenda and considered the recommendations contained within.</p> <p>Cllr Wayman was pursuing the matter of criteria for SID installation and would feedback in due course.</p> <p><b>Action: Feedback on the SID installation criteria for insurance to be circulated when available.</b></p> <p>Cllr Jeans – read out statement from Highways Engineer, David Button regarding the SID installation. He went on to say that if you have a SID in your parish, if you stand behind it and it doesn't cause a danger, as long as your parish insurance covers the work and they are aware that there are WC protocols, and do not require you to follow those to be covered, then you are insured.</p> <p>Mike Ash – The WC protocol says anyone deploying the SID has to have a Streetworks accreditation. Our volunteers will stop doing it if this cannot be resolved.</p> <p><b><u>Decision</u></b></p>

	<p><b>The South West Wiltshire Area Board approved the recommendations:</b></p> <ol style="list-style-type: none"> <li><b>1. That the CEM issue a communication to the general public with the best numbers and systems to use when wishing to report speeding.</b></li> <li><b>2. The Community Safety Group further develop work already started by Mike Davidson to encourage greater use of the online system to map local neighbourhood watch schemes and increase use of the neighbourhood alert system, by organising more community safety events in Tisbury, Mere and Wilton</b></li> </ol>
22	<p><u>Nadder Centre</u></p> <p>The Board received an update from the Community Engagement Manager. The main points included:</p> <ul style="list-style-type: none"> <li>• A public announcement was made yesterday confirming that Real Madrid, one of the world’s most iconic football clubs, would be giving young British football players the opportunity to experience top-class coaching this summer here at the Nadder Centre from the 26<sup>th</sup> - 30<sup>th</sup> August. Coaching sessions would be available to boys and girls aged 6-16 of any footballing ability.</li> <li>• Open Day - A huge thanks for all who attended, ran a stall, or were involved in whatever way on the day. It was a great day, there will be many more to come.</li> <li>• Now that the centre was more than up and running well, Karen would be setting up a Steering Group of principle users in April, so that – moving forward we could all work as one team at the centre. Further improve operations, enhance services, maximise the footfall and income generation and strengthen the reputation of this centre here in south west Wiltshire.</li> <li>• Karen was working with Messums to deliver the art installation event in July this year</li> </ul> <p><u>Last a handful of mentions:</u></p> <ul style="list-style-type: none"> <li>• A March Leisure offer helped to generated 14 new members</li> <li>• A unique Karate Course would start this Saturday bringing Anti Bullying, Autism and Karate together</li> <li>• The Bounce Castle return to the centre on the 8<sup>th</sup> April bringing castles of all shapes and sizes – last Sunday’s session saw over 100 children and families attend</li> <li>• A Roller Disco was booked with Disco Dion for Wednesday 10<sup>th</sup> April</li> <li>• New regular Soft Play sessions had begun by popular demand on a Tuesday, Wednesday and Friday 2.00-4.30pm</li> </ul>

	<p><u>Question:</u> Mere TC - Town Cllrs used to visit Area Boards at other community areas, but now the Board only uses the Nadder Centre. <u>Answer:</u> Karen - I am hopeful in encouraging the AB back out to the Mere and Wilton Community Areas. We are however limited to using free venues only.</p>
23	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the update and considered the recommendations within the report attached to the agenda.</p> <p>Cllr Deane noted that it had been quite an interested meeting, and thanks to the highways budget and the work to be done in the area, we are not quite committed with our funds.</p> <p>Cllr Deane also stated that Highways Engineer, Dave Button has said that they would address the white lining. In CATG there was £10k allocated to white lining, that may now not be needed for that works, so we may have that money back in the pot.</p> <p>We are again looking for two applications for villages to investigate 20mph scheme. The Tisbury scheme apparently cost around £6k.</p> <p>Cllr Wayman noted that the Brook Hill scheme for a flashing sign was premature, and felt that it should go back to CATG. We may be the decision makers but it's the CATG group that make the recommendations. We do not have proper costings at this stage.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the following funding recommendations of the CATG:</p> <ul style="list-style-type: none"> <li>• Issue 4714 – Dinton Steep Hollow signage – agreed to fund the scheme at a cost of £750 subject to a contribution of 25% from DPC and agreed to make it a top 5 priority.</li> <li>• Issue 6041 - Semley, Junction by Church Farm – improvements to the layout of the junction – agreed to make top 5 priority.</li> <li>• Issue 6658 - C25 Stops Hill – Grade 2 listed Bridge Tunnel Improved signage prior to crossroads at Beckford Arms – agreed to make top 5 priority.</li> <li>• Issue 6894 – B3092 – Coombe Barn Lane, Farm Vehicle Warning Sign - Agreed to fund the scheme at an estimated cost of £750 subject to KPC contributing 25%.</li> <li>• Issue 6998 – Market Square Wilton – Dropped kerb for pedestrian access to Wilton Baptist Church - agreed to fund the scheme at an estimated cost of £1500 subject to WTC to contributing 25%.</li> </ul>

### Area Board Funding

The Board considered two applications for funding from the Community Area Grant Scheme for 2018/19, as detailed in the report attached to the agenda.

#### Chilmark Horticultural Society

Chilmark 400<sup>th</sup> Anniversary Fayre – requested £1000

Applicant Mike Scott outlined the event. This year marked the 400<sup>th</sup> anniversary of the first recoding of the fayre. This year many of the participants would be in period traditional dress. The Parish Council had also put £300 of funding towards the event.

Cllr Jeans – what would the £1000 be spent on specifically? Answer: We need to hire a big tent for the activities to be under cover should the weather not be good. Making more provision for the expected numbers of visitors, by putting toilets in and costumes.

The event would be held on 20<sup>th</sup> July.

Cllr Deane - Any one of the villages could come to us for the same thing. In the past they have all been run without subsidies. The Tisbury PC has a large tent they might hire out to you. Answer: This is a community activity, and special this year as 400<sup>th</sup> anniversary, we are putting on more than we have in the past as it is a special celebration. Somehow, we need to fund an event that will benefit the community as a whole. It brings people together when they rarely do get that opportunity.

Cllr Church - This is a community village event. We should be supporting. I support this as it's the 400<sup>th</sup> anniversary. I propose £500.

Chairman of the PC – When we looked at the detailed budget, showing what was required in terms of the costume hire and the tent hire etc. We were happy to support the event.

#### **Decision**

**The South West Wiltshire Area Board awarded £500 of funding to the Chilmark 400<sup>th</sup> Anniversary Fayre.**

#### ***Reason***

***The application met the community area grant criteria for 2018/19.***

#### Wilton Town Council (WTC)

Wilton ecoTown Project - solar scheme Castle Meadow – requested £1500

WTC had been trying to become greener in what they do and were trying to put a solar installation on to the pavilion. It has cost approximately £6k to put the system up.

Plans also included installing an electric charging point for cars in the town and a milk refill point from a vending machine in the town.

Cllr Church – I thought the work had been done today? Answer: I am not sure whether it has been. I know we want to get the panels in before the end of the month.

Cllr Wayman – Would the electricity consumption benefit users? Answer: We built it a few years ago after taking a public works loan. It is not available for public use, with that use increasing. The rental tariff could be reduced for users.

The CEM confirmed that the announcement that day on Facebook was a trailer to the completed works which were hoped to be complete by L – when the 29<sup>th</sup> March.

Cllr Deane proposed £1000 towards the green project moving forward.

**Decision**

**The South West Wiltshire Area Board awarded £1000 to Wilton Town Council**

**Reason**

***The application met the community area grant criteria for 2018/19.***

**Health & Wellbeing Funding**

The Board considered the report of the Community Engagement Manager, detailing the funding bids to the Health & Wellbeing Fund.

The first bid had been awarded under delegated powers to the CEM in line with Area Board decision taken at the meeting on 21<sup>st</sup> November 2018.

**Decision**

**The South West Wiltshire Area Board ratified the delegated decision to award Mere Parish Council £362 towards the Bigger Bottom Walk Event.**

**Moving Music, Tisbury** – requested £2,570

Applicant Olivia McLennan, Co-director for this community interest company outlined the project. The Group would meet every 2 weeks, with a total of 11 sessions.

Cllr Deane - You are linked to the Memory Group. I feel these sessions should be held here if available, so if we award the we need to add a condition.

**Decision**

**The Area Board awarded £2570 to the Moving Music Tisbury project, with the condition that the project was held at Nadder Centre if there was availability to do so.**

**Sheltered Housing Schemes Gardening Club Project in Donhead St Mary,**

Tisbury, Zeals, Fovant, Wilton and Mere – requested £3,180

Eamon McClelland - Resident Engagement Officer (REO) working for WC, worked with community groups. Foragers Farm was a social enterprise, not for profit, working at reclaiming sites, making gardens accessible and getting rid of obstacles for Social Housing residents.

Questions:

- What evidence of support have you got from the residents? Answer: The scheme meetings are held every 2 months.
- Cllr Jeans – Which scheme in Mere? Answer: Both, and we work with Jaki Farrell on both schemes.
- Cllr Deane - Lets ask Simon Hendy, the Council houses must give a good return to the council, could the Housing Team provide any money towards this? Answer: There is a small-scale improvement budget. This would be the sort of scheme that could apply for that.
- Do the residents pay service charges? Answer: General upkeep, not specific gardening schemes.
- What evidence was there the residents would support the scheme? Answer: We hold scheme meetings every 2 months.
- Could we have an update at the end of the Summer? Answer: Yes, we can feedback on the scheme at a later Area Board.

**Decision**

**The South West Wiltshire Area Board awarded £3180 towards the Sheltered Housing Garden Scheme.**

Fingerpost Funding

The Board considered the bids for Fingerpost Funding as detailed in the report circulated at the meeting.

**Decision**

**The South West Wiltshire Area Board allocated up to a maximum of £800 to West Tisbury to refurbish/replace 2 x fingerposts (£400 max each), with the condition:**

- **That no funds are released until the required quotes were provided to the CEM confirming the cost for each post, along with photos of the posts, before and after.**

*Note: The Area Board will fund up to 50% of the cost to a maximum of £400 per post.*

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Close

The next meeting of the South west Wiltshire Area Board will be held on Thursday 23<sup>rd</sup> May 2019, 6.30pm at Nadder Centre Tisbury.



## Trading Standards Approved Business Directory 2019

Gloucestershire, South Gloucestershire,  
Swindon, Bath and North East Somerset and  
Wiltshire Trading Standards





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[buywithconfidence.gov.uk](http://buywithconfidence.gov.uk)

## What is Buy With Confidence?

We all need to take our car to the garage, clean our garden, find legal advice or someone that can fix our computer. But sometimes the problem is finding the right business. Price is not the only thing that consumers need to consider. When deciding which businesses to use, customer service and trustworthiness are just as important. How can you tell which businesses are good and which aren't?

Buy With Confidence is the UK's largest Trading Standards run approval scheme and one of its key aims is to give legitimate businesses a way to show their commitment to good customer service and trading fairly. All the businesses that are part of the scheme have been independently checked by Trading Standards officers for compliance with the letter and spirit of the law. References are also checked during the audits, and criminal record checks may be required from those businesses working in consumers' homes.

Buy With Confidence provides much-needed assistance to all consumers looking for businesses they can trust. The main focus of the scheme is customer care and it is particularly useful for the elderly and vulnerable members of our communities, who are sometimes preyed upon by unscrupulous rogue traders.

So, whenever you are in need of great service, Buy With Confidence is there for you. You will find in this directory more than 200 members: local businesses in your area. Please feel free to give us your views on how member businesses are performing. Also, if you have had good service from a business that is not in our scheme, you can also recommend them for membership by emailing: [admin@buywithconfidence.gov.uk](mailto:admin@buywithconfidence.gov.uk)

# Directory

## How to use this directory

The directory you have in your hands is a list of all the Trading Standards Approved businesses in Gloucestershire, South Gloucestershire, Bath and North East Somerset, Swindon and Wiltshire. Each business has been vetted, advised and approved by Trading Standards, who continues to monitor them.

The list shows the name, contact details and location of each company categorised by business type, so it is easy for you to find what you are looking for, from plumbers to aerial installers.

The aim of this publication is to provide you with an easy to use list of trusted companies and traders in the region. This information is valid only at the time of print (for an up to date directory you can also check our website, [www.buywithconfidence.gov.uk](http://www.buywithconfidence.gov.uk)).

### Aerial Installers

Digital TV Systems  
01684 274334  
[www.digitaltvsystems.co.uk](http://www.digitaltvsystems.co.uk)

Tewkesbury

Moss of Bath  
01225 331441  
[www.mossofbath.co.uk](http://www.mossofbath.co.uk)

Bath

### Alarms - Installation & Repair

Caremaster  
07947 454767

Cranmore

FSR Security  
01793 936904 / 07446 875664  
[www.fsrsecurity.co.uk](http://www.fsrsecurity.co.uk)

Swindon

### Architectural Services

MJF CAD Solutions  
01793 407941 / 07783 226700  
[www.mjfcadsolutions.co.uk](http://www.mjfcadsolutions.co.uk)

Swindon

### Bathroom Design & Installation

Peter Headland Interiors  
01452 489369 / 0775 3686146  
<http://www.peterheadlandinteriors.co.uk>

Hardwicke

Veal and Son  
01242 513932 / 07717 732144  
[www.vealandsoncheltenham.co.uk](http://www.vealandsoncheltenham.co.uk)

Cheltenham

### Bedrooms

Bedlam Beds  
01454 617277 / 07887 853479  
[www.bedlambeds.com](http://www.bedlambeds.com)

Rudgeway, Bristol

### Building Contractors

A D Smith  
Building Services  
01793 849106

Wootton Bassett

A.J.Bullingham  
Building Services Ltd  
01452 813155 / 07774 460139  
<http://www.ajbullingham.co.uk>

Stroud

Avon Builders  
01225 834522

Bath

Buildall Limited  
01793 323288 / 07967 65 89 70  
[www.buildallltd.co.uk](http://www.buildallltd.co.uk)

Swindon

Craftbuild Building Services  
01373 301075 / 07793 206025  
<http://www.craftbuildltd.co.uk>

Frome

Dynamic By Design Limited  
01793 727297 / 07768 774274  
[www.dy-namic.co.uk](http://www.dy-namic.co.uk)

Swindon

Facelift Home and Garden  
01373 830972 / 07910 337788  
www.facelifthomeandgarden.co.uk

Frome

**Car Repairs / Servicing**

Bath MOT Centre  
01225 444021  
www.bathmotcentre.co.uk

Bath

H Seaman & Son  
01225 743425 / 07885 228747

Bath

C&C Vehicle Servicing  
and Repair  
01985 217407

Warminster

J Crozier  
01761 470394 / 07802 357680  
http://www.crozierbuilders.com

High Littleton, Bristol

Haydon Gate  
MOT Centre Ltd  
01761 439004  
www.haydongatemotcentre.yolasite.com

Radstock, Bath

KL & Son Building Services  
01380 360308  
www.klandsonbuilding.co.uk

Devizes

Molehill Construction Ltd  
01225 353654 / 07799 846404  
http://www.molehillconstruction.com

Bath

Larkhall Garage  
01225 422804  
www.larkhallgarage.com

Larkhall, Bath

Paul's Building and  
Decorating Maintenance  
0117 985 6084 / 07956 189261  
www.pbdmaintenance.co.uk

Patchway

Midland Car Company  
01225 423166  
www.midlandcarcompany.co.uk

Bath

Phoenix Extensions Ltd  
01793 700454 / 07880 341 988  
www.phoenixextensions.co.uk

Swindon

Newbridge Auto Centre Ltd  
01225 423969  
www.newbridgeautocentre.co.uk

Bath

Porte Developments  
01793 834210 / 07906 420712  
www.portedevelopments.co.uk

Swindon

Norton Service  
Station Ltd  
01761 411911  
www.nortonmotcentre.co.uk

Radstock, Bath

R Powers Ltd  
01793 511366

Swindon

Rex Garage Ltd  
01722 334886

Salisbury

RJ Gore & Son  
01761 434658  
www.rjgoreandson.co.uk

Bath

Richard Straffen Motors  
01225 444974

Bath

Robinson's  
Building Services Ltd  
01225 872637 / 07766 500877  
www.robinsonsbuiding.co.uk

Corston, Bath

Surefit-It Ltd  
01761 434668  
www.radstock-tyres.co.uk

Radstock, Bath

Western Building Consultants Ltd  
01225 789307 / 07899 840359  
www.westernbuildingconsultants.co.uk

Bath

Technoquip Ltd  
01793 528298  
www.technoquip.co.uk

Swindon

**Business Supplies/Stationery**

The Green Stationery  
Company Ltd  
01225 480556  
www.greenstat.co.uk

Bath

The Turnpike Garage  
01225 706646  
www.theturnpikegarage.co.uk

Melksham

Valley View Garage  
01761 420212  
www.valleyviewgarage.co.uk

Peasedown St John

## Dealing With Problems

### What should you do if there is a problem?

- If the trader has not carried out the work with reasonable care and skill, you may be entitled to a repair, replacement, partial or full refund of the contract price.
- If you have purchased goods and they are faulty within the first 6 months of the contract, it will be for the trader to show they are not at fault. After that time, or if the service is faulty, it is for you to prove the problem.
- If the work is not completed within an agreed or reasonable period, you can write to the trader and request that the work is completed by a specific date. Let the trader know that after this date you will be getting other estimates for the work and reclaiming any additional cost from them.
- Before you agree to any work being done, you should obtain quotations from different traders (we would suggest at least three) and compare prices so that you pay what is reasonable. If you have agreed a price and afterwards find that you could have got the job done more cheaply elsewhere, the supplier is not obliged to change their price.
- Remember an estimate is a guide price and may vary, but a quotation should be a fixed price. Ask in advance if there will be a call out charge.

### How can you sort it out?

- You can contact the Citizens Advice Consumer Helpline (03454 04 05 06) and seek guidance as to whether you are entitled to a repair, replacement or monetary compensation.
- Let the business know about the problem immediately and what you would like them to do about it.
- Confirm the details of the conversation in writing, keeping a copy of your letter.
- If you are not claiming a refund, you should give the business an opportunity to put matters right.
- If your complaint against a Buy With Confidence member is still not resolved, contact us via the Citizens Advice Consumer Helpline. Every effort will be taken to resolve complaints. However, in the event of an unresolved dispute, it may in some circumstances be necessary for a consumer or business to use the civil court system.

## Car Sales

Auto Bristol  
01454 281381  
www.thornburycarcentre.co.uk

Grovesend, Thornbury

Chippenham  
Motor Company  
01249 444000  
www.cmccars.co.uk

Chippenham

Country Cars  
of Bristol Ltd  
01454 313333  
www.countrycarsofbristol.co.uk

Chipping Sodbury

Cult Status Cars  
01373 822777  
www.cultstatuscars.com

Westbury

DG Car Sales Wiltshire Ltd  
01380 870777

Semington

George Stanley Cars Ltd  
01594 800913  
www.georgestanleycars.co.uk

Coleford

Harlequin Motor Company  
0117 960 7050  
www.harlequinmotorcompany.co.uk

Kingswood

Jefferies Car Centre  
01373 859200 / 07980811508  
www.jefferiescarcentre.co.uk

Westbury

Landford Car Sales  
01722 328661  
www.landfordcarcentre.co.uk

Salisbury

MB Cars  
07780 340000  
www.mbcarsswindon.co.uk

Swindon

Mountbatten Car Sales  
01454 228228  
www.mountbattencarsales.co.uk

Gloucestershire

Rex Car Sales  
01722 334900 / 07918 615642  
www.rexcarsales.co.uk

Salisbury

Semington Cars of  
Melksham Ltd  
01225 707060  
www.semingtoncars.co.uk

Melksham

Value Cars  
01985 219429  
www.value-cars.co.uk  
Village Green Garage  
01225 783388  
www.villagegreengarage.co.uk

Warminster

Bradford on Avon

Yate Car Sales Ltd  
01454 318605 / 07771 716464  
www.yatecarsales.co.uk

Yate

## Caravans / Motorhomes

Danbury Motor Caravans  
01454 310000  
www.danburymotorcaravans.com

Yate

## Carpenter/Joiner

Just Carpentry & Locks  
01242 699822 / 07796 222628  
www.jclocks.co.uk

Cheltenham

Michael Fletcher  
01225 466484

Moorlands, Bath

Oliver Hazael  
01225 331079 / 07813 068790  
www.oliverhazael.co.uk

Bath

## Carpets & Flooring

J Carpets Ltd  
01793 484542 / 07805 045235  
www.jcarpets.co.uk

Swindon

Paul Ealey Flooring  
01225 425778 / 07775 770 730  
www.paulealeyflooring.co.uk

Southdown, Bath

## Cleaning - Carpets/Upholstery

Advantex Cleaning  
01173 250087 / 0800 923 0332  
www.advantex-cleaning.co.uk

Stockwood, Bristol

Ben's Carpet and  
Upholstery Cleaning  
01460 239837 / 07729 365846  
www.professionalcarpetcleaningsomerset.co.uk

Chard

Green Man  
01225 292209  
www.greenmancleaning.co.uk

Combe Down, Bath

Proclene Limited  
**Gloucester**  
01452 414000 / 07800 529539  
www.proclene.com

### Cleaning - Ovens

OvenGleamers  
01275 370571  
www.ovengleamers.com

Pill, Bristol

### Cleaning Services

Felina Contract  
Cleaning Ltd  
01454 201562 / 07790 050187  
www.felina.biz

Bradley Stoke

HBS Cleaning Services  
08000 966464  
www.cleaningswindon.com

Swindon

Outlook  
Window Cleaning  
01242 584410 / 07900 262884  
www.outlookwindowcleaningcheltenham.co.uk

Cheltenham

Star Clean of Bath  
01761 439362 / 07793 060987  
www.starcleanltd.co.uk

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### Computer Sales/Support/Repairs

Odin IT  
01225 808475 <http://www.odinit.co.uk>

Bath

### Damp Proofing & Control

Complete Preservation  
01225 769215  
www.completepreservation.co.uk

Trowbridge

### Drains / Drainage Services

D E Spencer &  
Sons UK Ltd  
01453 822764  
www.despencer.co.uk

Gloucestershire

Roman Rod Ltd  
01225 332181  
www.romanrod.com

Lower Swainswick

**Driveways / Tarmac / Paving**  
Acer Paving & Landscaping  
01793 729200 / 07802 752576  
www.acerpaving.co.uk

Swindon

AW Fencing  
& Driveways Ltd  
01242 579 133  
<https://www.awfencing.co.uk>

Cheltenham

Ess and Ess Hard  
Landscaping Limited  
01793 323151 / 07919 097885  
www.essandess.co.uk

Swindon

Greenwood Surfacing Ltd  
01225 891518  
www.greenwoodsurfacing.co.uk

Bath

Mick Hollick & Sons Ltd  
01793 644783 / 07944726549  
www.mickhollickandsons.co.uk

Swindon

Springfield Road  
Surfacing Co Limited  
01761 433772  
www.springfieldsurfacing.co.uk

Radstock, Bath

### Electrical Appliances Repairs / Spares

Hellfire Trading Ltd  
01225 330495  
www.hellfiretrading.co.uk

Bath

### Electricians / Electrical services

AF Denning Ltd  
01761 437035 / 07802 365946  
www.electriciansradstock.co.uk

Radstock, Bath

Aircrew Electricians  
01793 847654 / 07780112479  
www.aircrew.biz

Wroughton

Darren Wilkins  
Electrical Contractors  
01761 415310 / 07778 492534  
www.dwilkinselectrical.co.uk

Radstock, Bath

DBD Electrical Ltd  
01225 430510 / 07971 613783  
www.dbdelectrical.co.uk

Peasedown St John, Bath

Henden Electrical Ltd Bath Gardens of Bath Ltd Bath  
01225 425363 / 07836 283192 01225 429421 / 07990 570151  
www.henden-electrical.com www.gardensofbath.co.uk

J's Electrical (Swindon) Ltd Swindon Golden Stones Gardening Stroud  
01793 320447 / 07434 588731 01453 835032  
www.jelectricalswindon.co.uk www.goldenstonesgardening.co.uk

Kitson Electrical Bathford, Bath Jay Furze Garden Services Bath  
01225 851662 / 07818 404185 01225 466064 / 07969 681490  
www.kitsonelectrical.com www.gardenersbath.com

Lawrence Fairfield Limited Frome Rose's Gardening Services Westbury  
01373 464577 / 07957 768913 01373 827601 07530369808  
www.lawrencefairfield.co.uk www.rosesgardeningervices.co.uk

Oliver's Electrical Westbury **Gates & Railings**  
01373 301344 / 07946588817 M C Engineering  
www.oliverselectrical.co.uk Keynsham Forge Keynsham  
0117 986 4196 / 07932 166653  
www.keynshamforge.co.uk

**Electronic Cigarettes**  
Go Vape Swindon  
01793 612044  
www.govape.co.uk  
PH Gates & Fabrications Radstock, Bath  
01761 411322  
www.phgates.co.uk

Wick'd up Vapers Salisbury Warminster Fencing Warminster  
01722 349064 01985 217775  
www.wickupvapers.co.uk www.warminsterfencing.co.uk

**Estate Agent/Letting Agent**  
Bath Lettings Ltd Bath **Heating Services**  
01225 465321 AJ McLean  
www.bathlettings.com Gas Services Newbridge, Bath  
01225 318024 / 07862 732220  
www.ajmcleangas.co.uk

Homelets of Bath Limited Bath  
01225 484811  
www.homeletsbath.co.uk  
RJ Mitchell  
& Son Ltd Southdown, Bath  
01225 424089  
www.plumbersofbath.co.uk

LD Property Management Salisbury  
01722 330133  
www.ldproperty.co.uk

**Garage Doors**  
SDS Garage Doors (Secure Door Services) Ashton, Bristol  
Midsomer Norton, Bath 0117 947 1050  
01761 419999 / 07977 927590  
www.sdsgaragedoors.co.uk  
www.ballooning-network.co.uk

**Gardens/Landscaping & Maintenance**  
Dave's Garden Maintenance Swindon  
07967831294  
**Home Furnishings**  
Artistic Plastercraft Ltd Twerton, Bath  
01225 315404  
www.artisticplastercraft.co.uk

### Legal Services

Divorce Online  
01793 384029  
www.divorce-online.co.uk  
Swindon

### Locksmiths

Avon Door & Lock Co Ltd  
01761 416544  
www.avondoorlock.co.uk  
Paulton, Bristol

Bath Lock & Key  
01225 425533 / 07843 433386  
www.bathlockandkey.co.uk  
Widcombe, Bath

Just Carpentry & Locks  
01242 699822 / 07796 222628  
www.jclocks.co.uk  
Cheltenham

Lockmasters Mobile  
01793 770476  
www.lockmastersswindon.co.uk  
Purton, Swindon

### Mobility Products and Services

The Mobility Store - Swindon  
01793 701313  
www.thehearingandmobilitystore.co.uk  
Swindon

The Wroughton Mobility Store  
01793 815083  
www.thehearingandmobilitystore.co.uk  
Wroughton

The Marlborough  
Mobility Store  
01672 511550  
www.thehearingandmobilitystore.co.uk  
Marlborough

The Mobility Store  
01451 810088  
www.thehearingandmobilitystore.co.uk  
Bourton on the Water

### Motorcycle Sales

Holeshot Motocross Ltd  
01722 786251  
www.holeshotmotocross.co.uk  
Salisbury

### Motor Vehicle Hire / Rental

Centurion Travel Ltd  
01761 417392  
www.centuriontravel.co.uk  
Midsomer Norton,

### MOTs

BATHNES Council Transport  
MOT Centre  
01225 477314  
Bath

### Opticians / Hearing & Audiology

The Outside Clinic  
0800 605040  
www.outsideclinic.co.uk  
Nationwide

### Painters & Decorators

C P Dinham Ltd  
0117 279 8019  
www.cpdinhamlimited.co.uk  
Stoke Gifford

GW Decorating Services  
01793 528812  
Swindon

Hugh Irwin  
Specialist Decorator  
01793 727247  
Swindon

Quality Finish  
01454 773873 / 07976 784336  
www.quality-finish.co.uk  
Winterbourne

Rightbuild (Bath)  
07828 603271 / 07828 603271  
www.rightbuild.org.uk  
Frome

Wall to Wall Decorators  
01225 445679 / 07748 061624  
Weston, Bath

### Photography and Video Services

Flicks Video Production  
07890 183027  
www.flicksvideoproductions.com  
Swindon

### Petrol/Filling Stations

Autoline Service Station  
01225 703134  
Melksham

### Pet Services

Companions Haven  
01179 374554  
www.companionshaven.co.uk  
Pucklechurch

Wiltshire Dog Care  
01373 228821 / 07899738910  
www.wiltshiredogcare.co.uk  
Westbury

## **Pest Control**

Abee Pest Control Chippenham  
01249 653797 / 07967489117  
www.abeepestcontrol.net

Pest 24 Swindon  
01793 539684 / 07961 983581  
www.pest24.co.uk

Pest Control - Environmental Protection Bath  
01225 394041  
www.bathnes.gov.uk/pests

Pestforce Gloucester Gloucester  
01442 898093 / 07810 553687  
www.pest-force.co.uk/gloucester

Prokill Thames West Swindon  
01793 744610  
www.prokill.co.uk/contact-us/local-form-thames-west

The Pest Controller Swindon  
07557 023940  
www.thepestcontroller.co.uk

The Pest Office Corsham  
01225 690096  
www.thepestoffice.co.uk

## **Plumbers / Plumbing**

A G Oldall Heating & Plumbing Specialists Bath  
01225 836088 / 07836 254417  
www.oldalls-plumbing-bath.co.uk

AHS Swindon Ltd Swindon  
01793 533577  
www.ahsheating.com

Archers Heating and Plumbing Ltd Swindon  
01793 882492  
www.archersheating.co.uk

James Rayner Plumbing and Heating Ltd Swindon  
01793 847671 / 07919 105429  
www.jamesraynerplumbingandheating.co.uk

Mark Hinton & Son Chipping Sodbury  
Plumbing & Heating  
01454 880017  
www.markhintonplumbing.co.uk

McAdam Plumbing & Heating Weston, Bath  
07815 547313 / 07815 547313  
www.plumbingandheating-bath.co.uk

## **Property Maintenance**

Trident South West Limited Swindon  
01793 700781 / 07807 147273

Trustworthy Home Maintenance Ltd Swindon  
01793 343166 / 07976 903467  
www.trustworthy.ltd

## **Removals / Storage / House Clearance**

Andrews Removals and Storage Gloucester  
01452 520668  
www.andrews-removals.com

Cundick Transport Tunley, Bath  
01761 472615 / 07710 830384

Swift Removals and Storage LTD Gloucester  
01452 612935  
www.swift-removalsandstorage.co.uk

## **Retail**

AJ Furniture & Beds Yate  
01454 325111 / 07809 378268  
www.ajfurniturebeds.co.uk/

Wick'd Up Vapers Salisbury  
01722 349064  
www.wickdupvapers.co.uk

## **Roofing**

Chris Pritchard Roofing Weston, Bath  
01225 427354 / 07799 866072  
www.roofersbath.co.uk

GK Roofing Services Ltd Swindon  
01793 434820  
www.swindon-roofing.com

Highworth Felt Roofing **Swindon**  
01793 529958 / 07737 973385  
www.highworthfeltroofing-swindon.co.uk

Taylor Roofing  
Contractors **Braydon, Swindon**  
01793 855133  
www.taylorroofingltd.co.uk

### Security Services

BAC Fire & Security **Fishponds, Bristol**  
01179 583838 / 07563 526196  
www.bacsecurity.com

Durrant Security Alarms **Hinton**  
Charterhouse 01225 723515

Gem Security Systems Ltd **Hengrove**  
01179 788676  
www.gemsec.co.uk

Tollgate Security **Combe Down, Bath**  
01225 836 220  
www.tollgatesecurity.co.uk

Wiltshire Bobby Van Trust **Wiltshire**  
01380 861155  
www.wiltshirebobbyvan.org.uk

### Stonemasons

Marble Supreme Ltd **Kingswood**  
0117 956 3030  
www.marblesupreme.com

Touchstone  
Masonry Ltd **Peasedown St John, Bath**  
01225 220350 / 07713 293767  
www.touchstonemasonry.co.uk

### Telephone Care Lines

Homeline **Swindon**  
01793 464430 www.swindon.gov.uk

### Tree Surgery

Active Tree Care **Salisbury**  
01725 512679 07887517772  
www.active-treecare.co.uk

Meadowside Tree Care **Cheltenham**  
01242 690584 / 0749 7550644  
www.meadowsidetreecare.co.uk

Southern Tree Care Ltd **Salisbury**  
01722 220730

Tree Technique Ltd **Amesbury**  
01980 626353 / 01980 626353  
www.treetechnique.com

### Waste Management

BathNES Council Waste Services **Bath**  
01225 394041  
www.bathnes.gov.uk/wasteservices

Molehill Waste Clearance Ltd **Bath**  
01225 353654  
www.molehillwaste.co.uk

### Water Engineers/Treatment

The Water Softener Company (Formerly  
The Salt Man) **Chippenham**  
01249 446688  
www.thesaltman.com

### Windows / Double Gazing

Original Sash Window  
Solutions Ltd **Stroud**  
01453 755918 / 07870 658326

Surefit Windows Ltd **Swindon**  
01793 704177

### Web Design/Internet Services

Omega3design **Cheltenham**  
01242 323824 / 07718 909432  
www.omega3design.co.uk

Bath Business Web Ltd **Bath**  
01225 920503 / 07809 472817  
www.websitedesigninbath.com

### All Buy With Confidence Members Commit To:

- Trade fairly, openly and honestly recognising the rights of consumers
- Carry out only those activities for which they are qualified, experienced and have appropriate equipment for
- Comply with the legislation applicable to their business and activity undertaken

## Care at Home (Bath & North East Somerset area)

Abney & Baker Ltd 01225 952200 www.abneyandbaker.com	<b>Bath</b>	Divine HomeCare Solutions 01761 408158 www.divinehcs.co.uk	<b>Radstock</b>
Alzheimer's Society Bath & North East Somerset 01225 396741 www.alzheimers.org.uk	<b>Cleeve Green</b>	Kumari Care Ltd 01225 428449 www.kumaricare.com	<b>Bath</b>
Bluebird Care (Bath & North East Somerset) 01225 445225 www.bluebirdcare.co.uk/bath	<b>Bath</b>	Millies Care & Support Agency 01225 320840 www.milliescareandsupport.co.uk	<b>Bath</b>
Butterfly Home Help 01225 835888 http://www.butterflyhomehelp.com	<b>Odd Down, Bath</b>	Network Healthcare Professionals Ltd 0117 301 5040 www.networkhsc.co.uk	<b>Whitchurch, Bristol</b>
Candlelight Homecare Services Ltd 01225 776000 http://www.candlelightcare.co.uk	<b>Trowbridge</b>	Prestige Nursing + Care 0117 923 2222 www.prestige-nursing.co.uk	<b>Montpelier, Bristol</b>
Care South Home Care Service <b>Peasedown St John</b> 01761 422920 www.care-south.co.uk		RV Care Somerset 01225 830309 www.domiciliarycareuk.com	<b>Limpley Stoke</b>
Carewatch Bath & NE Somerset 01761 411188 www.carewatchbath.co.uk	<b>Midsomer Norton, Bath</b>	Somerset Care Ltd 01823 448150 www.somersetcare.co.uk	<b>Taunton</b>
Corinium Care Ltd 01453 839290 www.coriniumcare.com	<b>Nailsworth</b>	Stella Davies T/A Safe and Sound Homecare Services 01761 410745 www.safeandsoundhomecareservices.com	<b>Radstock, Bath</b>
		Way Ahead Care 01225 789161	<b>Bath</b>





## Feedback:

An essential part of the scheme is the ability for Trading Standards to continually monitor members and pass on praise or, in rare cases, complaints. You can give feedback using a freepost card available from the business or by going to our website:

<https://www.buywithconfidence.gov.uk/rate-a-trader/>

Feedback is then added to the member's web listing, helping future customers.

## Buy With Confidence Top Tips:

- Get three quotes from different businesses for every job you need doing – and remember, cheapest is not always best
- Don't use cold callers, especially if they come to your door
- Using Buy With Confidence Trading Standards Approved businesses will help ensure your legal rights are respected

For help and advice with customer complaints call the Citizens Advice Consumer Helpline on 03454 04 05 06



# Find businesses you can trust

## The UK's Largest Trading Standards Run Business Approval Scheme

Supported by more than 50 local authority Trading Standards Services nationwide, Buy With Confidence supports honest and trustworthy businesses, and helps you to avoid rogue traders.



Find out more

[www.buywithconfidence.gov.uk](http://www.buywithconfidence.gov.uk)

# Top tips

- ✓ Look out for the Buy With Confidence Trading Standards Approved logo
- ✓ Get three quotes from different businesses for every major job you need doing - cheapest is not always best
- ✓ Get a written agreement on the work to be done – including the materials that will be used, and how long it will take – as well as how much it will cost
- ✓ Don't hand over money upfront (although a small deposit is fine). Don't go for the tempting option of cash payments. Only make the final payment once you feel the job has been completed to your satisfaction. Make sure you receive an invoice for all agreed work

Search for traders at  
[www.buywithconfidence.gov.uk](http://www.buywithconfidence.gov.uk)

## Buy With Confidence is the friend who recommends.

Our online directory is where you can find local trustworthy traders who are Trading Standards Approved.

- ✓ Customer reviews and ratings on our website can help you choose the right trader for you
- ✓ Support and advice from qualified Trading Standards personnel
- ✓ In the event of a dispute, the Buy With Confidence scheme will offer mediation
- ✓ Traders you'll use again and again

Start your search today to find trustworthy, reliable traders  
[www.buywithconfidence.gov.uk](http://www.buywithconfidence.gov.uk)

Phone: 01225 713652

Email: [bwc@wiltshire.gov.uk](mailto:bwc@wiltshire.gov.uk)

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# Traders you'll use again and again

We offer more than personal opinion and hearsay - our traders are rigorously vetted to make sure they meet high standards.



## Committed to operating in a legal, honest and fair way

Buy With Confidence has supported honest, trustworthy businesses for 20 years. Our Trading Standards accreditation earns customer confidence and showcases great businesses.

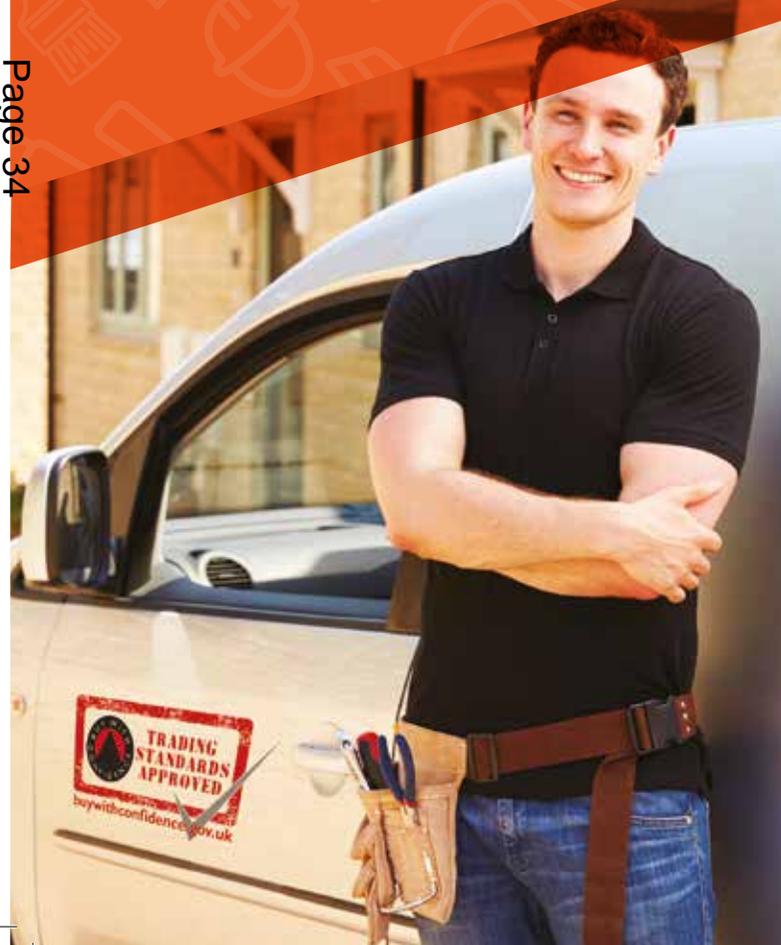
*"Buy With Confidence gives me peace of mind that I can trust the traders coming to my home"*

Jane, Salisbury



## What is Buy With Confidence?

- ✓ It is an online directory where you can find local trustworthy traders who are Trading Standards Approved
- ✓ Trading Standards have assessed, vetted and approved all the businesses on the scheme
- ✓ If you have any unresolved issues with a Buy With Confidence business, Trading Standards will be there for you with advice and guidance
- ✓ Hundreds of approved businesses to choose from



Start your search today to find trustworthy, reliable traders  
[www.buywithconfidence.gov.uk](http://www.buywithconfidence.gov.uk)

**May 2019**

## The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### News

#### Primary Care Networks

The Government announced a number of policies and incentives this year to help the health and care system meet increasing demand. General practice is at the core of these new ideas with the establishment of Primary Care Networks.

Each network will serve patient populations of around 30,000-50,000. Organisations within the network area will work closely together to give patients access to a wider range of health and care professionals, as part of community teams. This includes GPs, nurses, physios, therapists, pharmacists and social care providers – each providing care that is proactive, coordinated and accessible. With the focus on patients seeing the right health professional for their needs, GPs should have more time to spend on patients who need them the most.

To support their establishment, a Primary Care Network Development Programme will be centrally funded and locally delivered. By 2023/24, the PCN contract is expected to invest an additional £4.5bn per year, or £1.47 million per typical network covering 50,000 people.

GPs in Wiltshire have decided on 11 Primary Care Networks:

- Sarum West
- Sarum South
- Sarum North
- Devizes
- Trowbridge
- Bradford on Avon and Melksham
- Westbury and Warminster
- Chippenham including Corsham and Box
- Calne
- North Wiltshire Border Locality including Malmesbury, Tolsay, Royal Wootton Bassett, Purton and Cricklade
- East Kennet.

GPs and Practice Managers attended a meeting in mid-March to discuss the establishment of the networks and we will provide more information on the progress of the networks in the months to come.

You can find out more about Primary Care Networks on the [NHS England website](#).

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## **New Chief Executive appointed to lead Avon and Wiltshire Mental Health Partnership NHS Trust**

Avon and Wiltshire Mental Health Partnership (AWP) NHS Trust has appointed Dominic Hardisty as its new Chief Executive.

Dominic is currently the Chief Operating Officer and Deputy Chief Executive at Oxford Health NHS Foundation Trust. He will take up his role at AWP in August 2019, replacing Dr Hayley Richards, who announced her plans to retire in January and will be leaving the Trust at the end of May. Simon Truelove will fill the role of Acting Chief Executive until Dominic arrives.

Dominic brings with him 20 years as a leader, with the last 10 in the NHS, where he has worked across acute and community trusts. He has led teams to transform services across acute, community, mental health and children's/young people's pathways, as well as leading on responses to CQC inspections and formation of partnerships across primary, acute, community and social care.



The Chair of AWP, Charlotte Hitchings, said: "I am absolutely delighted to be appointing Dominic.

"He brings a wealth of relevant experience, both in mental health and strategic and operational management. Dominic made a great impression on the more than 50 staff, service users, carers and other stakeholders involved in the assessment and interview process."

Dominic said: "I am thrilled to be appointed Chief Executive of AWP. There are great things going on in the Trust and I look forward to joining and working with staff and stakeholders to ensure we build on current good work and continue to do our very best for service users, their families and carers, as well as for our staff to make AWP outstanding."

Charlotte added: "I am excited about Dominic's aspirations for the Trust and we are all very much looking forward to working with him as we continue on our drive for continuous quality improvement across our services for the benefit of the people we serve.

I'd also like to take this opportunity to thank Hayley Richards once again for her commitment, passion and hard work throughout her long career with the NHS and to wish her well in her retirement."

Dominic holds a degree from Oxford University and an MBA from Harvard Business School and is currently training to be a Health Care Assistant (HCA).

In another new appointment, Consultant Psychiatrist, Dr Sarah Constantine has joined AWP as the new Medical Director, starting in the role on 16 April 2019.

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## Governing Body meeting

Our next Governing Body meeting is on 28 May 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website [www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## News archive

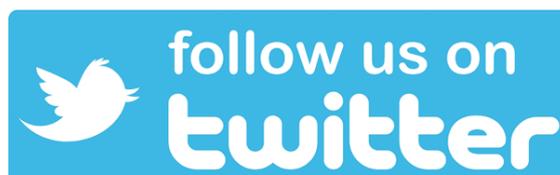
Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

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**Keep up to date with news and information from Wiltshire CCG on social media.**



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**



## Community Cash Fund winners announced

Five projects that aim to boost the health and wellbeing of people in Wiltshire have been awarded a grant from Healthwatch Wiltshire's Community Cash Fund.

The scheme, which was launched in early March, attracted 41 applications to apply for funds of up to £2,000.

As well as encouraging healthier lifestyles, the five successful projects will also provide a way for Healthwatch Wiltshire to get more feedback on local services from people it might not otherwise hear from.

Manager Stacey Plumb said: "Thank you to everyone who applied to the Community Cash Fund. We were delighted to receive such a high number of applications and it was a really tough job deciding who should receive funding.

"We're really excited to be supporting these incredibly worthwhile projects and are looking forward to following their progress in the months ahead."

### And the winners are...

**Anybody Can Cook**, who want to run healthy eating courses for families on a low income at children's centres in Chippenham and Corsham. Their vision is to promote health equality across communities.

**Pound Arts Centre and Rewired Counselling**, who are hosting SPARK, a two-day health and wellbeing event in Corsham on 12 and 13 July. The first day is aimed at Year 9 students and focuses on sleep, stress, body, food and confidence, while the second day is open to all and includes a variety of speakers and a marketplace of groups and services.



## Community Cash Fund

**Rowden Hill Surgery**, who are looking to start a choir for patients with respiratory conditions who attend the Rowden, Lodge and Hathaway surgeries in Chippenham. Singing regularly is thought to have a positive effect on the quality of life of someone with a lung condition, and sessions would be open to both patients and their carers.

**Wiltshire People 1st**, who are launching their Happy Hearts Dance Group for adults with learning disabilities and/or autism. The sessions will promote a healthy lifestyle through conversation, cooking and dance activities.

**Wiltshire Wildlife Trust**, for their Wellbeing at the Orchard project, which is aimed at people who are experiencing mental health issues. The project, based at Roundway Orchard in Devizes, features eight weeks of outdoor activities including conservation, wild cooking and nature-based craft. Designed to help improve mental wellbeing, the project also provides skills and knowledge on managing an orchard.

Keep up-to-date with the projects at:  
[www.healthwatchwiltshire.co.uk/community-cash-fund](http://www.healthwatchwiltshire.co.uk/community-cash-fund)



# Chairman's Announcements

<b>Subject:</b>	<b>Community Led Housing Project in Wiltshire</b>
<b>Web contact:</b>	<a href="mailto:communityledhousing@wiltshire.gov.uk">communityledhousing@wiltshire.gov.uk</a> <a href="http://www.wiltshire.gov.uk/housing-community-fund">http://www.wiltshire.gov.uk/housing-community-fund</a>

## What is Community Led Housing?

Community led housing is about local people playing a leading and lasting role in solving local housing problems, creating genuinely affordable homes and strong communities in ways that are difficult to achieve through mainstream housing.

Community led housing can empower local communities, making them more resilient and able to address issues such as affordable housing and the need for downsizer accommodation.

## What is the Wiltshire Community Led Housing Project?

Wiltshire Council, in partnership with Community First and Wiltshire Community Land Trust, has set up a partnership project to advise and support communities to address their housing needs.

The project vision is to enable and support community groups to deliver housing development that provides defined community benefits which are protected in perpetuity; and to provide a legacy for community led development. Localism and innovation lies at the heart of this and it will help to build stronger and more resilient communities. Community led housing can be complimentary of the on-going Neighbourhood Planning work of the council and its communities.

Community led housing needs to have meaningful community engagement and has to have widespread community support. This means the community needs to have a common vision and shared values; they need to be empowered. This project supports and enables groups seeking to deliver alternative solutions to their community needs beyond the mainstream delivery mechanisms. It can also support community groups working in a developer-community partnership.

The project team has been established with two project managers, a senior planning officer and a housing enabler. It is a cross service project. Grant funding is currently available to groups to help with start-up subject to qualifying terms and conditions.

## What has happened so far and what will be happening?

The project is currently supporting seven community groups across Wiltshire including the formally incorporated Seend Community Land Trust. This group have been supported in their establishment, and land identification and negotiation work. Going forward, further support will be given through the planning, building and living stages of their projects as appropriate. They started as individuals, formed a steering group and became a legally recognized community led housing group formulating their own development proposals to serve their community needs.

The team are keen to build as wide a network of community led housing groups as possible throughout Wiltshire. We want to speak to anyone who is interested in trying to take a leading role in addressing community housing issues.

## ***Chairman's Announcements***

For further information, or to arrange a conversation with one of the project managers please contact the project team at: [communityledhousing@wiltshire.gov.uk](mailto:communityledhousing@wiltshire.gov.uk).

<b>Subject:</b>	<b>Homelessness Strategy Consultation</b>
<b>Web contact:</b>	<a href="#">Weblink to consultation</a>

A consultation has been launched on how we can prevent homelessness and help those who are homeless to find a home.

Wiltshire Council is asking for views on its new strategy which sets out priorities and actions to work with those who are homeless or threatened with homelessness, to help them secure and keep a good home.

Ashley O'Neill, Portfolio Holder for Housing, said: "We are making real progress in tackling homelessness in Wiltshire, but we can never be complacent – we always need to do more"

"We need to think creatively, deliver a wide range of services and have effective, strong, partnership working to prevent homelessness, and provide the homeless with support to tackle the cause of their homelessness."

"This strategy will rely on stakeholders and the communities in Wiltshire and we would like people to let us know their views so we can all make a positive impact on preventing homelessness into the future."

The consultation will seek views on five priorities:

- Reducing rough sleeping
- Identifying and preventing homelessness at the earliest possible stage
- Ensuring services are designed to prevent homelessness and support those who are homeless.
- Ensuring those who are threatened with homelessness or who are homeless can secure and keep a suitable home.
- Maintaining effective strategic direction and partnership working

Each priority has a number of actions. These include increasing street outreach, developing a resettlement support service, and ensuring there is more housing available to help the homeless.

The strategy has been informed by Wiltshire Council's Homelessness Review 2018 and Homeless Health Needs Assessment. It also follows the national Homelessness Reduction Act 2017, which introduced a new legal duty on specified public services to refer customers who may be homeless or threatened with homelessness to a local housing authority.

You can access the consultation at

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=155240979642>



<b>And Subject:</b>	<b>Extended Consultation on Vision for Special School Provision</b>
<b>Web contact:</b>	<a href="mailto:Specialschools@wiltshire.gov.uk">Specialschools@wiltshire.gov.uk</a>

We would like to draw your attention to the news that Wiltshire Council is extending its consultation on special school provision.

The Council has withdrawn the statutory proposal to close Larkrise, St Nicholas and Rowdeford schools and create one new, larger school in Rowde by 2023 to enable further wider views and thoughts to be put forward. An explanation of why this has been done can be found here: <http://www.wiltshire.gov.uk/news/articles/extended-consultation-on-vision-for-special-schools-in-wiltshire>

Wiltshire Council has now opened the extended pre-publication consultation outlined in the link above. You can find the new consultation (alongside a briefing paper) here:

[http://consult.wiltshire.gov.uk/portal/education/special\\_schools\\_consultation\\_extension](http://consult.wiltshire.gov.uk/portal/education/special_schools_consultation_extension) Please note that **consultation responses already provided** to the council will be automatically considered as pre-publication consultation, and **do not need to be resubmitted**.



We have also set up two opportunities to have a face-to-face discussion. These are:

Friday 5 April 10:30am-12:00noon in Chippenham (Venue: Hardenhuish School, Colborne Room – SN14 6RJ)

Thursday 2 May 6:30pm-8:00pm in Trowbridge (Venue: The John of Gaunt School, The Hub – BA14 9EH)

A third session in Devizes is also planned (Fri 3 May, 10:30-12noon) – venue to be confirmed.

If you would like to attend one of these events, please email [Specialschools@wiltshire.gov.uk](mailto:Specialschools@wiltshire.gov.uk) to book your place.

In the summer, the council will provide revised statutory proposals (that is, firm proposals on how we plan to produce the additional places) which will go out for further consultation for another four weeks.



<b>Subject:</b>	<b>The Maltings and Central Car Park Masterplan Consultation</b>
<b>Web contact:</b>	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>

Wiltshire Council is consulting on a draft masterplan for the redevelopment of The Maltings and Central Car Park, Salisbury. Once the masterplan has been endorsed by Wiltshire Council it will provide a clear approach for how the site is to be redeveloped over the coming years.

#### **Availability of documents**

The draft masterplan for The Maltings and Central Car Park and information on how to make comments will be published on **Monday 15<sup>th</sup> April 2019**. The documents will be available on the Wiltshire Council website at: [www.wiltshire.gov.uk/planning-policy](http://www.wiltshire.gov.uk/planning-policy)

Paper copies will also be made available to view during normal opening hours at:

- Salisbury Library
- Wilton Library
- Downton Library
- Amesbury Library
- Durrington Library
- Five Rivers Health and Wellbeing Centre, Salisbury
- Wiltshire Council offices in Salisbury (Bourne Hill)
- Wiltshire Council offices in Trowbridge (County Hall)

#### **How to comment**

Comments from the public are invited on the draft masterplan from **9:00am Monday 15<sup>th</sup> April** until **5:00pm Friday 24<sup>th</sup> May 2019**. Comments can be made:

- Online via the council's consultation portal: <http://consult.wiltshire.gov.uk/portal>
- By email to [majorprojects@wiltshire.gov.uk](mailto:majorprojects@wiltshire.gov.uk)
- By post to: Major Projects, Wiltshire Council, The Council House, Bourne Hill, Salisbury, Wiltshire, SP1 3UZ

#### **Public exhibition**

A public exhibition will be held on **Tuesday 23<sup>rd</sup> April** from **9:30am - 6:45pm** at Salisbury Guildhall. Wiltshire Council officers will be available during this time to answer questions about the draft masterplan.

#### **Next steps**

All comments received during the consultation period will be taken into consideration. A final version of the masterplan for The Maltings and Central Car Park will be prepared taking into account the comments that are received during the consultation, before being presented to Wiltshire Council's Strategic Planning Committee for endorsement.

Any queries should be made to Major Projects on 01722 434354 or by email to [majorprojects@wiltshire.gov.uk](mailto:majorprojects@wiltshire.gov.uk)





## **SOUTH WILTSHIRE COMMUNITY POLICING TEAM – MAY 2019**

**Sector Head:** Insp Pete Sparrow  
**Sector Deputy:** Sgt John Hutchings

A very warm welcome to the sixth edition of the South Wiltshire Community Policing Team Area Board report.

As usual, this report encompasses the entire South Wiltshire CPT within its pages with the idea being that it will give a much greater understanding of the issues facing South Wiltshire as a whole community, rather than in isolation by single area.

My policing team operate on the basis of 'One Team' and as such, resources are moved around on a daily basis according to demand. Whilst each Police Officer and our PCSO's will still retain ownership of a given area in terms of longer term problem solving approaches, the very nature of policing and answering calls for service often dictate that officers are brought together from the wider area to respond to given circumstances. This has always been and will continue to be the case.

Once again and moving forward, I will continue to report on the efforts of our Special Constabulary without whom our job would be very much more difficult and as such we are so incredibly proud of our Special Constabulary Officers.

The time they give, the effort they make, the results they produce, the confidence and support they provide to both colleagues and our communities is nothing short of incredible.

The document is broken down in to 6 parts:

1. Introduction
2. Staffing – listed are the Community Coordinators and PCSO's for your given area.
3. Community Engagement – How to contact us and where we are due to be.
4. Particular Issues and Crime Series
5. Specials Update
6. Items of Note

### **New CPT Inspector and Deputy**

I am very pleased to announce, that following a review of the geographic area of responsibility and number of staff that Sgt Hutchings and I have had to manage day to day, the decision has been made to provide a further Inspector and Deputy Post with geographic responsibility for the Amesbury Area, including Tidworth and Ludgershall. This change will allow each of us to focus much more on the individual CPT areas that we manage, which in turn will provide for greater efficiency and allow more contact time with our staff and the community.

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All being well, in early June, Inspector Liz Coles will join us from her previous role as Staff Officer to the Chief Constable where she has served for nearly two years. Liz is a career detective, with her previous post being within the Major Crime Investigation team and she will bring significant strengths to the post.

Detective Sergeant Lucy Thorne will be joining us from Salisbury CID in the Deputy position and we very much look forward to their arrival.

### **New Community Coordinator**

Along with Liz and Lucy, we also have a new Community Coordinator joining the team in Amesbury. PC Richard Salter will shortly be taking up the post covering the South East Area. He will be expected to form and maintain close links with the growing Military community for the area. Richard is a career uniform Police Constable with many strings to his bow, including being an expert in Wildlife and Rural Crime.

### **New PCSO's**

Since my last report, I am also pleased to announce the arrival of more Police Community Support Officers to the teams in Amesbury and Salisbury.

PCSO Harrison (Harry) EVANS  
PCSO Steve JAQUARELLO  
PCSO 9666 Sam FLIPPANCE  
PCSO 9610 Daniel CATTERICK

Their respective beat areas are listed below.

### **New Local Crime Investigators (LCI)**

I am further pleased to announce the arrival of two new LCI's to the teams.

### **New Police Officers**

In addition, we also have 4 new police officers that are arriving in early May to commence their tutorship.

**DS Nick Bailey – Update** I reported last month that DS Nick Bailey is undertaking the Salisbury Marathon in August 2019 on behalf of Salisbury Stars Appeal. This was a decision that he made following the fantastic care he received as a result of being his being contaminated by Novichok following the initial incident in Salisbury last year.

Thus far, Nick has raised £11471 against his target of £15,000.

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If you would like to support him in this, he has set up a Just Giving page for donations to the Stars Appeal, which can be found using the following link:

[https://www.justgiving.com/fundraising/nickbailey1772?utm\\_id=124](https://www.justgiving.com/fundraising/nickbailey1772?utm_id=124)

## **Staffing**

Until June at least, I am currently responsible for the 10 Community Policing Teams across the southern area. These are based at Salisbury and Amesbury police stations with 5 teams in each, covering a 24/7 365 day duty pattern.

From June, responsibility for the Amesbury Area and staff will fall to Insp Coles and DS Thorne.

Each team is made up of Police Officers, Police Community Support Officers, Local Crime Investigators, and uniquely in the south, the Prisoner Transport Team. Central to these officers are my Community Coordinators who are very much the heart of the team and whom many of you will know on first-name terms.

In addition to these officers we have some 40 Special Constables who are aligned to the teams. They will try to work predominantly with their aligned team but can slot in anywhere around their availability. More on our specials later.

Of course the deployability of these officers will depend on sickness, training, external commitments etc etc. so the actual numbers will vary almost on a day-to-day basis. Whilst I would love to list them all, I have limited the information to the officers that make up the immediate community team whom have the closest relationships and links with our communities, those being our Community Policing Coordinators and PCSO's. These officers are pivotal in maintaining strong working relationships with the whole community, be it business or public and they all work exceptionally hard at doing just that. I would like to welcome those latest officers joining us and have highlighted a few below. I am sure that you will quickly get to know them and together we can continue to help keep Wiltshire as being one of the safest counties in the country.

During the first week in March we welcome two new local crime investigators to the team and in May we will see the arrival of 5 new police officers to the South. We also have several new PCSO's joining the team who are currently in their tutorship. I welcome their addition to our vibrant and diverse team and look forward to you meeting them on their given areas.

## **Salisbury**

Pc 1792 Al Cromwell - Coordinator  
Pc 2687 Caroline Ralph – Coordinator  
PCSO 3951 Val BROWN - City Centre  
PCSO 8686 Gareth JAMES - City Centre  
PCSO 9465 John Taylor – City Centre

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PCSO 3985 Laura KING – Southampton Road and the Friary  
PCSO 9590 Harrison EVANS – Southampton Road and the Friary  
PCSO 8704 Kady GREEN – Castle Road and Bishopdown  
PCSO 8195 Kim ORZA – Bemerton Heath  
PCSO 9001 Matthew MURRAY – Churchfields and St Pauls  
PCSO 6025 Simon WARD – Harnham

### **South Rural**

Pc 1157 Matt HOLLAND – Coordinator  
PCSO 6227 Matt SMITH – Downton Rural  
PCSO 6314 Nicola CLARK – Wilton Town/ Rural  
PCSO 6150 Jenny MOSS – Laverstock and Old Sarum  
PCSO 8076 Simon NASH – Alderbury Rural  
PCSO 9546 Steve JAQUARELLO – Downton and Redlynch

### **Amesbury**

Pc 1596 Lucy WILEMAN – Coordinator  
Pc 1312 Richard SALTER - Coordinator  
PCSO 8098 Pippa BREWER – Durrington, Larkhill, Bulford and Figheldean  
PCSO 9031 Luke George – Ludgershall  
PCSO 9362 Jonathan Akehurst – Tidworth / Ludgershall  
PCSO 3972 Levi MORPHY – Amesbury Town  
PCSO 9364 Mark DOUSE – Amesbury Town  
PCSO 9666 Sam FLIPPANCE – Amesbury Town  
PCSO 6623 Amy JONES – Ludgershall  
PCSO 6716 Luke HOSKEN – Tidworth  
PCSO 9610 Daniel CATTERICK – Tidworth and Ludgershall  
PCSO 3961 Tina ROYLANCE – Amesbury Rural

### **Contact Us**

**Contacting Wiltshire Police by phone –101 should be used for non-emergencies such as:**

- Reporting a non-urgent crime or incident (unless the crime or incident is in progress, when you should dial 999)
- Contacting local officers
- Making us aware of policing issues in your local area (consider email as below)
- Making an appointment with a police officer
- For any other non-emergency, such as making a complaint

**999 should be used for an emergency, when a crime is happening, someone suspected of a crime is nearby, someone is injured, being threatened or in danger.**

You can also contact local officers about non-urgent issues via **email** –

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**General Community Policing enquiries - [CPTSouthWiltshire@wiltshire.pnn.police.uk](mailto:CPTSouthWiltshire@wiltshire.pnn.police.uk)**

For crime updates and local policing news via email, please sign up to our **Community Messaging** scheme at –  
[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

You can also follow us on **Facebook** – search ‘Salisbury Police’ ‘Amesbury Police’ or ‘Tidworth Police’ or on **Twitter** - **@SouthWiltsCPT**

### **Community Engagement**

I am once again pleased to report that since our last attendance at all Area Boards where we have promised that if you asked, we would endeavour to deliver; this has been achieved yet again. I would encourage your members to continue to engage with our CPT staff either individually or via the e-mail inbox with requests for attendance to specific events.

We have attended many if not all Parish Council Meetings and AGMs and Sgt Hutchings and I have personally attended many of these in an effort to meet you all and hear first-hand the issues that you are currently facing and where appropriate, advice has been given accordingly. Judging by the feedback received following each event, these seem to have been successful and I am pleased the advice proffered in terms of our communities working smarter rather than harder to help themselves is being realised. In regard to this, I do and will continue to advocate the forming of NHW groups in an effort to drive out crime from areas currently affected.

Community engagement is a key area of our work and comes in many forms, from our physical presence on the traditional beat or through PULSE patrols, to our mobile and cycle patrols as well of course as our social media footprint. Our Social Media following in the South is the largest outside of Swindon and is testament to the quality of the information that we are reporting. Very often, ongoing incidents, updates and results will be broadcast on **Facebook** and **Twitter** and if you do not yet follow us in this form, I would urge you to do so.

Wherever possible our teams are engaging with the community at every level and one of these ways is through community consultations, where a member of staff will be made available to speak to our community on any given day and time. These consultations are a great way to meet and greet my staff that are local to you and are a great way for you to raise any issues that you may have directly with an officer or PCSO at that time.

Community Consultations will take place at the following venues and dates:

Waitrose, Churchill Way – Dates to be confirmed via social media and messaging, 1400 x 1600hrs

Salisbury Charter Market – Dates to be confirmed via social media and messaging, 1000 x 1200hrs

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Salisbury Library - Dates to be confirmed via social media and messaging.

Amesbury Consultations will take place on the following:

08/05/19 Avon Valley Practice, Durrington (TBC) 1000

20/05/19 Green Trees Café Larkhill 1400

Otherwise, dates and times will be advertised through social media and community messaging so please make sure that you follow us to receive them. Further venues across the area are being sought at the moment and if you have any event or venue suggestions please let us know via the CPT e-mail listed above and we will endeavor to be there!

### **Neighbourhood Tasking Meetings**

The next Tidworth/Ludgershall NTG is planned for May 15<sup>th</sup> at the Garrison Theatre in Tidworth at 1430 x 1600hrs.

An NTG is in the initial stages of being developed in the Southern Area Board at this time and progress to this is ongoing.

Amesbury/Durrington/Bulford/Larkhill & Figcheldean NTG Thursday will take place on 1<sup>st</sup> July at 19.00 at Amesbury Police Station.

### **Independent Advisory Group (IAG)**

We recently held our first IAG this year at Amesbury Police Station. The IAG for the South of the County sits roughly 4 times a year. This group is made up of members of the public from a diverse background to assist us as an organisation with advice from the ground on certain aspects of our work.

IAG's are a 'critical friend' of the police whereby ideas are floated to or from the group for discussion. This could be about how we might have handled a given situation or indeed discussion around something that organisationally we are thinking of introducing whereby we seek that critical cross dimensional viewpoint on the proposal.

For example, Spit Hoods have now been introduced to Wiltshire Police officers for operational use following IAG consultation.

Our next local IAG meeting is planned for 2019.

If you would like to be considered for joining this group, there is a formal application process and the numbers are limited but please get in touch.

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## Particular Issues and Crime Series

### Salisbury City.

ASB within the City has reduced significantly in recent months and we continue to work in partnership with Wiltshire Council and many other agencies in regard to the ASB attributed to the City. These include begging, street drinking and threatening behaviour under the auspices of Operation Enumerate which is being spearheaded by Pc Alan Cromwell.

Thankfully, such incidents are being committed by a minority of people whom we are making every effort to engage with on many fronts and where necessary, positive action in the form of arrest is and will continue to be taken.

Salisbury City Centre CCTV has continued to be instrumental in the recording and reporting of crime over the last few weeks and operators in the control centre have been working hard with us to prevent and detect crime with some fantastic results. More volunteers have come forward to assist in this and this will hopefully see increased availability of staff to manage the systems live.

The images and footage available are usually of excellent quality and we will continue to work alongside SCC and Salisbury BID in keeping Salisbury safe.

### Dangerous Drug Networks (DDN's)

*"You travelled to Salisbury from London for a wholly malign purpose, to make money from the misery of others and quite frankly it was a happy day when you were removed from this city."* (Judges Quote from a recent court case)

This offender received 4.5yrs for Being Concerned in Supply Class A, plus 1yr consecutive from a previous suspended sentence. Total 5.5yrs.

Further to this, we continue to work closely with our specialist teams and arrest and charge visitors to the city who come here for the sole purpose of "making money from the misery of others".

As previously stated, this will continue to be a regular feature within these reports and I make no apology for that. DDN's continue to infiltrate the south of the county pedalling drugs and preying on our most vulnerable within the community. This is a struggle that unhappily we will continue for some considerable time I fear, with our 'wins' only ever stemming the flow for short periods. Such is the resolve of the drug barons, that they poke and prod our communities for any slight weakness which is quickly and decisively exploited.

We cannot be complacent in our effort and attention to this area of our business, as the tendrils of drug addiction and the destructive behaviour that it breeds are prevalent in every town on our area.

Closure orders continue to be an effective tool to assist in the prevention of crime and safeguarding of the vulnerable within the City Centre and since our last report more homes have been subject to such orders.

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Recent activity in this area of our business has again seen some fantastic results from excellent policing skills and community led intelligence, which is absolutely key to keeping the pressure on such insidious activity.

Any intelligence in this regard is always welcome and can be fed in to the system via speaking to an officer or member of staff, e-mail or through **Crimestoppers on 0800 555 111**.

### **Harnham**

PCSO Simon Ward is back! You will see him on patrol if you have not already, so give him a wave and say hello.

Nothing of note to report at this time but do let us know if you have concerns.

### **South Rural**

**Lead Thefts** – These continue to be a feature, although however concerted effort both from a targeted patrol perspective and better interaction from the community, has seen a decline in the occurrence's over the last month. I am convinced that this is as a result of our combined efforts in reporting suspicious activity and I very much that this will continue with the increase in community led policing initiatives such as NHW.

We do have suspects for many of the offences locally and both Wilts, and our colleagues in Hants and Dorset are monitoring their activities.

### **Amesbury and Tidworth**

Since our last report, patrols continue or have been raised and closed around areas highlighted through crime trend and Neighbourhood Tasking Meetings.

**Result** - Following a stabbing of a 15yr old schoolgirl on Halloween last year, a 13yr old schoolboy was sentenced to 2 years in prison at Salisbury Crown Court this week, (26/04). The incident was very frightening for both the schoolgirl (who was thankfully not seriously injured) and the community and this court result sends a clear message to persons who choose to carry knives that such actions will not be tolerated by the police and the courts.

One of the areas of concern for us is DDN activity and an increase in drug related activity in Ludgershall. Residents can expect to see continued police patrols in the area in the fight against this criminality and we have already seen successes, with users reporting that they are having to go across border in order to obtain their drugs due to the raised policing profile on the patch. As stated in the DDN update, we cannot be complacent in regard to this area of our business.

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These include:

Amesbury Archers Way - ASB  
Amesbury Skate park - ASB  
Amesbury Lovells Building Site Bulford - Theft

Tidworth Polo Ground – Drugs ASB  
Tidworth Fair - ASB  
Ludgershall Farm Watch - Theft  
Ludgershall Estates – ASB / Drugs  
Ludgershall Castle – Drugs

### **Community Speedwatch**

Amesbury and Salisbury have now combined this priority and actively engage both in company with and independently of CSW teams. Communities have reported back positively with regard to the visible police presence this affords them and this activity will continue across the South.

### **Special Constabulary Update**

Our SPC's continue to provide fantastic support to the local policing teams across the county and in particular the South.

March, April 2019 has seen an incredible 1350 or so hours provided by our special constables. SPC's have all the same powers as their regular colleagues and are subject to the same risks. As such they are provided with the same training wherever possible even in specialist areas of our work such as response driving, Roads Policing Unit, and recently 6 SPC's have undertaken training to become Police Support Unit or PSU trained. This team can be deployed at short notice to anywhere in the county and if required the Country where disorder is happening or threatens to unsettle a community. In the last couple of weeks, we have seen Wiltshire Officers deployed to assist the demonstrations in London for example and in future, this team could now easily include our volunteers.

This could not have happened tonight, without their dedication to our community and this is indicative of every duty hour they provide.

### **Items of Note**

Sadly, officers have had to deal with their first case of a dog being left in a hot car this year. Thankfully the animal, a retired guide dog, survived; but we would like to remind all dog owners that a car is NOT a place to leave a dog for any longer than a few minutes without access to good ventilation and water. The RSPCA state that a dog can die in as little as 20 minutes in a hot car and even on what appears to be a cool day to a human, can quickly turn lethal for man's best friend.

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Please let this be the first and last incident that our officers have to deal with this year!

Planning continues for significant events occurring in Salisbury and the South over coming months which promise to keep the CPT very busy!

As Spring Equinox, falls in to the distant past, we look ahead to Summer Solstice in June. Although a much smaller policing commitment than of years hence, it is still nevertheless a significant draw on policing resources and planning in conjunction with our partners continues throughout the year. Ahead of that though, we have the Cuckoo Fair on the 4<sup>th</sup> May which should bring some 20,000 people to the south of Salisbury for a great family day out. In addition we have the commencement of Salisbury Races, the Antiques Roadshow, the OVO Cycle Race and National Armed Forces Day Weekend which are just some of the events that the CPT will be involved with in a larger or smaller degree in the coming weeks. We are looking forward to the opportunities these will provide to showcase the beautiful South of the County and the hard working and dedicated Community Policing Team that serves to Keep South Wiltshire Safe.

### **Community Tasking Team**

Our Community Tasking Team, (who are officers drawn from the South CPT and CID who look at series or high profile jobs on behalf of the wider team), continue to have some excellent results produced from dedication and dogged determination in their investigation of offences and offenders.

They often work in plain clothes and support the work of their colleagues in uniform.

A couple of examples of which are as follows:

On Monday 8<sup>th</sup> April Lewis BALE was sentenced to 34 weeks in prison suspended for 12.

This was following an initial report of a number of purses being taking from the staff changing room at Porton in September. BALE entered the store along with another male (who has been identified and interviewed in relation to these offences), and entered the staff room and stole 5 purses. They then left in BALE'S car and drove to Amesbury where they withdrew £540 in cash before driving to POOLE and using the cards again to purchase items. The registration for the car was recorded and BALE then drove to Wales and was identified by ANPR being near to a small village near Swansea. This information was passed to the local constabulary who located the car and arrested BALE.

Dorset also wanted him, for yet more offences of theft of purses, so he was also interviewed for all of these.

He pleaded guilty at court and was sentenced on Monday 15<sup>th</sup> April.

On Friday 12<sup>th</sup> April, Sonny MARSH was sentenced for a series of burglaries in the city centre. On 10<sup>th</sup> January 2019 there was a report of a walk in theft at Regents Tailoring in Salisbury. CTT attended the following day and looked at the CCTV and saw that there was a very good picture of the offender.

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They managed to link this male to 4 other thefts that day from shops in the city centre of purses and cash boxes. He was further linked to 2 more in December at a hotel and pub in the city as well as a historic offence at one of the new victims. The picture obtained was sent to different forces and an offender manager from Portsmouth identified him as Sonny MARSH.

MARSH was actively sought by all forces and he was eventually found and detained. CTT went to interview him in prison where he admitted the jobs and asked that many others were taken in to consideration. In total, he was convicted of over 25 burglaries and thefts.

He received an 18 month custodial sentence following his appearance in court.

They are regularly and consistently instrumental in the detection of crimes related to the DDN networks across the south as well as other series including shoplifting and bilkings.

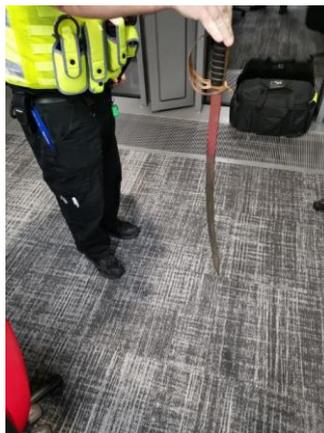
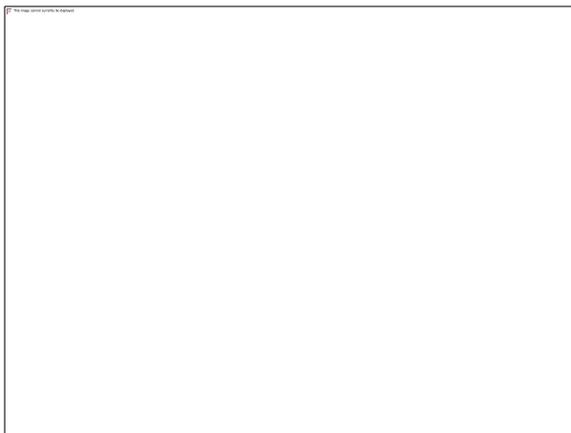
### Operation Artemis

This is the ongoing rural crime operation overseen by the Rural Crime Team for the county. They will arrange for specific patrols during the course of the year in cooperation with and supported by the farming community with a view to tackling, deterring and detecting overnight rural crimes.

Further operations are being planned for coming months, however I am pleased to report that there has been a lull in reported poaching activity over the last couple of months in the South.

A selection of photos from the last few weeks.....

PCSO Matt Smith providing a rural crime talk to smallholders / Sword recovered following an arrest in Salisbury / Speed Watch Woodfalls





## South East Wiltshire Managers report for May 2019

### Thatched Property Fires



This has been a busy 1<sup>st</sup> quarter so far for the Service again seeing us attend a significant number of fires in thatched properties with 4 more properties being severely affected by fire since our last report. This type of fire can have a significant impact on the Service requiring in excess of 20 vehicle movements and 80 personnel for each incident. Through the Network Fire Shared Partnership where we work closely with our neighbouring services, we are able to minimise the impact to our day to day work.

The National Society of Master Thatcher's estimate that the average cost of a thatch fire is in excess of £45,000 to the home owner.

The counties of Dorset and Wiltshire have thousands of thatched homes – although there is no increased risk of fire within thatched properties, the impact of a fire is far greater and can affect those whom live in the community.

A range of fire prevention tips can be found in our free downloadable advice leaflet, [Your Thatched Home](#).

There is also a useful downloadable leaflet from the [Thatch Advice Centre](#).

Further advice can also be found on the [National Society of Master Thatchers website](#).

## On-Call – Recruitment



DWFRS needs new On-call Firefighters to provide fire cover at most of our locations across Dorset & Wiltshire. Contracted hours can vary, but On-call personnel usually make themselves available for between 90 and 120 hours per week, although we understand that some people can only give a limited amount of hours due to where they work and these can be discussed with the Manager in charge of the station upon enquiry. Our appliances at the On-call stations are crewed solely by those who live and work in the community and

without the support and dedication of those individuals these vehicles would not be available to attend incidents.

In order to become an On-call Firefighter, you will need to be able to respond to the fire station in around five minutes once your pager goes off. This can be from home or work, and employers can benefit from a firefighter's training – such as first aid, manual handling, a greater understanding of health & safety in the workplace, and enhanced team spirit.

If you are interested in joining our team, you can either visit [www.dwfire.org.uk/be-one-of-us](http://www.dwfire.org.uk/be-one-of-us) or pop into your local On-call station. Both Amesbury and Wilton train on a Wednesday evening and Salisbury on a Monday. They will be at the stations from approximately 7pm onwards for 2 hours.

## Safe & Well Visits



**A Safer  
Home** 

We continue to provide a totally free service and are looking for opportunities from our partners to help us plan visits to our most vulnerable people within our community

In addition to fitting smoke detectors we now offer heat detectors, all of which are free. This will be done whilst giving valuable advice to occupants on how to make them and their family safer and healthier in the home. The appointment normally lasts about one hour and covers topics such as:

- Using electricity safely
  - Cooking safely
  - Making an escape plan
  - What to do if there is a fire
  - Keeping children safe
  - Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

A selection of free leaflets containing useful information on Safety in and around the home can be found on our Website below:

### **How to register for a S&W Visit**

**To request a free Safe and Well Visit, please call 0800 038 2323 or alternatively you can enter your postcode below and follow the instructions to see if you match our criteria for a Safe and Well Visit.**

**Visit** <https://www.dwfire.org.uk/safety/safe-and-well-visits/> to book a visit, leaflet advice and watch a short video that introduces Safe and Well visits.

## **Community Engagement**



Salisbury Fire Station continues to proactively use our Pinpoint programme or our Community Map which allows us to see the risks to our community geographically and therefore target specific properties for High Risk Safe and Well (S&W) visits. Following incidents at

domestic properties any possible concerns that we may have are discussed with the occupier and a S&W visit arranged or referred through the Safe-Guarding process. This is covered in the Salisbury, Amesbury and Wilton areas by dedicated Safe & Well advisors who will attend a home at the request of the owner or carer. Visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/> for more information.

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

## **Response**



We have responded to a large number of calls in the 1<sup>st</sup> quarter of the year and this mirrors the national trend even though there is a large amount of time invested in reducing the number of calls we deal with through education and S&W visits.

Crews from all three local stations attended a significant and challenging fire near Shaftesbury recently when 3 tonnes of magnesium and other chemicals caught fire. Unfortunately due to the nature of the fire the premises and a number of small units were totally destroyed in the fire. The magnesium fire could be seen for many miles away as it light up the night sky with flashes of brilliant white. While an exclusion zone was put in place, fortunately this had a limited impact on the public as the fire was a few miles away from residential areas.

We have also attended a number agricultural fires which although can be resource intensive also have a major impact on the farming community who have to deal with the rebuild of a barn as well as trying to source feed for their animals.

**Total Fire Calls:**

**March**

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm			
Fire			
Special Service			
Other			
<b>Total</b>			

**Data currently unavailable**

**April**

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm			
Fire			
Special Service			
Other			
<b>Total</b>			

**Data currently unavailable**



**Points of Interest for Salisbury, Wilton & Amesbury Stations**

- The works for a Command Training Suite at Salisbury has now been completed and our crews and operational managers are now utilising this suite to upskill themselves and can also be assessed for competence. This suite see's a significant investment into the safety of our personnel by allowing incidents to be dealt with in a state-of-the-art without putting them in harm's way.

- Aerial Ladder Platform (ALP) progress update - This new appliance has seen a number of setbacks, but it is anticipated training will fully commence on the vehicle in the coming weeks and will soon be operational in the Salisbury Area.



- Crews in Salisbury are well into the training phase of water rescue and by the end of June will see this part of the combined Animal and Water Technical Rescue go live. The animal rescue training will take place later in the year which will give an enhanced capability in dealing with such incidents over and above of what our standard crews are able to achieve.





**DORSET & WILTSHIRE  
FIRE AND RESCUE**



This June will see Salisbury host the National Armed Forces Day Event with the Fire Service being a proud supporter of this weekend. We are heavily involved with our partners working to ensure that this event runs as smoothly and as safely as possible. We are taking part in the main parade through the city streets on Saturday morning as well as having a fire engine and static displays at Hudson's Field for the 3 days.

Tickets are free for this event and can be bid for on the Wiltshire Council Web site: <http://wiltshire.gov.uk/salisbury-afd>



### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

Matthew Maggs

Station Manager South East Wiltshire

Salisbury, Amesbury and Wilton.

Email: [Matthew.maggs@dwfire.org.uk](mailto:Matthew.maggs@dwfire.org.uk)

Tel: 01722 691173 | Mobile: 07595 966708





Report to	South west Community Area Board
Date of Meeting	4 <sup>th</sup> June 2019
Title of Report	Response to 20 <sup>th</sup> March Area Board discussion on housing

## 1. Purpose of the report:

- 1.1. The purpose of this report is to present the main points that were raised as part of the discussion on housing and to propose actions to address them.

## 2. Main Considerations

- 2.1. The discussion on housing need in the South West community area Board meeting on the 20<sup>th</sup> March raised a number of points. They are listed below with a response and proposed actions.

1. Finding useful sites and knowing who you are providing housing for is key.

We agree this is critical.

2. The need for affordable housing and shared ownership and even if house is 'affordable' at 80% it is still out of reach for many.

Affordable rented housing will be delivered with rents at up to 80%, but will be kept within LHA levels, so if new affordable housing is developed in rural areas where rents are high, the affordable rent should still be within LHA (which might be less than 80% of open market rents). Shared ownership housing can be sold at shares as low as 25% of OMV, so there is scope to accommodate the needs of purchasers on lower incomes.

3. Estates have been built that are out of reach for local people who could afford to live there.

Prospective tenants/purchasers need to be aware of the need to save funds for deposit and legal fees etc when purchasing shared ownership housing. Prospective tenants for affordable rented housing also need to be tenancy ready, and have funds for deposit, carpets and curtains etc.

4. Alternative downsizing flexible options needed, support and assistance required

It is often difficult for older people who want to downsize to be able to fund a suitable home in their village. This problem is repeatedly being raised and it is something that the Council intends to look at to see if a model can be developed that will meet that need.

5. Increase stock of suitable accommodation for key workers especially carers (Bowerchalke request).

CLT developments offer flexibility on nomination. It would be necessary to offer Assured shorthold tenancies to cover scenario where a care worker ceases to be a care worker (as they would no longer be eligible to remain in the property).

6. Lack of 2 and 3-4 bed houses available

We believe this relates to shared ownership occupants in 1 & 2 bed homes who are unable to move into larger shared ownership homes as they haven't been built in their area. Registered Provider partners tend to limit the amount of 3 & 4 bed homes that they deliver for shared ownership housing as there are far less applicants who can afford them. CLT developments could possibly support provision of larger properties. For open market housing we are aware of the needs of people living in larger homes needing to downsize. However, developers are driven by the market, and tend to aim towards the larger homes. Developer consultation with residents is key.

7. We also need more bungalows (older especially, semis and terraces)

Development of bungalows is driven by the market and development economics.

8. Hindon, Dinton, Compton Chamberlaine, Sutton Mandeville, Mere big houses are being built and are too expensive

We believe this relates to open market housing. Difficult to influence development as it is market driven within the planning framework

9. Perception that National Trust and similar estate owner accommodation puts barriers in the way for flexible and community shaped development?

Without more detail of specific cases we are unable to comment on this statement.

10. No more development in Tisbury please, maybe Dinton brownfield site.

11. Private sector need to be a key player in a complete mix of collaborators for housing delivery, including the council and social landlords (all who need to be/can be should be involved)

We agree.

12. Greater flexibility required in the planning system especially to help exception sites lead to housing delivery.

Currently reviewing rural exceptions site policy as part of the Local Plan Review, to consider adding some flexibility.

13. Any new developments need to be small, not like Persimmon or Barratts

In the SWWAB area it is very unlikely that any areas have any large sites allocated, and would therefore not have sites that would be attractive to the large developers. If areas are within an AONB the sites are likely to be very small, and will only be of interest to the smaller developers.

14. CLT great, but please equally ensure parish councils have a strong voice and influence in the process as they too can ensure future development is community shaped.

Parish Councils are involved in the rural needs survey process, and are consulted on any potential developments of affordable housing. Developers are responsible for carrying out public consultation where there is a developer led scheme, and should work closely with Parish Councils to ensure that the development has their support. CLT's are also responsible for working with their Parish Council to ensure that any proposals are supported by the PC.

15. Accept benefits of neighbourhood planning – but so complex and hard work

Communities can also bring forward developments through Neighbourhood Development Orders, as well as through CLT's. Neighbourhood Plans don't have to be "made" before any development can be brought forward.

16. Must ensure any future housing delivery is suitably complemented by enhanced infrastructure and services.

We agree

17. Incentives to farmer landowners to release their land for building

Rural exceptions site policy will be reviewed. Community Led Housing and self-build policies may allow some flexibility which may encourage land to be brought forward – this is being considered as part of the Local Plan Review.

18. Impression is that it is difficult to get on the Homes 4 Wiltshire system

To be on the main housing register an applicant has to be able to demonstrate a housing need. The open Market Register is still available to anyone who doesn't qualify to be on the main register.

19. How can self-build option be supported and promoted as a part of the mix and made less expensive to do so in terms of purchasing the land.

CLT delivery could assist with that

20. Better flexibility to meet lifestyle needs and age range.

We negotiate a percentage of affordable homes to be developed as adaptable housing for older people/those with disabilities

21. There must be additional ways to deliver housing beyond the local authority.

We work with Registered Providers to deliver a target of 650 new affordable homes per annum. The Local Housing Company we intend to establish will be a further mechanism for delivery, as well as CLT's.

#### **4. Recommendation**

4.1. Parishes consider commissioning Rural housing needs surveys where they are out of date or do not exist.

4.2. Parishes engage with Community led housing project to investigate Community led housing . CLH team to proactively engage with parishes over next twelve months. [communityledhomes@wiltshire.gov.uk](mailto:communityledhomes@wiltshire.gov.uk)

**Report Author; Simon Hendey**  
**Director of Housing and commercial development**

**Report to** South West Wiltshire Area Board  
**Date of meeting** 4<sup>th</sup> June 2019  
**Title of report** Health and Wellbeing Funding

**Purpose of the Report:**

To consider the applications for funding listed below.

Applicant	Amount requested	Project
Carers Support Wiltshire	£3620	Make A Friend, Be A Friend
Carer Support Wiltshire	£5835	Southern Community Carers Champion
Three Towers Fete	£a contribution	New Fete for the five communities of Compton Chamberlayne, Fovant, Sutton Mandeville, Sutton Row and Chicksgrove

**1. Background**

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2019/2020 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

**3. Environmental & Community Implications**

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure

- 4.1. South West Wiltshire Area Board was allocated £7700 in 2019/20.
- 4.2. The South West Wiltshire Area Board Health and Wellbeing Funding balance for 2019/20 is £7,879 (including underspends from the 2 previous financial years).
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Southern Area Board.
- 4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for vulnerable people and carers is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard carers and vulnerable people benefiting from these projects. The Community Engagement Manager has assessed this application and agreed it meets safeguarding requirements.

**9. Applications for consideration**

Applicant	Project Proposal	Requested
Carers Support Wiltshire	Make A Friend, Be A Friend	£3620
<p><b>Project description</b></p> <p>Loneliness and isolation are a huge problem amongst the elderly. In South Wiltshire, nearly 3,000 people aged 65 or over feel lonely or isolated.</p> <p>Elderly carers are twice as likely to feel lonely as their peers. Of the estimated 1,279 unpaid carers aged 65 or over in the South Wiltshire area, more than 470 feel lonely sometimes and an additional 320 feel lonely all the time.</p> <p>We’d like to reach South Wiltshire residents who may be lonely, and connect them with local organisations and groups which can offer friendship and social inclusion. We will work with other organisations such as Age UK and Alzheimer’s Society to ensure respondents are also referred to appropriate sources of support..</p> <p>See Appendix 1 for full details of the application.</p>		

<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
Carers Support Wiltshire	South West Wiltshire Community Carers Champion	£5835
<p><b>Project description</b></p> <p>To create the post of Carers Champion for 12 months in the South West Wiltshire area. The Carers Champion will work with local community and existing assets to raise awareness of all age carer services and identify carers who may need additional services. The role will be 1 day per week for 12 months with equipment, management and support provided by Carer Support Wiltshire.</p> <p>See Appendix 2 for full details of the application.</p>		

<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
Three Towers Fete	New Fete for the five communities of Compton Chamberlayne, Fovant, Sutton Mandeville, Sutton Row and Chicks Grove	£a contribution
<p><b>Project description</b></p> <p>There has been no fete in the five communities of Compton Chamberlayne, Fovant, Sutton Mandeville, Sutton Row and Chicks Grove for several years. This new fete is intended to serve them all and bring people of all ages together within each community and across the five communities. It is also hoped to build on the 'sense of place' that already exists due to all five communities falling in the distribution area of our much valued community magazine of the same name. It is hoped that the success of this year's inaugural fete will be the springboard for future fetes. (98)</p> <p>See Appendix 3 for full details of the application.</p>		

No unpublished documents have been relied upon in the preparation of this report

**Report Author** Karen Linaker, Community Engagement Manager  
Karen.linaker@wiltshire.gov.uk



## Health and Wellbeing projects and activities FUNDING APPLICATION

**1. Applicant:**

Name	Jon Berridge
Organisation	Carer Support Wiltshire
Address	The Independent Living Centre, St. George's Road, Semington, BA14 6JQ
Phone number	01380 819604
Email address	jonb@carersinwiltshire.co.uk

**2. Amount of funding required from the Area Board:**

£0 - £1000	
£1001 - £5000	£ 5,835
Over £5000 (please note – our grants will not normally exceed £5000)	

**3. Are you applying on behalf of a Parish Council?**

Yes	
No	x

**4. If yes, please state why this project cannot be funded from the Parish Precept?**

**5. Project title?**

**6. Project summary: (100 words maximum)**

To create the post of Carers Champion for 12 months in the South West Wiltshire area. The Carers Champion will work with local community and existing assets to raise awareness of all age carer services and identify carers who may need additional services. The role will be 1 day per week for 12 months with equipment, management and support provided by Carer Support Wiltshire.

**7. Which Area Board are you applying to?**

South West Wiltshire

**8. What is the Post Code of the place where your project is taking place?**

- SP3 5
- SP3 6
- SP3 4
- SP7 0
- SP7 9
- SP7 8
- SP5 5
- SP5 4
- SP2 0
- SP2 9
- SP2 8
- SP2 7
- BA12 6
- BA12 7

**9. Please tell us which themes best describe your project:**

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
x <input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
x <input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
x <input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

**10. About your project**

**Please tell us about your project (a strong application will address all of the following):**

How does your project support local needs and priorities?

**Purpose of the role:**

The South West Wiltshire Carer Champion will work with local community and existing assets to raise awareness of all age carer services and identify carers who may need additional services. The role will be 1 day per week for 12 months with equipment, management and support provided by Carer Support Wiltshire.

The Carer Champion will develop a better understanding of the needs of carers in South West Wiltshire , improve access to services and facilitate sustainable support within

communities. Rural communities in particular tend to be under served and we see rural areas as a main focus of the Carer Champion.

The Carer Champion will:

- Provide an outreach service in key community venues to raise awareness of carer services
- Work alongside other services to identify an increasing number all age carers
- Ensure that carers' needs are identified and that they are able to access services
- Talk to and seek the views carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area board and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for carers and be a focal point for identifying what service improvements or developments are required
- attend local community groups and events to promote the needs of carers in that area
- Work in collaboration with local services including the public and unpaid carers to develop resources to meet the needs of carers in each area. Ensure that carers are included and well supported

How many older people/carers to do you expect to benefit from your project?

We currently have 461 carers registered with us in the South West Wiltshire area. Based on our work in other areas, we would expect a Carers champion to support 88 carers.

36 new carers identified and registered. These carers will go on to have assessments and appropriate support.

52 carers connecting to access information or services, or to request a re-assessment.

40 carers engaged through carer clinics at GP surgeries and local libraries.

12 local activity and community groups welcoming lonely carers in their communities.

20 carers will be struggling with their caring role and will need a break.

Only 1 in 10 carers assessed will require ongoing support, and most of those will receive a funded service from Wiltshire Council.

How will you encourage volunteering and community involvement?

The Carer Champion will receive training and support from Carer Support Wiltshire's Volunteer Manager and Volunteer Co-ordinator. CSW has a successful volunteer programme with over 80 active volunteers.

Carer Support Wiltshire's Volunteer Co-ordinator will recruit local volunteers to support the Carer Champion, enabling a much wider reach whilst maintaining a strong community based approach.

Carer Support Wiltshire will provide travel expenses for volunteers supporting the Carer Champion.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Carer support Wiltshire's focus for this project is to develop local community resources and connections, which are sustainable and which provide carers with low cost or no cost sources of support in their own community.

The Carer champion will have access to CSW appeal funds to provide respite care and assistance with transport for those carers who would otherwise be unable to attend local group activities.

Carer Support Wiltshire group events are free of charge, as are many other local groups.

The carer champion will be available for consultations and support at easily accessible local venues such as GP Surgeries and libraries as well as carer cafes and group meetings.

How will you work with other community partners?

Carer Support Wiltshire has a track record of collaborating with organisations, companies, community groups and local government. CSWs work with community partners includes making and receiving referrals, joint projects and resource sharing. CSW's network of community partners in the South West Wiltshire area will provide the Carer Champion with immediate access to key stakeholders. The network includes organisations such as:

Age UK

Alzheimer's Support

Wiltshire CIL

CAB Carers Project

Adult Social Care

Wiltshire Parent Carer Council

GP Surgeries

Local groups

Local government and parish councils.

The Carer Champion will expand and strengthen this network to increase awareness of the support that is available for carers and to learn about the specific needs and challenges of carers in the South West Wiltshire area.

## 11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

CSW is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff, volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse.

All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers.

The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

## 12. Monitoring your project.

How will you know if your project has been successful? \*required field

Carer Support Wiltshire has embedded feedback and reporting into every project and area of work. We produce detailed quarterly reports to Wiltshire Council on outcomes and achievements against agreed goals and targets.

We will use the same tools and processes to measure the success of this project. Carers feedback is captured through feedback forms, anonymous surveys, group discussions and focus groups.

For this project we will be recording details from those who engage with the service, including:

- Where they live (postcode only)
- What challenges their caring role presents
- How often they feel able to do the things they would like
- If they have any additional support needs
- What prevents them from doing the things they like – e.g. having no-one to do things with, lacking transport, lacking money, caring responsibilities, disability

We will then follow up to measure outcomes against these initial details.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding requested is for 1 year. Our belief is that the Carer Champion role will have significant impact on raising awareness and enabling more carers to access support and engage with community activities. The detailed data which will come out of this 1 year funded period will enable us to create a strong proposal to Trusts and Corporate partners to continue funding the program. Additionally, the contacts and network development carried out by the Carers Champion will become part of the CSW referral network, ensuring better referrals pathways and improved communication between organisations.

**14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?**

**15. Finance:**

**15a. Your Organisation's Finance:**

Your latest accounts: March 2017

Total Income: £ 1,276,003.00

Total Expenditure: £ 1,275,989.00

Surplus/Deficit for the year: £ 14.00

Free reserves currently held: £ 2,256.00

(money not committed to other projects/operating costs)

**Why can't you fund this project from your reserves:**

We do not have sufficient funds in our reserves to pay for this project. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

**15b. Project Finance:**

Total Project cost	£10,835
Total required from Area Board	£ 5,835

<b>Carer Champion</b>			
	CSW cost	S.C. Cost	
Carer Champion		£	4,875
Admin costs	£	800	
CSW management and staff costs	£	2,450	
Volunteer training	£	318	
IT and running costs	£	870	
Travel Expenses		350	£ 960
Marketng and Promotional materials	£	230	
<b>Totals</b>	£	<b>5,018</b>	£ <b>5,835</b>
<b>Total Carer champion Costs</b>			
	£	<b>10,853</b>	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field

- Yes  
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.

South West Wiltshire Community Area

#### 18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

**Quotes:**

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

I will make available on request the organisation's **latest accounts**

**Constitution:**

I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

I will make available on request the necessary and relevant policies and procedures such as Child

Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

## Health and Wellbeing projects and activities FUNDING APPLICATION

**1. Applicant:**

Name	Jon Berridge
Organisation	Carer Support Wiltshire
Address	The Independent Living Centre, St. George's Road, Semington, BA14 6JQ
Phone number	01380 819604
Email address	jonb@carersupportwiltshire.co.uk

**2. Amount of funding required from the Area Board:**

£0 - £1000	
£1001 - £5000	£ 3,620
Over £5000 (please note – our grants will not normally exceed £5000)	

**3. Are you applying on behalf of a Parish Council?**

Yes	
No	x

**4. If yes, please state why this project cannot be funded from the Parish Precept?**

**5. Project title?**

Make a Friend, Be a Friend / Community Connections

**6. Project summary: (100 words maximum)**

Loneliness and isolation are a huge problem amongst the elderly. In South Wiltshire, nearly 3,000 people aged 65 or over feel lonely or isolated.

Elderly carers are twice as likely to feel lonely as their peers. Of the estimated 1,279 unpaid carers aged 65 or over in the South Wiltshire area, more than 470 feel lonely sometimes and an additional 320 feel lonely all the time.

We'd like to reach South Wiltshire residents who may be lonely, and connect them with local organisations and groups which can offer friendship and social inclusion. We will work with other organisations such as Age UK and Alzheimer's Society to ensure respondents are also referred to appropriate sources of support.

7. Which Area Board are you applying to?

South West Wiltshire

8. What is the Post Code of the place where your project is taking place?

SP3 5  
SP3 6  
SP3 4  
SP7 0  
SP7 9  
SP7 8  
SP5 5  
SP5 4  
SP2 0  
SP2 9  
SP2 8  
SP2 7  
BA12 6  
BA12 7

9. Please tell us which themes best describe your project:

- |   |   |
|---|---|
| <input type="checkbox"/> Intergenerational projects                   | <input type="checkbox"/> Heritage, history and architecture           |
| x <input checked="" type="checkbox"/> Older People Support/Activities | <input type="checkbox"/> Inclusion, diversity and community spirit    |
| x <input checked="" type="checkbox"/> Carers Support/Activities       | <input type="checkbox"/> Environment, recycling and green initiatives |
| <input type="checkbox"/> Promoting physical and mental wellbeing      | <input type="checkbox"/> Sport, play and recreation                   |
| x <input checked="" type="checkbox"/> Combating social isolation      | <input type="checkbox"/> Transport                                    |
| <input type="checkbox"/> Promoting cohesive/resilient communities     | <input type="checkbox"/> Technology & Digital literacy                |
| <input type="checkbox"/> Arts, crafts and culture                     | <input type="checkbox"/> Other  |
| <input type="checkbox"/> Safer communities                            |   |

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

According to a recent Age Concern and Help the Aged survey, 7 per cent of people 65+ in England say they always or often feel lonely. Including those who say they are sometimes lonely, the figure rises to 33 per cent. (Age UK "Loneliness and Isolation Review")

In 2011, there were around 9,031 people aged 65 and over in South West Wiltshire – almost a quarter of the population. Based on the Age Concern survey, there are around 632 elderly South Wiltshire residents who feel lonely all the time, and more than 2,300 who feel lonely sometimes.

Amongst carers over 65, the statistics on loneliness are alarming. 25% of carers say they always feel lonely, and if we include carers who sometimes feel lonely, it rises to a staggering 62%.

Isolation among older carers can be caused by a number of factors:

- The need for the carer to stay with the cared-for person, leaving them both house-bound in many cases;
- The increased financial pressure which forces many to give up social and leisure activities;
- A lack of suitable transport – this is more difficult for older carers who are less able to help the cared-for person in and out of a car, or where public transport is limited;
- This isolation is compounded by the fact that older people are less likely to use the internet, which is how most local events are promoted. As a result many elderly carers are not aware of events happening locally. Lack of IT skills also makes it more difficult to stay in touch with friends and family.

We'd like to address this as follow:

- Create a poster and postcard addressing the issue of loneliness and isolation;
- Deliver postcards to every home in the South West Wiltshire area;
- Place posters in local GP surgeries, libraries, and on community notice boards, and at local markets;
- The print approach is key as it ensures we reach elderly people who do not use social media or the internet. The campaign will also be supported on social media to increase reach and frequency;
- Provide a phone answering service to signpost all elderly South Wiltshire residents (not just carers) who respond to the postcard, to local activities and groups. Carers will be supported by CSW;
- Introduce a new regular activity group for carers and those they care for, including covering the cost of transport for those who need it;
- Signpost to other organisations already running groups in South Wiltshire.

We are currently trialling this approach in the Melksham, Corsham and Trowbridge community areas. Whilst it is still too early to gauge success, we have already had a number of calls to the service and successfully introduced lonely and isolated older people to local groups.

We are confident that this approach will enable us to engage with elderly people who are lonely or isolated, whom we would otherwise struggle to reach.

How many older people/carers do you expect to benefit from your project?

50 elderly South Wiltshire area residents who are not currently in contact with local charities and community groups.

With a comprehensive mailing to every home in South West Wiltshire, we hope to reach the majority of lonely elderly people – including carers.

With an average response rate of 1.5% we would expect to engage with around 12\* lonely carers and 38\*\* elderly non-carers who feel lonely.

Carer Support Wiltshire will handle all enquiries generated by the campaign, offering support to carers and signposting non-carers to relevant local organisations, groups and activities.

\*(1.5% of the 793 carers aged 65+ in South Wiltshire who feel lonely or isolated)

\*\* (1.5% of the 2,558 non-carers aged 65+ in South Wiltshire who feel lonely)

How will you encourage volunteering and community involvement?

The campaign messaging will include a call to action for volunteering. Respondents interested in volunteering will be directed to the most relevant local organisations and groups based on their interests and experience.

We are currently recruiting a team of volunteers to hand out postcards on popular market days, to help us to further our chances of engaging local people and spreading awareness of the new service. Assuming this approach proves successful, we would repeat this to support a service launch in South Wiltshire.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Part of Carer support Wiltshire's commitment to this project is to provide help with paying for replacement care and assistance with transport for those carers who would otherwise be unable to attend local group activities.

By organising a new activity group for carers and the cared-for person, we can give those carers who are unable to leave the person they care for, and opportunity for both to get out of the house, enjoy some new mental stimulation, and make new friends.

Carer Support Wiltshire group events are free of charge, as are many other local groups. Our aim is to engage with as many existing free of charge groups and activities as possible.

The blanket mail approach ensures all South Wiltshire residents are reached – including elderly non-internet users.

How will you work with other community partners?

There has been consistent enthusiasm from the community groups we've contacted in Corsham, Melksham, and Trowbridge. All have welcomed the approach and opportunity to take part.

Several charities are involved (including Age UK, Alzheimer's Support, and Wiltshire Centre for Independent Living), and we have so far engaged 64 local community groups and services – all of whom have committed to contacting anyone referred to them within one week and making that person feel welcome.

We will contact all local groups and organisations which run social activities in South Wiltshire, to offer opportunities to get involved in the project. Community partners will need to provide information on their regular events and contact details in order to participate in the campaign. They will not need to commit any resources in the form of staff or funding.

## 11. Safeguarding

**Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):**

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

CSW is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff, volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse.

All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers.

The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

## 12. Monitoring your project.

**How will you know if your project has been successful? \*required field**

A unique phone number and email address has been set up for the campaign, to enable us to track the exact number of enquiries.

CSW will track carer respondents to measure levels of engagement with CSW services. Non-carer respondents will be tracked (anonymously) from initial contact to referral. We encourage all referral partners to document referrals received from this campaign, and all have agreed to provide feedback to us.

**13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is initially a one off mail out to connect with lonely and isolated elderly people in South Wiltshire. If the approach proves successful, we would plan to repeat the campaign in 24 months. With data from the first campaign to demonstrate results, we are confident we can secure local corporate funding for future campaigns.

**14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?**

**15. Finance:**

**15a. Your Organisation's Finance:**

Your latest accounts: March 2018

**Total Income:** £ 1,246,519

**Total Expenditure:** £ 1,263,713

**Surplus/Deficit for the year:** -£ 17,194

**Free reserves currently held:** £ 15,713

**(money not committed to other projects/operating costs)**

**Why can't you fund this project from your reserves:**

We do not have sufficient funds in our reserves to pay for this project. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

**15b. Project Finance:**

**Total Project cost** £6,240

**Total required from Area Board** £3,620

Item	Total	CSW Costs	Southern Community
Postage	£ 1,500		£ 1,500
Printing	£ 620		£ 620
Postcard and poster design	£ 320	£ 320	
Phone line staffing	£ 300	£ 300	
Programme co-ordinator	£ 300		£ 300
Admin	£ 280	£ 280	
Contingency	£ 120	£ 120	
Transport (carers)	£ 240	£ 240	

Respite (carers)	£ 560	£ 560	
Carer and Cared-for events x6	£ 2,000	£ 800	£ 1,200
<b>TOTALS</b>	<b>£ 6,240</b>	<b>£ 2,620</b>	<b>£ 3,620</b>

**16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field**

- Yes
- No

**17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.**

#### **18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

**Quotes:**

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

I will make available on request the organisation's **latest accounts**

**Constitution:**

I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

I will make available on request evidence of ownership of buildings/land

- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

## Health and Wellbeing projects and activities FUNDING APPLICATION

**1. Applicant:**

Name	Paul Cordle
Organisation	'Three Towers Fete'
Email address	paulcordle@outlook.com

**2. Amount of funding required from the Area Board:**

£0 - £1000	<i>A contribution – for the board to determine</i>
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

**3. Are you applying on behalf of a Parish Council?**

Yes	
No	No

**4. If yes, please state why this project cannot be funded from the Parish Precept?**

**5. Project title?**

'Three Towers Fete'

**6. Project summary: (100 words maximum)**

There has been no fete in the five communities of Compton Chamberlayne, Fovant, Sutton Mandeville, Sutton Row and Chicks Grove for several years. This new fete is intended to serve them all and bring people of all ages together within each community and across the five communities. It is also hoped to build on the 'sense of place' that already exists due to all five communities falling in the distribution area of our much valued community magazine of the same name. It is hoped that the success of this year's inaugural fete will be the springboard for future fetes. (98)

**7. Which Area Board are you applying to?**

South West Wiltshire ▼

**8. What is the Post Code of the place where your project is taking place?**

SP3 5JF

**9. Please tell us which themes best describe your project:**

<input checked="" type="checkbox"/> Intergenerational projects	<input checked="" type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

Fun for all and appreciation of the beautiful place we live

**10. About your project**

**Please tell us about your project (a strong application will address all of the following):**

How does your project support local needs and priorities?

Fully in both cases. There is pronounced local interest in a new fete; this became evident at two focus group meetings held in the Autumn of 2017. Residents of our 5 communities are becoming increasingly engaged in the preparation for the fete and enthused by the prospect of it.

How many older people/carers do you expect to benefit from your project?

The approx total population of the five communities is 1,200 amongst which will be the normally expected cohort of elderly; the exact number has not been researched as it is thought to be unnecessary. The fete and its constituent activities and facilities is intended to be for all ages; an example of this is that one stall/display will be manned by a couple both of whom are in their 90s.

### How will you encourage volunteering and community involvement?

From the launch presentation on 31st January there has been and will continue to be a constant appeal for community and individual involvement in the local media (Three Towers magazine), social media (Facebook & Instagram) and on the Fete's website (www.threetowersfete.org). There is a clear message that support is needed to run or help with a stall, sideshow or display, to provide produce etc for stalls. Local small businesses and individuals with resource are being asked to provide financial sponsorship.

Everyone is being encouraged to enter a number of Arts & Crafts competitions which are open to all ages and to enter their dog(s) in to the fun classes. .

The fete's success can only be judged on the benefit it will bring to the five communities as a whole and on the fun it gives to visitors; that is the constant focus of the organisers.

### How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

On the website and in local and social media (as above) communities are being encouraged to offer lifts to those with mobility challenges, those in wheelchairs and single parents with young children. The wording of such encouragement is worded so as to avoid any sense of stigma attaching to such need. Research is under way to establish the need for transport to the Fete. Tisbus is already booked to provide a ferry service to and from the Fete.

### How will you work with other community partners?

The organisers are open to working with anyone or any organisation to add value to the Fete; they have approached local schools inviting them to provide a stall, the Police to provide advice on Traffic Management on the A30, the Tisbury Fire & Rescue Service to provide a display fire engine and equipment. Team Rubicon in Chilmark and Wessex 4x4 will be involved. St John's Ambulance will have a presence at the Fete.

## 11. Safeguarding

**Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):**

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Such measures, as can be made for a one-off event, are being taken. Safeguarding and concomittant matters are addressed in the organisers' Risk Assessment of the event. Notably:

- i. a separate area at the arena edge is being made available for wheelchair users.
- ii. parents will be encouraged by the PA system to keep an eye on their children
- iii. a small team of marshals (Fetemakers) in distinctive tee-shirts will move about throughout the afternoon looking out for suspicious behaviour and for upset/lost children.
- iv. should a child be reported as missing, an immediate response mechanism is being devised so that traffic management marshals on the A30 approaches will be notified by radio.

A briefing will be given to all staff in the days preceeding the fete. Paul Cordle will be

## 12. Monitoring your project.

**How will you know if your project has been successful? \*required field**

The look of success will be found in:

- i. how the Fete has brought people of all ages together not only within their own community but also across five communities. Already there is anticipation about the inter-village 'tug of war'
- ii. the fun which individuals of all ages have had. It will be difficult to implement a formal feedback mechanism but the measure of this will be immediately clear.
- iii. the event having a successful financial outcome. This does not mean, necessarily, turning in a profit.

## 13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We have no way yet of answering this question; this is the first and may be only fete. We hope not as the organisers have, from the start, intended this year's inaugural fete to be the first of many to come. This year we are largely dependent on the goodwill and public spirit of individual (for the most part) sponsors. We hope that the weather, the number attending and their 'spend' will be such as to make a small surplus. This would reduce our dependence on sponsors in 2020 but very likely we shall have to ask them for more help. Thereafter

## 14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

Not applicable

## 15. Finance:

### 15a. Your Organisation's Finance:

#### Your latest accounts:

Month  Year

#### Total Income:

£

**Total Expenditure:**

£ 7706.00

**Surplus/Deficit for the year:**

£ 206.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£ NIL

**Why can't you fund this project from your reserves:**

There are none and the figures below show how tight the finances are. The organisers would so appreciate the allocation of a grant to give greater certainty to the financial outcome of this inaugural fete.

We are a small community group and do not have annual accounts or it is our first year:

**15b. Project Finance:**

Total Project cost £ 7706.00

Total required from Area Board £ tbc

**Expenditure £6786,00 Income £ £ Tick if income confirmed**

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

Promotion and printing	1450.00	Local sponsorship	5000.00	<input type="checkbox"/>
Operational items and	1700.00	Entrance & Donations	600.00	<input type="checkbox"/>
Marquees, furniture,	2221.00	Stalls	250.00	<input type="checkbox"/>
Mobile loos	265.00	Sideshow s	200.00	<input type="checkbox"/>
PA system	240.00	Activities	200.00	<input type="checkbox"/>
St John's Ambulance	200.00	Tea Tent	300.00	<input type="checkbox"/>
Insurances	830.00	Barbecue & Ice cream	800.00	<input type="checkbox"/>
Signs - traffic flow, g	400.00	Misc	150.00	<input type="checkbox"/>
Tisbus	200.00			<input type="checkbox"/>
Prizes and miscellane	200.00			<input type="checkbox"/>
<b>Total</b>	<b>7706.00</b>	<b>Total</b>	<b>7500.00</b>	

**16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field**

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.

Not applicable

## 18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

### Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

### Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

### Accounts:

- I will make available on request the organisation's **latest accounts**

### Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

### Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

### Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

### And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified. 44

<b>Report to</b>	South West Wiltshire Area Board
<b>Date of Meeting</b>	04/06/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Bishopstone Parish Council <b>Project Title:</b> Bishopstone Childrens Play Area Play Trail  <a href="#">View full application</a>	£3990.00
<b>Applicant:</b> West Knoyle Village Hall <b>Project Title:</b> West KnoyleVillage Hall Raise The Roof  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Alderbury Football Club <b>Project Title:</b> Alderbury FC Pavilion Interiors  <a href="#">View full application</a>	£5000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure. The 2019/2020 capital budget is £44330.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3307</a>	Bishopstone Parish Council	Bishopstone Children's Play Area Play Trail	£3990.00
<b>Project Description:</b> This project is part of a programme to improve the facilities and encourage greater use of Bishopstone's Recreation Field. The Children's Play Area currently has a Play Train which has wood rot and is dangerous. Following consultation with parents and carers in the village it is proposed to replace the Train with a Play Trail which is made up of separate climbing balancing swinging and other elements. These will provide more interactive fun for children in the age range 5 - 14 years and will promote the development of agility strength co-ordination and balance. It is this part of the programme that is the subject of this grant application.			
<b>Input from Community Engagement Manager:</b> This request meets with the grant criteria, and supports the board's priority for facilitating healthy lifestyles amongst children and young people.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3274</a>	West Knoyle Village Hall	West Knoyle Village Hall Raise The Roof	£5000.00
<p><b>Project Description:</b> The box gutter that joins the Bar to the Gents toilet has failed and the roof over the stockroom and Gents toilet is leaking badly. It does not have sufficient fall to stop debris collecting there which causes a build up so that the water cannot run away. When it rains there is flooding in the toilet which has ruined the internal ceilings. In addition, there is a tin roof over the Bar which has no air flow so that condensation forms and is penetrating the ceilings and discolouring the same plus it seems that the tin roof was affixed incorrectly originally allowing water to penetrate. A new roof is needed to cover both areas with a new box gutter.</p> <p><b>Input from Community Engagement Manager:</b> This request meets with the grant criteria.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3305</a>	Alderbury Football Club	Alderbury FC Pavilion Interiors	£5000.00
<p><b>Project Description:</b> Community Football Club run by volunteers coaching 300 players from 7 years upwards. In 2017 work began on new pitches and a pavilion which will enable the club to expand and provide much improved training and match-day facilities. Funding is desperately needed to complete the project including the pavilion interiors equipment for the new pitches and ongoing maintenance. Delayed planning consent for a housing development and increasing costs have now caused financial difficulties for the project.</p> <p><b>Input from Community Engagement Manager:</b> The applicant has been asked to supply additional information relating to the overall cost of the project and the funding contributions being sought from elsewhere, as currently there is a significant funding gap. The board will also want to ensure that any contribution it makes accords with the benefit to people from villages within this community area – the applicant has been asked to also provide this data. Without this additional information, the application should be deferred.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Karen Linaker, Community Engagement Manager, 01722 434697  
[karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)



**Report to** South West Wiltshire Area Board  
**Date of Meeting** 4/6/2019  
**Title of Report** Project funding report

**Finger Post Project Funding:**

1. At the time of writing this report there is **£1,400** unclaimed funding remaining for this scheme.
2. All awards are subject to a photograph of the existing finger post and a quote for the work to be done being provided by the applicant.
3. The board has worked on the policy of contributing 50% towards the cost of each finger post, to a maximum of £400. This policy was first devised in 2011, and then revised in 2014 (see attached). Since that time, councillors revised the maximum contribution from area board funds down to £400.
4. To assist parish councils and to provide them with up to date information on how this policy is to be applied this year, the board is asked to review and re-affirm this policy.
5. The fund is quite low, councillors may wish to top up the fund for 2019/20.
6. Applications received for consideration at this meeting are detailed below:

**Applicant Amount requested**

7. Mere Parish Council – finger posts x 1 (quote received as £542.72 total cost)
8. Swallowcliffe Parish Council – details to be confirmed
9. West Tisbury Parish Council – finger post x 1 (quote received as £984 total cost)

**Recommendation**

- a) Councillors review this policy
- b) Councillors top up the fund for 2019/20
- c) Councillors consider and agree contributions to the requests submitted

**Report Author:** Karen Linaker Community Engagement Manager 01722 434697,  
karen.linaker@wiltshire.gov.uk



## South West Wiltshire Area Board Area Board Project 2014/15 – New Finger Posts

### 1. What is the aim of the project?

Since December 2011 South West Wiltshire Area Board has offered financial support for Parish/Town councils to restore and replace existing finger posts in the Mere, Tisbury and Wilton community areas. The aim of this project is to provide a simple process for awarding grants for new finger posts in 2014/15.

### 2. How will the project work?

#### Who can apply?

Any Parish/Town council within the Mere, Tisbury and Wilton community areas.

#### How many applications can be made?

Each Parish/Town council is able to make one application in this financial year (2014/15).

#### What will be included in the funding?

Parish/Town councils are entitled to apply for up to £350 towards the cost of the new finger post. A further £200 may be requested to cover the removal and insertion of the post by Wiltshire Council Highways Team, if applicable.

Any unspent funds will be returned to the Area Board by the Parish/Town council.

#### What is required to apply?

Each Parish/Town Council will need to provide a photograph of the existing finger post and a quote for the work to be done to the Community Area Manager. Upon completion of the project, a photograph of the new finger post must be provided along with any other evaluation paperwork required by the Area Board.

Any work done to finger posts must conform to the specification and guidance provided in appendix 1 (originally provided in December 2011).

#### What funding is available?

It is proposed that :

- £4,000 is ring fenced for this project. If there is any funding unspent, this will revert back to the Area Board general funding pot. The amount ring-fenced is based on the level of

applications received in previous financial years; however, Area Board members may choose to award applications in excess of £4,000 if there is funding available in the general funding pot.

- Grants will be awarded up to a maximum of £550 as explained above.

### 3. Where is the project taking place?

Within the South West Wiltshire Community Area.

### 4. How will the process work?

#### Process for applying:

What	When	Who
Area Board project proposal to go before elected members for approval	4 June 2014 Area Board Meeting	Area Board
Email all Parish Councils inviting them to make an application for this financial year	5 June 2014	Community Area Manager
Applications are considered at Area Board meetings	June – December 2014	Area Board
Final deadline for applications	12 November 2014	Parish/Town councils

### 5. What are the community benefits/evidence of need/desired outcomes?

Fingerposts are a very important part of the appearance of many of the rural roads in the community areas, as well as providing practical assistance to road users.

**Recommendation:** To ring-fence £4,000 for this Area Board project in 2014/15, as set out in the proposal above.

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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Report to	South West Wiltshire Community Area Board
Date of Meeting	20/03/2019
Title of Report	Pedestrian Gates Fund

## 1. Purpose of the report:

To ask Councillors to agree a Pedestrian Gates capital fund for 2019/20.

## 2. Main Considerations

Councillors are asked to refer to the considerations listed in the attached Cllr Project Form.

Comments from Wiltshire Council's Rights of Way Service in support of this fund:

*Since the initial launch of the volunteer/ public rights of way improvement day at Dinton, there has been a lot of work undertaken on the ground, by parishes/ walking groups/ individuals and also the Ramblers, within the S/West Area Board area. This has largely been the installation of kissing gates to replace stiles-from the initial funding that was made available at the outset of this project. Not only kissing gates but footbridges, also lately a signage programme.*

*The legacy of the project has been very encouraging with groups/parishes taking a real interest in their local paths, inspecting and improving them and keeping them clear of annual growth. What is very heartening is that a better rights of way network is being achieved by this broader involvement- much better and more usable than if it were just left to us to do. I think that we have proved, here and in other areas, that this kind of enthusiastic public engagement works. A few more gates would certainly help to keep this all moving forward.*

## 3. Financial Implications

The area board is asked to agree £5000 from its 2019/20 capital budget to fund 20 gates. Parish Councils are asked to make a reasonable contribution towards each gate request they make. At the end of the financial year, the area board will need to consider whether it reinvests remaining funds into a new fund for subsequent years.

## 4. Recommendation

That councillors agree to earmark £5000 to fund pedestrian gates for parishes in 2019/20.

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**Report Author**  
**Karen Linaker, Community Engagement Manager**  
**01722 434697 karen.linaker@wiltshire.gov.uk**



## Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

**To be completed by the Wiltshire Councillor leading on the project**  
Please ensure that you have read the Funding Criteria before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1. Contact Details</b>	
Area Board Name	South West Wiltshire
Your Name	Cllr José Green
Contact number 01722 434697	e-mail karen.linaker@wiltshire.gov.uk
<b>2. The project</b>	
Project Title/Name	Pedestrian Gates Fund
<p><b>Please tell us about the project /activity you want to organise/deliver and why?</b></p> <p><i>Important: This section is limited to 900 characters only (inclusive of spaces).</i></p>	<ul style="list-style-type: none"> <li>• The scheme was first launched in Dinton at a public meeting approx 3 years ago. It is a scheme first developed in the Southern Community Area, and has proved popular with parishes in South West Wiltshire and now Tidworth</li> <li>• A new fund is required as there is more demand and it is a great success story in terms of partnership working and voluntary commitment (ROW service, rambles, parishes, Seeds4Success)</li> <li>• The board will need to assess the priority areas</li> <li>• Permissions will need to be negotiated</li> <li>• Mere, and Berwick St John have already expressed an interest in this new fund</li> <li>• £5k would buy 20 gates</li> <li>• CEM to issue Expression Of Interest message to all other villages</li> <li>• Reasonable contribution from parish councils a condition of the grant</li> <li>• Before and after photos requested</li> <li>• In addition to the need for a renewed capital fund, potentially there is a need to consider a revenue fund i.e. to support Seeds 4 Success with van use / staff time</li> </ul>
Where is this project taking place?	Across the South West Wiltshire Community Area
When will the project take place?	From May 2019
What evidence is there that this project/activity needs to take place/be funded by the area board?	Mere, and Berwick St John have already expressed keen interest. Wiltshire Council's Rights of Way Service supports this project as necessary to meet demand.

<b>How will the local community benefit?</b>	Improved access and amenities in the local countryside		
<b>Does this project link to a current Community Issue?</b> (if so, please give reference number as well as a brief description)	N/A		
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	Health, Wellbeing & Leisure: physical fitness and activities and healthy lifestyles		
<b>Is this project supported by the Local Youth Network or Community Area Transport Group?</b> (if it relates to young people or highways and transport)	Comments to be confirmed at the area board meeting		
<b>What is the desired outcome/s of this project?</b> Support for local parish councils wishing to improve local countryside access points			
<b>Who will be responsible for managing this project?</b> Community Engagement Manager, in partnership with Wiltshire Council's Rights of Way Service and local councils			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£5000.00		
<b>How much funding are you applying for? Please note that only capital funding is available</b>	£5000.00		
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)			
<b>4. Declaration – I confirm that...</b>			
<input type="checkbox"/> x The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> x Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			

<b>Name: Karen Linaker</b>	<b>Date: 20 May 2019</b>
<b>Position in organisation: Community Engagement manager</b>	
<b>Please return your completed application to the appropriate Area Board Locality Team (<a href="#">see section 3</a>)</b>	



**Report to** South West Wiltshire Area Board  
**Date of Meeting** 4/6/2019  
**Title of Report** Project funding report

**SID Project Funding:**

1. At the time of writing this report there is **£655** unclaimed funding remaining for this scheme.
2. Councillors are asked to top up the fund.
3. Applications received for consideration at this meeting are detailed below:

**Request for a contribution**

Fonthill Estates - Vehicle Activated Sign to erect in Fonthill Bishop

**Recommendation**

- a) Councillors top up the fund for 2019/20
- b) Councillors consider and agree a contribution to the request submitted

**Report Author:** Karen Linaker Community Engagement Manager 01722 434697,  
karen.linaker@wiltshire.gov.uk



## **Tisbury Sensory Garden –Guy’s Patch: Development of community sensory garden : Update report**

1. The existing site is a semi-circular grassed area, with two benches, and an enclosed woodland seating area and a number of existing shrubs and mature trees.
2. Wild Landscapes has produced a concept plan for the area which would create a ‘sensory trail’. A natural Hoggin pathway would create a circular loop through the area, with a bark chipping substrate in the woodland section.  
Hoggin is a compactable groundcover that is composed of a mixture of clay, gravel, and sand or granite dust that produces a buff-coloured bound surface and is lower maintenance than gravel alone
3. Additional features such as a wooden post and rail fence line would be installed as a boundary to the river to discourage dog walkers and bank erosion.
4. Similarly, a low hazel hurdle fence line along the main bordering pathway would provide a naturally defined garden. After discussion the sensory garden team realised that this would be a weakness in the design as an opportunity for vandalism. It was agreed that 2 post and rail fence with swing gates would be more appropriate.
5. Seeds for Success has suggested that the youth group produce willow fencing hurdles to run the length of the post and rail but inside to screen off the garden area.
6. Interpretation/welcome boards at the entrance and exit would aim to encourage proper use and respect of the site as well as informing people of the communities input in its creation. It is envisaged that a wooden dipping platform would provide a safe, fenced off area where people can still enjoy a close proximity to the river without damaging banks or disturbing wildlife. This will have to be developed into the future due to financial restrictions and permit required from the EPA.
7. Existing mature Alder trees line the east embankment, casting a large amount of shade over the river. It is advised that these trees be pruned to reduce the canopy size between the months of August and November. Three other mature trees onsite would also benefit from pruning to reduce canopy size; a Hawthorn in the open grassed area on the eastern half of the site, a large hazel on the edge of the circular woodland area, and a large willow on the same boundary area. Any pruning works would not be carried out until summer/autumn due to nesting birds. Again a permit is required from the EPA before such work can be carried out.
8. I have now heard that the area is a conservation area so not only do we need an Environmental protection agency permit but also planning permission and a felling licence!

### Community Engagement Managers Comments

9. Councillors will recall that they made a decision to grant £4.5k capital funding to this project in January 2019, subject to Tisbury Parish Council contributing an addition 50% of that award, i.e. £2,250.
10. The parish council has since confirmed it is unable to provide a £2,250 capital contribution, but has submitted the following as its financial support and commitment to the project:

#### 2018/19 - actual to January 31st

£495    Legal fees  
£150    Clerk's time  
£426    Grounds maintenance  
£300    Grant funding

**£1371**

#### 2019/20 - minimum anticipated funding

£ 90    Clerk's time  
£520    Grounds maintenance  
£300    Grant funding

**£910**

The total over the 2 years amounts to £2281, and does not take into account the potential cost of applying for the EPA permit, felling licence and planning permission.

11. Councillors are therefore asked to confirm whether or not they still stand by their decision of the 30<sup>th</sup> January 2019 to grant £4.5k, in the light of this budget clarification in paragraph 10 above and of the project's budget update overleaf.
12. This updated budget is based on the final design, with the overall project needing to be completed in stages –fencing alongside the river and the Hoggin Path being the first stage.
13. Just under £2k has already been raised through various local fundraising exercises. A decision on an application for £5000 from the Wiltshire Garden's Trust is due early June 2019. Further applications for grant funding have been made to Hall & Woodhouse (£2k) and the Tesco's bag fund, the second of which could amount to £5k. Applications have also been made to Asda, Waitrose and Wardour Trust.
14. Seeds for Success youth group are preparing to work on the garden at the beginning of July to prepare the base for the pathway and start the 2 flower beds with the soil removed from the pathway areas. It is their intention to also run a project whereby the youth group are taught how to construct willow hurdling. They in turn have been fundraising for their part in the project.

<b>Budget to date Item</b>	<b>Cost</b>	<b>Income</b>
Garden Design from Wiltshire Landscape trust –Part of Wiltshire Wildlife Trust Includes site visit and travel expenses	£276.80+vat	Paid out of locally raised funds
Remove 2 x bench seats and turn around, replace all timber on 1 bench with Oak quote is dependent on the removal of the benches being possible. Often metalwork in place for a long time rusts/fuses and the bolts may not be possible to move.	£325+ vat	Wilts Garden's Trust (application submitted and their board to be discuss 3 <sup>rd</sup> June)
3 benches to sand, oil and metalwork painted. Wire brushes, Oil, Paint, Paint brushes	£75	From locally raised funds
3 tier post and rail chestnut fencing 50m of chestnut fencing{2 rails} {three rail option available extra charge £290+ vat}	£1650+vat £290+vat	Wilts Garden's Trust application submitted)
2 tier post and rail chestnut fencing along the length of the path and 2 x picket gates, 1 at each end	£1025+ vat	Wilts Garden's Trust (application submitted )
Life saving device( to be positioned to right and behind hawthorn on plan)	£178+vat	Local charity application submitted
Willow hurdling, 3ft height clippers Willow Posts		Seeds4Success and young people volunteering
Coloured markers	£100	Locally raised funds
Hoggin Pathway Paths 1.2m wide (4ft). The area of paths amount to 80m2 That should allow all forms of mobility vehicles to get around. Paths edged in Corten steel, it corrodes to form a layer of rust on the outside, this seals the steel and protects it giving real longevity. These paths would require proper excavation and compaction of adequate scalping sub-base on a geo textile membrane.  Additionally, a final top surfacing to paths with a resin bound/bonded grave which is a safe, non-slip finish.  Hire Digger , dumper, roller, skips (to remove spoil approx. 20 tonnes although some will be used as base for flower beds ), shovel, spade, wheelbarrow, vibrating roller or alternatively use a plank of wood and sledge hammer, sand for marking out path, flexible metal sheeting for the edging, pegs to hold the sheeting in place, hard-core -13 tonnes of scalping subbase. hoggin-80m2	£5346 +VAT	Area Board Tesco bag fund –applications submitted

Pollarding Environmental Protection Agency Permit Planning Permission Felling Licence Labour	£170 + VAT  £900+vat	Paid out of locally raised funds and PC time. 2 <sup>nd</sup> Memory group fundraiser in September
Flower Beds with wood edging -73m2 of beds. Soil from pathway will form base. Pegs and string to mark out. Wood edging Top Soil Pro blend multipurpose soil (Wickes) 850litre bulk bags @£77 per bag	£30  462+vat	Tesco's bag fund – application submitted
Natural Bark Chippings Rolawn Landscaping Bark Jumbo bag 1m3 @£145+vat	£435	Tescos bag fund – application submitted
Welcome Boards ( to be locally made by volunteer) materials	£100	Grant application submitted
Additional Miscellaneous items for sustainability 2 wheelbarrows Small shed Garden Tools ( donated)	£150 £600	Grant applications submitted
Total	£12112.80 +vat	
	£15141.00	

### **Community Engagement Manager's Recommendation**

**Councillors are asked to confirm its contribution of £4500 to this project to go towards the Hoggin Pathway.**



Designer: Chelsie Phillips

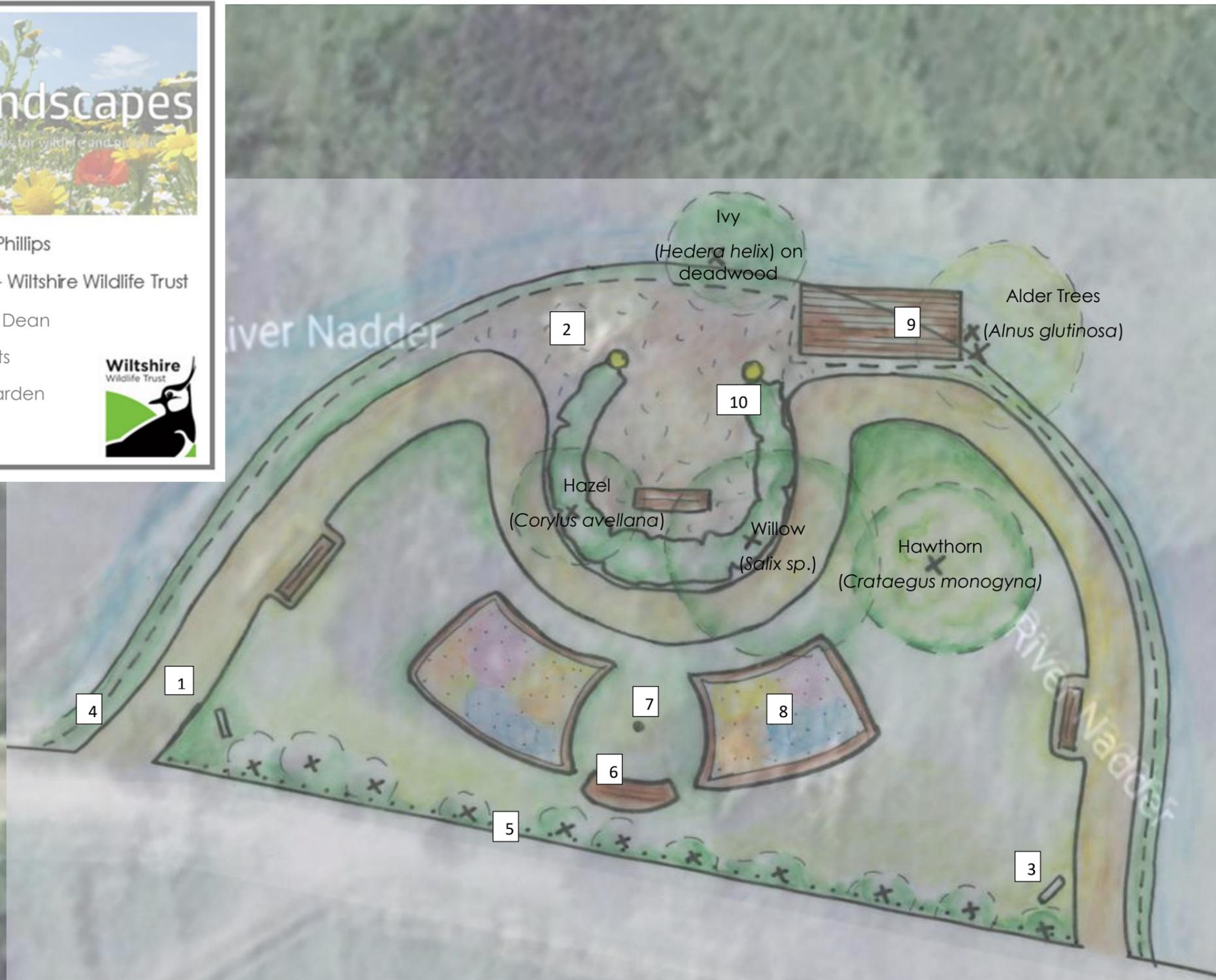
Wild Landscapes – Wiltshire Wildlife Trust

Client: Ann-Marie Dean

Location: Tisbury, Wilts

Project: Sensory Garden

Date: 11.04.19



- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>1- Hoggin pathway in natural compacted stone</li> <li>2- Natural bark chippings</li> <li>3- Interpretation/welcome boards at entrance and exit</li> <li>4- Wooden post and rail fencing along water bank</li> <li>5- Low hazel hurdle fencing along front footpath edge behind existing shrubs</li> </ul> | <ul style="list-style-type: none"> <li>6- Wooden benches, existing plus one new</li> <li>7- Central art feature/sculpture</li> <li>8- Planted sensory beds with wood edging</li> <li>9- 3.5X2m~ dipping platform at rivers edge with access gate</li> <li>10- Coloured markers near woodland seating</li> </ul> |
|--|---|



# Wild Landscapes

Creating green spaces for wildlife and people

## Site Visit Report

### 1. Site Details

Contact	Ms. Ann-Marie Dean	
Address	Near Hinton Hall, Tisbury, Wilts	
Grid Reference	---	
	Email	Ann_Marie_Dean@hotmail.com
	Number	Mobile 07704783742 Home 01747830383

# Wild Landscapes

Creating green spaces for wildlife and people

## 2. Site Visit Discussions

### Development of community sensory garden

Previous Advisory Report produced by Wiltshire Wildlife Trust has been provided to give guidance on improving the river Nadder which runs alongside the boundary of the site.

The existing site is a semi-circular grassed area, with two benches, and an enclosed woodland seating area and a number of existing shrubs and mature trees. Wild Landscapes has produced a concept plan for the area which would create a 'sensory trail'. A natural hoggin pathway would create a circular loop through the area, with a bark chipping substrate in the woodland section. Additional features such as a wooden post and rail fence line would be installed as a boundary to the river to discourage dog walkers/bank erosion. Similarly, a low hazel hurdle fence line along the main bordering pathway would provide a naturally defined garden. Interpretation/welcome boards at the entrance and exit would aim to encourage proper use and respect of the site as well as informing people of the communities input in its creation. A wooden dipping platform would provide a safe, fenced off area where people can still enjoy a close proximity to the river without damaging banks or disturbing wildlife.

### Existing trees

As highlighted in the previous river report, existing mature Alder trees line the east embankment, casting a large amount of shade over the river. It is advised that these trees be pruned to reduce the canopy size between the months of August and November. Three other mature trees onsite would also benefit from pruning to reduce canopy size; a Hawthorn in the open grassed area on the eastern half of the site, a large hazel on the edge of the circular woodland area, and a large willow on the same boundary area. Any pruning works should not be carried out until summer/autumn due to nesting birds.

# Wild Landscapes

Creating green spaces for wildlife and people

## **Planted sensory beds**

Two large raised beds could be created using soil with a natural wood retaining border. These beds provide an opportunity to plant a mixture of perennial and annual plants for sensory and wildlife purposes. The [RHS Plants for Pollinators PDF](#) may be useful as would the [Sensory Trusts guidance](#). The border arrangement creates a circular seating area which would offer a good space to install a natural art sculpture.

## **Additional wildlife features for consideration**

Installation of bird nest boxes, bug hotels and deadwood/log piles would be of benefit for wildlife. Planting of suitable native shrubs along the proposed river fence line may offer some privacy for river species.

## **Moving Forward**

This document was produced by Wild Landscapes. We would be happy to quote for any development proposals or ongoing maintenance work listed within this document. Contact us using the details below:

Nick Self and Chelsie Phillips

Wild Landscapes

Wiltshire Wildlife Trust

01380 829051

[WildLandscapes@wiltshirewildlife.org](mailto:WildLandscapes@wiltshirewildlife.org)

[www.wiltshirewildlife.org/wild-landscapes](http://www.wiltshirewildlife.org/wild-landscapes)

Kindest regards.



# Wiltshire Wildlife Trust

*Advisory report February 2019*



## Nadder - Tisbury

28 February 2018

Alice Baker and Nick Wilson (Wiltshire Wildlife Trust)

## Location and Owner

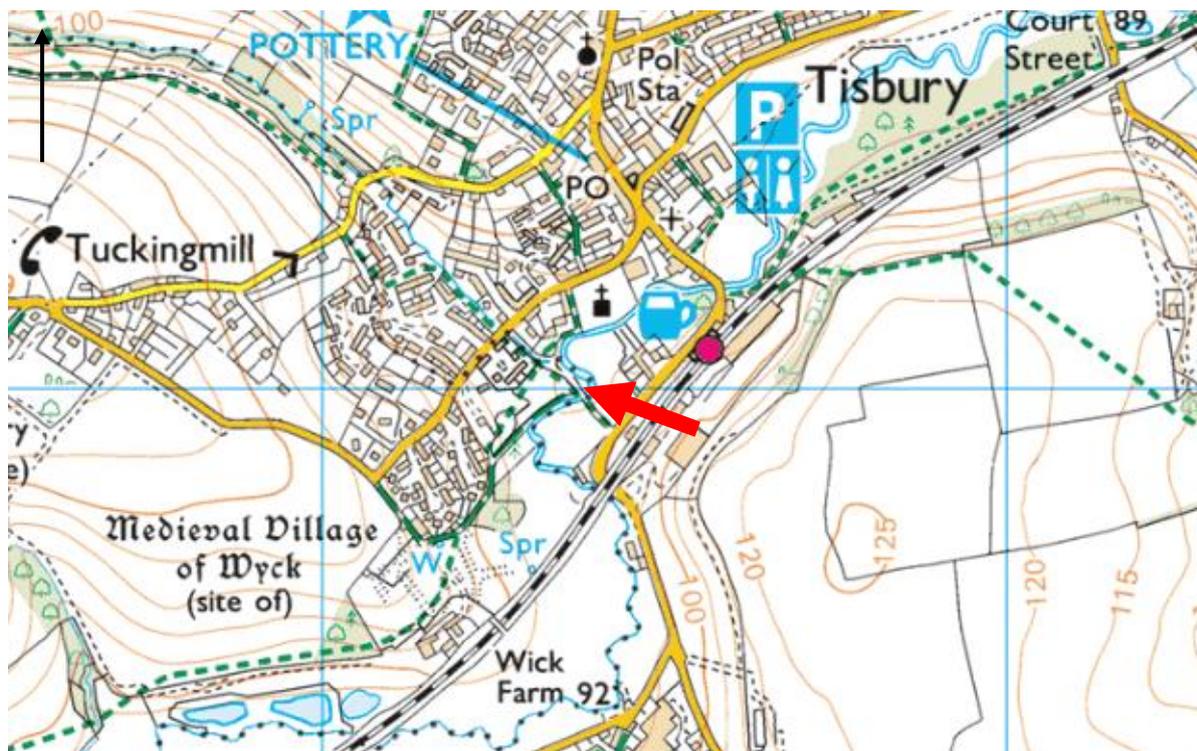


Figure 1: Map showing site location. Contains Ordnance Survey data.

An advisory visit was requested by Bev Ford from West Tisbury Parish Council and Sandra Harry from Tisbury Parish Council to look at a reach of the River Nadder running through a section of council owned public open space (Grid Reference ST9437629015, Figure 1). Wiltshire Wildlife Trust Project Officer, Alice Baker, along with trainee Nick Wilson, attended the site visit to make recommendations on the management and ongoing maintenance of the river.

The visit was requested due to concerns of over-shading along this reach of the Nadder and in relation to proposed works to create a sensory garden along the riverbank.

## Summary of Advice

- Selective removal of trees will improve light in the channel and also let light in to aid in the creation of the garden.
- Riparian planting and preventing dog access to the water will improve the stability of the bank and reduce sediment deposition into the river.

## Site Description

The site is located at the upper end of the River Nadder, a tributary to the Hampshire Avon, in Tisbury. The area visited was approximately 150m of river running through open space owned by Tisbury Parish Council, recently passed over from West Tisbury Parish Council. A pasture field borders the river on the right-hand bank and managed grass and pathways border the river on the left-hand bank (Right and left-hand bank are identified looking downstream).

At the beginning of the reach there are many trees, the majority on the left-hand bank, which are over-shading the channel (Figure 2). There is also dog access to the river from the left-hand bank which has caused erosion. Further down the reach the left-hand bank is a solid concrete revetment (Figure 3) for approximately 80m, the right-hand bank is willows that have been managed and re-grown, forming a dense wall that is shading the channel heavily (Figure 4). Some of these willows are growing into the channel which is creating nice natural woody debris, assisting the natural processes of the river.



*Figure 2: Area of Alder trees shading the channel at the start of the reach visited.*

Water levels were relatively high at the time of the visit and the water was coloured meaning the bed was not visible. This is not unexpected at this point on the Nadder as it rises in limestone and greensand, slowing primarily through agricultural land before reaching Tisbury. The flow appeared relatively sluggish at the beginning of the reach visited, indicating a deeper channel however it sped up towards the end, with natural riffles revealing gravels on the river bed (Figure 3).

Overall, the river would benefit from some tree clearance to allow more light into the channel. This would also be beneficial for the creation of the sensory garden as the proposed site is currently heavily shaded. In this area there is a small section of erosion where it appears dogs are entering the water, this would benefit from dog exclusion to allow riparian vegetation to re-grow.

In general it would be advisable to install small woody structures alongside the hard revetment, to trap sediment, softening the bank and providing marginal habitat for wildlife and plants. However, in this location these would not be recommended as they would be exposed to flows on the outside of the bend and have the potential to fail over time. The majority of sediment will be deposited on the inside of the bend and this is where marginal vegetation should be encouraged to grow.

Consequently it is recommended that the right-hand bank is closely monitored and this is not allowed to become too over shaded.



*Figure 3: Natural riffles towards the end of the reach visited. This figure also shows the concrete revetment.*



*Figure 4: Willow over shading the channel in summer but also providing wood debris into the channel.*

## Management Recommendations

### Tree Removal

The river is in relatively good condition but would benefit from the removal of some trees along the reach visited. These are marked up on figure 5, please note this is just advisory and further tree surveys, including bat surveys, would be required before any action is taken. The trees recommended for removal are alder trees (*Alnus glutinosa*), currently they are shading both the channel and site for the sensory garden. The removal of some limbs on the right-hand bank that are leaning over and shading the river, including the line of willows, is also recommended.

Any work such as this should be undertaken between the months of August and November to prevent disturbance to breeding birds and downstream impacts on spawning fish.

### Reducing Erosion

There is a small area of erosion on the left-bank in the area marked for the sensory garden. This appears to be caused by dogs entering the channel. This would benefit from fencing or reinforcement to allow marginal vegetation to stabilise the bank and prevent further erosion and sediment deposition into the channel. It is recommended that the vegetation up to the bank top and 1m away is left unmanaged. The only exception to this would be the removal of the invasive non-native plant Himalayan balsam which is known to be present in this area.

### Be vigilant for invasive species

Invasive species did not appear to be a big problem, but vigilance is important as these species can take hold very quickly. Species to be aware of include Himalayan balsam, Japanese knotweed, giant hogweed, floating pennywort, New Zealand pygmyweed, water primrose and parrot's feather (appendix 1). Ensure plants used along the river are native with UK provenance. Be vigilant for American signal crayfish. It is illegal to catch or trap American signal crayfish without a licence from the Environment Agency as it may affect the species' population dynamics, additionally it is easy to confuse the invasive crayfish with the native white-clawed crayfish.



Figure 5: Map of locations proposed works

## Permissions and Legal Considerations

Where any tree works are being undertaken, protected species surveys should be carried out, particularly where there are mature trees with cracks or ivy that may be used by bats as roost sites. If planning to do any work within 8m of the river it may be necessary to apply for an Environmental Permit. This can be done via <https://www.gov.uk/guidance/flood-risk-activities-environmental-permits>. There is a £170 fee for this application (please note this will be revised on 1<sup>st</sup> April each year). Due to being outside of the Avon System SSSI however, a local exemption may be applicable. It is important to consult with the Environment Agency to discuss all consenting requirements.

If you require any further advice or assistance with applying an environmental permit, please contact a member of the Wiltshire Wildlife Trust Water Team (details below). Please feel free to contact us with any further queries or questions.

### Disclaimer

This advice has been put together with as much diligence as possible. However, as it is only based on one site visit – not involving any water quality measurements – we cannot guarantee that implementing our recommendations will lead to the desired enhancements.

Images in this report have been taken by staff undertaking the visit. They may be subject to copyright.

**Alice Baker**  
**Project Officer – Water Projects**

Wiltshire Wildlife Trust  
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Long Street  
Devizes, Wiltshire  
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water@wiltshirewildlife.org  
01380 736066

**Wiltshire Wildlife Trust**

The Wiltshire Wildlife Trust works with members, volunteers, supporters, the community, landowners, schools, businesses, local authorities and central government to ensure that we continue to support and improve natural habitats, conserve the countryside and its wildlife and help develop thinking that enables everyone to understand how to make a valuable contribution towards creating a sustainable future.



# Appendix

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## Invasive species to be aware of

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**Japanese knotweed**



**New Zealand pygmyweed**



**Giant hogweed**



**Floating pennywort**  
Image courtesy of GBNSS  
© Crown  
Copyright 2009



**Himalayan balsam**



**Water primrose** Image courtesy of GBNSS  
© Crown  
Copyright 2009



**Parrot's feather**  
Image courtesy of GBNSS  
© Crown  
Copyright 2009



**American signal crayfish**

	Item	Update	Actions recommendations	Who
1.	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Apologies:</p>	<p>Stephen Banas (Swallowcliffe Parish Council), Ruth Burrows (Kilmington Parish Council), Frank Freeman (Hindon Parish Council), Jane Childs (Sutton Mandeville, Barford St Martin Parish Council's), Catherine Shanan (Barford St. Martin Parish Council), Jenny MacDougall (Chilmark Parish Council), Bev Small (Chilmark Parish Council), Malcolm Cullimore (Donhead St. Andrew Parish Council), Sandra Harry (Tisbury Parish Council), Clare Churchill (Donhead St. Mary, Berwick St. John, Dinton Quidhampton Parish Council's), Tony Phillips (Fovant Parish Council), Paula Johnston (Wilton Town Council), David Curless (Semley &amp; Sedgehill Parish Council) Richard Mitchell (Tollard Royal Parish Council), Kilmington Parish Council.</p> <p>Wiltshire Cllrs Tony Deane (Chair) Bridget Wayman, Jose Green, George Jeans, Pauline Church</p> <p>David Button (Area Highways Engineer, South West Wiltshire) Julie Watts (Principal Engineer)</p> <p>Roy Sims (Mere Town Council), Patrick Boyle (Chilmark Parish Council), Mike Ash (Bishopstone Parish Council), Spencer Drinkwater (Transport and Development Manager (North and East)),</p>		
2.	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting held were agreed at the South Western Wiltshire Area Board meeting on Wednesday 20 March 2019.</p> <p><i>A link can be found on the Wiltshire Council website <a href="#">here</a></i></p>		

<b>3.</b>	<b>Financial Position</b>			
		An updated version of the finance sheet was presented. There is currently £36,599 unallocated. A post meeting version is included as Appendix A.		CATG
<b>4.</b>	<b>General Items</b>			
a)	Additional Funding for Highway Maintenance	24 Parishes have responded with lining requests. The lining gang are currently in the SWW area this week. Kilmington PC request list has been completed and the rest of the works will get completed. There may be some that do not get completed in Wilton but DB will confirm with Cllr Pauline Church.		DB
b)	20mph Speed Restrictions	Submissions have been received from Teffont Parish Council for Teffont Magna – C277 North end of the village to junction with the B3089 & Teffont Evias – South end of the village up to junction with the B3089 & Chilmark Parish Council for the area covered by the existing 30mph (see Appendix B for the submissions). Fovant PC has also requested an extension to the existing 20mph speed limit.	The group agreed to fund 3 feasibility studies at a cost of £7500 subject to a contribution of £1000 from each Parish Council and make this a top 5 priority scheme.	PC/JW
c)	HGV's & Sat Nav's	No further update.		BW
d)	A30 Brookwater – HGV actuated signage	<p>Vehicle Actuated Signs (VAS) that only flash at large vehicles cost £23,000 for supply of the equipment, with an additional £30,000 for installations, design &amp; supervision fees etc. Vehicle Actuated Signs (VAS) that flash at all passing vehicles provided and installed by the manufacturer would cost £10,000.</p> <p>Cllr Bridget Wayman (BW) explained to the group that a VAS that flashes at all vehicles such as the alternative proposal put forward by Cllr Deane was not a feasible alternative. If it was triggered indiscriminately by any passing vehicle then it provided no more information to the driver than the current existing signs. No other funding is available centrally therefore the scheme costing around £50,000 would need to be funded locally.</p> <p>Donhead St Andrew PC (DStAPC) do not support a VAS that flash at every vehicle and expressed disappointment that a less expensive VAS of this kind was not available.</p>	DB to inspect hedgerows to ensure the existing signs are not overgrown.	DB

5.	Top 5 Priority Schemes			
a)	Issue <a href="#">6028</a> Fovant - High St Dinton Rd Tisbury Rd - Improvements to signing of 20mph	The CATG agreed to fund the signing works £1355 & lining works £900 (if completed in conjunction with other works). Fovant Parish Council (FPC) agreed to fund 25%. Design work continues.		JW
b)	Issue <a href="#">4714</a> Dinton, Steep Hollow - Signing	The group agreed to fund the signing works at an estimated cost of £750 and the PC have agreed to contribute 25%. At the previous meeting Dinton PC requested additional signing which, when looked at in detail increased the cost of the scheme to £1400. CATG re-confirmed support for scheme and Dinton PC confirmed that they would fund the increased contribution.	The group agreed to fund the scheme at an increased cost of £1400 with a contribution of 25% from DPC.	JW
c)	Issue <a href="#">6041</a> Semley, Junction by Church Farm – improvements to the layout of the junction.	The survey has been complete and preliminary design have been provided to Sedgehill & Semley Parish Council (S&SPC). The estimated cost of the scheme is £11,000. The additional works discussed to adjust junction by the Church has an estimated cost of £5000.  The group agreed to fund the entire scheme with a contribution from S&SPC of 25%. S&SPC to confirm whether they wish to include the additional works or concentrate on the junction by Church Farm.	The group agreed to fund the scheme at an increased cost of £16000 with a contribution of 25% from S&SPC.	S&SP C
d)	20mph assessments	The group agreed to fund 3 feasibility studies at a cost of £7500 subject to a contribution of a £1000 from each Parish Council.  1. Teffont Magna – C277 North end of the village to junction with the B3089 & Teffont Evias – South end of the village up to junction with the B3089 2. Chilmark – the area covered by the existing 30mph 3. Fovant - an extension to the existing 20mph speed limit, exact details to be confirmed.	The group agreed to fund 3 feasibility studies at a cost of £7500 subject to a contribution of a £1000 from each Parish Council.	JW
e)	Issue <a href="#">6894</a> B3092, Coombe Barn Lane - Farm vehicle warning signs.	The group agreed to fund the scheme at an estimated cost of £750 and KPC have confirmed that they will fund 25%. The group agreed to make this a top 5 priority.	The group agreed to make this a top 5 priority.	JW

<b>6.</b>	<b>Work instructed</b>			
a)	Issue <a href="#">4790</a> Broad Chalke, The Causeway - New footway	Broadchalke Parish Council (BCPC) has funded the entire £85,000 cost of the scheme. The construction work is complete, the installation of new hedging and landscaping is currently in progress. Some additional landscaping is taking place.		JW
b)	Issue <a href="#">5116</a> Swallowcliffe - 20mph Speed restriction	The work has been ordered and is awaiting programming by the contractor		JW
c)	Issue <a href="#">6658</a> C25 Stops Hill Tunnel - Improved signs for HGV's	The work has been ordered and is awaiting programming by the contractor.		JW
<b>7.</b>	<b>Schemes awaiting Prioritisation</b>			
a)	Issue <a href="#">6248</a> Mere – Water Street/The Lynch	<p>The number of HGVs that are driving along Water Street and through The Lynch despite the weight restriction signs. CATG has helped to make Weight Restriction signs more visible but this does not stop HGVs from using route.</p> <p>MTC requested that the feasibility of providing a) a physical width restriction at the entrances to The Lynch or b) width restriction at the entrance to The Lynch.</p> <p>Investigations will proceed when made a top 5 priority however in the meantime JW has provided some ideas of signing to MTC but only received a response on Monday and therefore hasn't had time to consider in detail.</p>		JW
b)	Issue <a href="#">6553</a> East Knoyle, Sheephouse Farm, Hindon Road - Horse Warning Signs	The group agreed to fund the signs at a cost of £750. CATG to fund £375, PC to fund £375. The works will progress when made a top 5 priority.	The group agreed this would be the next scheme to be prioritised in top 5.	CATG
c)	Issue <a href="#">6998</a> Market Square, Wilton - Dropped Kerb for pedestrian access to Wilton Baptist Church	The group agreed to fund the scheme at an estimated cost of £1500, WTC have agreed to contribute 25%. Design work will progress when made a top 5 priority.	The group agreed this would be the second scheme to be prioritised in top 5.	CATG

8.	Other Schemes			
a)	Issue <a href="#">6290</a> Chilmark - Cow Drove. Carriageway construction and signing	Chilmark Parish Council (CPC) would like the road redesignated and passing places signed and tarmaced. DB confirmed that all works are complete. Any further defects should be reported via the MyWiltsapp, this would provide evidence for possible longer term works in the future. The group agreed to close the issue.	The group agreed to close the issue.	CATG
b)	Issue <a href="#">6481</a> Mere, <a href="#">Clements Lane</a> - Dropped kerbs.	Mere Town Council (MTC) have discussed the issue with developers who have plans to install a number of dropped kerbs along the route however they would like two additional to be considered by the CATG. These are located outside 12 Clements Lane and the Right of Way opposite. This right of way leads to the town centre and MTC have plans to improve the surface. The estimated cost of the work is £3000.	The group agreed to fund the works at an estimated cost of £3000 subject to a contribution of 25% from MTC.	MTC
c)	Issue <a href="#">6547</a> Quidhampton, Lower Road - Traffic calming.	JW met with Quidhampton Parish Council (QPC) and discussed possible traffic management options. QPC currently consulting with residents and has a meeting tonight (01 May 2019) to discuss the responses.		QPC
d)	Issue <a href="#">6659</a> Sutton Mandeville, A30 Buxbury Hollow - Horse Warning Signs	The group agreed to fund the signs at a cost of £750. CATG to fund £375, Sutton & Maundeville Parish Council (SMPC) to fund £375. SMPC are not prepared to contribute the £375 themselves but are still trying to raise a local contribution from another source. The group agreed to maintain the funds allocated but not proceed without a local contribution.		SMPC
9.	New Issues			
a)	Issue <a href="#">7077</a> Wilton – South Street/Burcombe Lane New Street nameplate	At their meeting on 7 November 2018 the CATG agreed to fund 50% of the cost of street nameplates (SNP's) on the basis that the Town/Parish Council purchases the street nameplates and arranged delivery to Wilton Depot who will then install.  Wilton Town Council (WTC) have a quote of £324 inc VAT for a new sign to be made and delivered and would like confirmation that this will receive match funding. The type of street nameplate required is shown in Appendix C.	The group agreed to close the issue.	CATG

		<p>If WTC pay for the sign and arrange for it to be delivered to Wilton Depot then DB will arrange for it to be installed. This arrangement will apply to SNP's in this financial year only, however Town/Parishes Councils should confirm with DB prior to ordering street nameplates to ensure sufficient budget is available for installation. Where the SNP is to be erected upon private property it is vital that written confirmation is obtained prior to any works taking place.</p> <p>As no funding required from CATG the group agreed to close the issue.</p>		
b)	<p>Issue <a href="#">7106</a></p> <p>Wilton – <a href="#">Kingsway</a> layby.</p>	<p>Several residents and Wilton Town Councillors have noticed the increasing amount of fly-tipping in a layby on Kingsway just past the Wilton Park &amp; Ride. Fly tipping on the verge has already been reported by the Town Council twice and residents resulting in Wiltshire Council resources being used to clear the rubbish.</p> <p>Wilton Town Councils Councillors would like the CATG to consider closing off the layby. Kingsway is a one-way road therefore WTC do not consider that the layby is required.</p> <p>Concern was expressed that closing off the layby will just move the problem elsewhere along the road. Fly tipping should be reported on the MyWiltsapp and the group agreed that the response times are very good. For a camera to be erected on the highway, authorisation is needed from the magistrates. For it to be successfully granted there needs to be a significant amount of evidence available to give to the magistrate.</p> <p>Possibly to be discussed as topic at a South Wiltshire Area Board meeting in the future. BW agreed to take the matter up outside of the meeting therefore the group agreed to close the issue.</p>	The group agreed to close the issue	CATG
<b>10.</b>	<b>Issues to be closed</b>			
a)	<p>Issue <a href="#">5431</a> Tisbury, Weaveland Road - Improvements to pedestrian crossing.</p>	The work is complete therefore the group agreed to close the issue.	The group agreed to close the issue	CATG

b)	Issue <a href="#">5356</a> Mere, B3092 & B3095 - Improve visibility at junction for pedestrians.	MTC have found the landowner and have verbal agreement to cut back the hedge. MTC are planning to carry out the work themselves therefore the group agreed to close the issue.	The group agreed to close the issue	CATG
<b>10.</b>	<b>Date of Next Meeting: 24 July 2019, 2pm, Nadder Centre, Tisbury</b>			

## South Western Wiltshire Community Area Transport Group

Principal Engineer – Julie Watts

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to South Western Area Board.  
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£16,799**.

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

**South West Wiltshire CATG**  
**FINANCIAL SUMMARY**

**BUDGET 2019-20**

£17,079.00 CATG ALLOCATION 2019-20

£25,648.00 2018-19 underspend

**Contributions**

£564.00 Fovant PC Signing & Lining  
£375.00 East Knoyle PC - Horse Warning Signs  
£375.00 Sutton Mandeville PC - Horse Warning Signs  
£3,512.00 Swallowcliffe PC 20mph implementation  
£187.50 Kilmington Parish Council Signing  
£375.00 Wilton Town Council Dropped Kerbs  
£350.00 Dinton Parish Council Signing  
£4,000.00 Sedghill & Semley Parish Council Church Farm Junction  
£750.00 Mere Town Council Dropped Kerbs  
£1,000.00 Fovant Parish Council 20mph Feasibility Study  
£1,000.00 Teffont Parish Council 20mph Feasibility Study  
£1,000.00 Chilmark Parish Council 20mph Feasibility Study

**£56,215.50**

**Total Budget 2017-18**

**Commitments from previous years**

Fovant Signing and Lining £2,255.00 Estimate  
East Knoyle, Hindon Lane Horse Warning Signs £750.00 Estimate  
Sutton Mandeville, A30 Horse Warning Signs £750.00 Estimate  
B3089 Beckford Arms Crossroads - Low Bridge Warning Signs £2,000.00 Estimate  
Swallowcliffe 20mph Implementation £3,512.00 Estimate

**New Schemes**

Coombe Barn Lane -Signing £750.00 Estimate  
Wilton Market Square Dropped Kerbs £1,500.00 Estimate  
20mph Feasibility Assessments £7,500.00 Estimate  
Semley Junction Improvement £16,000.00 Estimate  
Dinton Steep Hollow Signing £1,400.00 Estimate  
Mere St Clements Lane Dropped Kerbs £3,000.00 Estimate

Total 2019-20 **£39,417.00**

Remaining Budget 2019-20 **£16,798.50**

xxxx AREA BOARD  
INSERT DATE

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2019/20**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2019/20.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2019/20, the role description is attached at **Appendix D**.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

- 4.1. None.

#### **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

#### **7. Environmental Impact of the Proposals**

- 7.1 None.

#### **8. Equality and Diversity Implications**

- 8.1 None.

#### **9. Delegation**

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint a xxxx INSERT TITLE OF THE CHAMPION IE. CARER/OLDER PEOPLE'S CHAMPTION AND THEIR NAME IF KNOWN Champion for the Area Board, in accordance with Appendix D.

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**Libby Johnstone**  
**Democratic Services Team Lead**  
01225 718214  
[libby.johnstone@wiltshire.gov.uk](mailto:libby.johnstone@wiltshire.gov.uk)

### **Appendices:**

Appendix A – list of appointments to Outside Bodies  
Appendix B – list of appointments to Working Group(s)  
Appendix C – Terms of Reference for Working Group(s)  
Appendix D – Champion role description

### **Unpublished background documents relied upon in the preparation of this report**

None.



Name of Outside Body	Internal/External	Appointed by	Number of Reps Required	Names of Reps	Date Appointed	Voting Rights	Meetings per year	Vacancies	Why Reps Required	Principal Contact	Email Address	Phone Number	Postal Address
Adoption West	Internal	Group Leader	1	Vacant	May-17	Yes	16	0	Adoption West does not go live until October 2018.	Louise Duncan	<a href="mailto:louise.duncan@wiltshire.gov.uk">louise.duncan@wiltshire.gov.uk</a>	01225 716874	Family and Children's Services, County Hall, Trowbridge, BA14 8JN
Amesbury LYN	Internal	Amesbury AB	2	Clr Darren Henry Clr Fred Westmoreland	May-17	Yes	4	0	So young people can present ideas to councillors and council	Dave Roberts	<a href="mailto:dave.roberts@wiltshire.gov.uk">dave.roberts@wiltshire.gov.uk</a>	07979318504	County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN
Amesbury Safe Places	Internal	Amesbury AB	2	Clr Graham Wright Clr Fred Westmoreland	May-17	Yes	4	0	So people can present ideas about older people to councillors and the council via the Area Board and	Dave Roberts	<a href="mailto:dave.roberts@wiltshire.gov.uk">dave.roberts@wiltshire.gov.uk</a>	7979318504	County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN
Amesbury Tenants Panel	External	Amesbury AB	1	Clr John Smale	May-17	No	8	0	So tenants Panel can inform board and be informed of issues in the area concerning council tenants	Eamon McClelland	<a href="mailto:eamon.mcclelland@wiltshire.gov.uk">eamon.mcclelland@wiltshire.gov.uk</a>	01722 434621	Eamon McClelland, Wiltshire Council, Bourne Hill, SP1 3UZ
Aster Communities Board	External	Group Leader	1	Clr Mary Douglas	N/A	Yes	4	0	Condition in the Deed of Variation between Aster Communities and Wiltshire Council Jan 2012 and is based on the original stock transfer documents between Kennet District Council and Sarsen Housing Association when the Council required.				
Avebury Solstice Operational Planning Meeting	External	Marlborough AB	1	Clr Jane Davies	May-17	No	4	0	Event safety	Hilary Makins	<a href="mailto:hilary.makins@nationaltrust.org.uk">hilary.makins@nationaltrust.org.uk</a>	01672 539921	West Kennett Farm, West Kennett, Nr Marlborough, Wiltshire SN8 1QF
Avebury World Heritage Site Steering Committee	Internal	Marlborough AB	1, plus 1 he	Clr Jane Davies Clr Clewer (Heritage)	May-17	No	3	0	Public and national interests and concerns	Sarah Simmonds (Avebury World)	<a href="mailto:sarah.simmonds@wiltshire.gov.uk">sarah.simmonds@wiltshire.gov.uk</a>	01225 718 470	Strategic Landscape, Economy and Enterprise, Wiltshire Council, County Hall, BA14 8JN
Bradford Community Area Network	External	BoA AB	1	Clr Jim Lynch	14 June 2017	Yes	4	0	Area Board member representative on the group	Clr Jim Lynch	<a href="mailto:jim.lynch@wiltshire.gov.uk">jim.lynch@wiltshire.gov.uk</a>	01225 713060	Bradford on Avon Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Bradford Historic Core Zone Working Group	External	BoA AB	1	Clr Sarah Gibson	14 June 2017	Yes	4	0	Area Board member representative on the group	Clr Sarah Gibson	<a href="mailto:sarah.gibson@wiltshire.gov.uk">sarah.gibson@wiltshire.gov.uk</a>	01225 864240	Bradford on Avon Town Council, St Margarets Hall, Bradford on Avon
Bradford Neighbourhood Plan Steering Group	External	BoA AB	1	Clr Jim Lynch	14 June 2017	Yes	4	0	Area Board member representative on the group	Clr Jim Lynch	<a href="mailto:jim.lynch@wiltshire.gov.uk">jim.lynch@wiltshire.gov.uk</a>	01225 864240	Bradford on Avon Town Council, St Margarets Hall, Bradford on Avon
Bradford on Avon Air Quality Alliance Steering Group	External	BoA AB	1	Clr Sarah Gibson	14 June 2017	Yes	6	0	Area Board member representative on the group	Shay Parsons	<a href="mailto:climatchampions@gmail.com">climatchampions@gmail.com</a>	07507 782523	C/O Bradford on Avon TC, St Margarets Street, Bradford-on-Avon BA15 1DE
Bradford on Avon Business	External	BoA AB	1	Clr Sarah Gibson	14 June 2017	Yes	4	0	Area Board member representative on the group	Chair - Andrew Eberlin	<a href="mailto:hello@brighersterie.co.uk">hello@brighersterie.co.uk</a>	0771 422 6588	60, Newtown, Bradford on Avon, BA15 1NG
Bradford on Avon Community Area Transport Group	Internal	BoA AB	1	Clr Sarah Gibson	Jun-17	Yes	6	0	Area Board member representative on the CATG	Peter Dunford	<a href="mailto:peter.dunford@wiltshire.gov.uk">peter.dunford@wiltshire.gov.uk</a>	01225 713060	Bradford on Avon Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Bradford on Avon Dementia Action Alliance	External	BoA AB	1	Clr Johnny Kidney	14 June 2017	Yes	4	0	Area Board member representative on the group	Penny Ford	<a href="mailto:penny.ford@alzheimers.org.uk">penny.ford@alzheimers.org.uk</a>	01225 776481	The Hub, Church St, Bradford on Avon, BA15 1LS
Bradford on Avon Health & Wellbeing Group	Internal	BoA AB	1	Clr Johnny Kidney	14 June 2017	Yes	4	0	Area Board member representative on the group	Clr Johnny Kidney	<a href="mailto:johnny.kidney@wiltshire.gov.uk">johnny.kidney@wiltshire.gov.uk</a>	01225 713060	Bradford on Avon Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Bradford on Avon Local Youth Network LYN	Internal	BoA AB	1	Clr Trevor Carbin	14 June 2017	Yes	4	0	Area Board member representative on the group	Emma Drage	<a href="mailto:emma.drage@wiltshire.gov.uk">emma.drage@wiltshire.gov.uk</a>	01225 713060	Bradford on Avon Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Bradford on Avon Working Group	Internal	BoA AB	1	Clr Sarah Gibson	14 June 2017	Yes	6	0	Area Board member representative on the group	Clr Sarah Gibson	<a href="mailto:sarah.gibson@wiltshire.gov.uk">sarah.gibson@wiltshire.gov.uk</a>	01225 713060	Bradford on Avon Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Braeside Education Centre	Internal	Group Leader	3	Clr Sue Evans Clr Richard Gamble Clr Phillip Whalley	May-17	Yes	3	0	Being a major contributor to outside learning & providing learning facilities for Wilts young people Clr representation highlights interests of the centre and young people.	Keith Browning	<a href="mailto:keith.browning@wiltshire.gov.uk">keith.browning@wiltshire.gov.uk</a>	01380 722637	Bath Road, Devizes, SN10 2AP
Brian Whitehead Sports Association	External	Southern Wilts AB	1	Clr Richard Clewer	May 17	No	04-Jan	0	So council sees visibly how funds are used	Chris Parry	<a href="mailto:chris@chrisparry.info">chris@chrisparry.info</a>	N/A	N/A
Calne "Our Place" Project	External	Calne AB	1	Clr Tom Rounds	6 June 2017	Yes	6	0	To provide support and a like between the Area Board and various projects.	Malcolm Gull (Secretary)	<a href="mailto:malcolm.gull@talktalk.net">malcolm.gull@talktalk.net</a>	N/A	N/A
Calne Dementia Action Alliance	External	Calne AB	1	Clr Christine Crisp	6 June 2017	No	6	0	To promote and support the work of the Calne Dementia Action Alliance (of which the Area Board is a founding member)	Diane Gooch	<a href="mailto:diane_e_gooch@yahoo.co.uk">diane_e_gooch@yahoo.co.uk</a>	N/A	N/A
Calne Heritage Centre Trust	External	Calne AB	1	Clr Tony Trotman	6 June 2017	No	6	0	Centre is an important focus for tourism in Calne & an understanding of Heritage is an essential element in a cohesive Community	Sue Boddington	<a href="mailto:sue@calneheritage.co.uk">sue@calneheritage.co.uk</a>	N/A	N/A
Calne LYN	Internal	Calne AB	1	Clr Ian Thorn	Jan-18	Yes	4	0	To engage with young people and help champion their issues and ideas to councillors and council	Helen Bradley	<a href="mailto:helen.bradley@wiltshire.gov.uk">helen.bradley@wiltshire.gov.uk</a>	01249 709402	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Campaign to Protect Rural England (CPRE)	External	Group Leader	1	Clr Trevor Carbin Clr Whalley Clr Oatway Clr Mary Douglas Clr Leo Randall Clr Mollie Groom	May-17	n/a	3	0	To assist in organising judging meetings for best kept village competition. Involve clrs and judges, coordinate stakeholders	Geraldine White	<a href="mailto:geraldine@cpre-wiltshire.org.uk">geraldine@cpre-wiltshire.org.uk</a>	1380722157	Renelec House, 46 New Park St, Devizes, Wiltshire SN10 1DT
Chippenham Health and Wellbeing Group	Internal	Chippenham AB	1	Clr Peter Hutton	Jun-17	Yes	4	0	Area Board Representative for Older People	Victoria Welsh	<a href="mailto:victoria_welsh@wiltshire.gov.uk">victoria_welsh@wiltshire.gov.uk</a>	01249 706446	Chippenham Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Chippenham LYN	Internal	Chippenham AB	2	Clr Peter Hutton Clr Melody Thompson	Jun-17	Yes	4	0	Area Board representation for young people	Richard Williams	<a href="mailto:richard.williams@wiltshire.gov.uk">richard.williams@wiltshire.gov.uk</a>	01249 706446	Chippenham LYF, Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Chippenham Safer and Strong Communities Group	Internal	Chippenham AB	2	Clr Peter Hutton Clr Nick Murray	Jun-17	No	4	0	Local community representative on the working group	Victoria Welsh	<a href="mailto:victoria_welsh@wiltshire.gov.uk">victoria_welsh@wiltshire.gov.uk</a>	01249 706446	Chippenham Community Engagement Manager, Communities Team, Wiltshire Council, County Hall
Colonel Llewellyn Palmer Educational Trust	External	Group Leader	2	Clr Sarah Gibson Clr Jim Lynch Clr Gamble Clr Thorne	May-17	Yes	6	0	Required in the Terms of Reference when the charity was transferred to Bradford on Avon Town Council from Wiltshire Council.	Sandra Bartlett	<a href="mailto:sandra.bartlett@bradfordonavontowncouncil.gov.uk">sandra.bartlett@bradfordonavontowncouncil.gov.uk</a>	01225 864240	F40 The Town Clerk, Bradford on Avon Town Council, St Margarets Hall, Bradford on Avon
Community Safety Partnership	Internal	Group Leader	1	Clr Jerry Wickham	May-17	Yes	4	0	Member representation with partners at this level	Tracy Daszkiewicz	<a href="mailto:tracy.daszkiewicz@wiltshire.gov.uk">tracy.daszkiewicz@wiltshire.gov.uk</a>	01225 716797	Public Protection, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Corporate Parenting Panel	Internal	Group Leader	8	Clr Pat Aves Clr Pauline Church (Vice Chair) Clr Jane Davies Clr George Jeans Clr Laura Mayes (Chair) Clr Stewart Palmer Clr Graham Payne Clr Phillip Whalley Subs Clr Clare Cape Clr Chris Devine Clr Mary Douglas Clr Bill Douglas Clr David Haik, Clr Russell Hawker, Clr Ross Henning, Clr Ashley O'Neill, Clr Hayley	May-17	Yes	5	0	Member involvement, agree workplan, report to Council and Children's Select Scrutiny Committee as appropriate	Lisa Pullin/Martin Davis	<a href="mailto:lisa.pullin@wiltshire.gov.uk">lisa.pullin@wiltshire.gov.uk</a> or <a href="mailto:martin.davis@wiltshire.gov.uk">martin.davis@wiltshire.gov.uk</a>	01225 713015 or 01225 712590	c/o County Hall, Trowbridge
Corsham Area Transport Group	Internal	Corsham AB	1	Clr Ruth Hopkinson	20.07.17	Yes	4		Area Board member representative on the group	Ruth Hopkinson	<a href="mailto:ruth.hopkinson@wiltshire.gov.uk">ruth.hopkinson@wiltshire.gov.uk</a>	07974 927565	Corsham Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Corsham Health & Wellbeing Group	Internal	Corsham AB	1	Clr Brian Mathew	20.07.17	Yes		0	Area Board member representative on the group	Brian Mathew	<a href="mailto:brian.mathew@wiltshire.gov.uk">brian.mathew@wiltshire.gov.uk</a>	07771 607983	Corsham Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Corsham Local Youth Network	Internal	Corsham AB	1	Clr Ben Anderson	20.07.17	Yes	4	0	Area Board member representative on the group	Richard Williams	<a href="mailto:richard.williams@wiltshire.gov.uk">richard.williams@wiltshire.gov.uk</a>	01249 709403	Corsham LYF, Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Corsham Pound Arts Trust	External	Corsham AB	1	Clr Phil Whalley	20.07.17	Yes	4	0	Area Board member representative on the group	Phil Whalley	<a href="mailto:box.office@poundarts.org.uk">box.office@poundarts.org.uk</a>	01249 701608	The Pound, Pound Hill, Corsham, SN13 3HX
Cotswolds Canal Partnership	Internal	Group Leader	1	Clr Fleur de Rhe Philipe	May-17	Yes	4	0	The involvement in the Partnership Board places the Authority in the best position to shape and inform the restoration plans.	Ken Oliver	<a href="mailto:ken.oliver@wiltshire.gov.uk">ken.oliver@wiltshire.gov.uk</a>	01249 706494	Countryside and Environment Team, Wiltshire Council, Bythesea Rd BA14 8JN
Cotswolds Conservation Board	External	Group Leader	1	Clr Mollie Groom	May-17	Yes	4	0	A requirement of the Board's constitution.	Sandy Marcal	<a href="mailto:sandy.marcal@cotswoldsaonb.org.uk">sandy.marcal@cotswoldsaonb.org.uk</a>	01451 862000	Discovery Centre, The Old Prison, Fosse Way, Northleach, Glos, GL54 3JH
Councillor Development Group	Internal	Group Leader	per group	Clr Bucknell Clr Tony Deane Clr Rogers Clr Thorn Clr Lewis Clr Jane Scott Clr John Thomson Clr Jonathan Seed Clr Jon Hubbard Clr Bridget Wayman Clr Jose Green Clr Fleur de Rhe Philipe	May-17	Yes	Adhoc	0	To approve councillor requests for learning and development.	Jessica Croman	<a href="mailto:jessica.croman@wiltshire.gov.uk">jessica.croman@wiltshire.gov.uk</a>	01225 718262	c/o County Hall, Trowbridge
County Councils Network	External	Group Leader	Leader +3	Clr Jane Scott Clr John Thomson Clr Jonathan Seed Clr Jon Hubbard Clr Bridget Wayman Clr Jose Green Clr Fleur de Rhe Philipe	May-17	Yes	3	0	To ensure the Council's views are represented nationally.	Phoebe Ward	<a href="mailto:phoebe.ward@local.gov.uk">phoebe.ward@local.gov.uk</a>	2076643018	5th Floor, Local Government House, Smith Square, London, SW1P 3HZ
Cranborne Chase AONB	External	Group Leader	3	Clr Bridget Wayman Clr Jose Green Clr Fleur de Rhe Philipe	May-17	Yes	2	0	WC is the host authority for this AONB and is represented at all levels of the structure. Reps from 18 organisations take decisions re the management of finances and delivery of the site.	Linda Nunn	<a href="mailto:office@cranbornechase.org.uk">office@cranbornechase.org.uk</a>	01725 517417	Shears Building, Stone Lane Industrial Estate, Wimborne, BH21 1HB

Devizes Leisure Centre Group	External	Devizes AB	2	Cllr Simon Jacobs Cllr Sue Evans, Cllr Philip Whitehead	Jun-17	No	4	0	Informal meeting to work with local members	Dan Webb (Leisure Centre Manager) Graeme Morrison	<a href="mailto:dan.webb@wiltshire.gov.uk">dan.webb@wiltshire.gov.uk</a>	01380 826111	Devizes Leisure Centre, Southbroom Road Devizes SN10 5AB
Devizes Air Quality and Transport Strategy Working Group	Internal	Devizes AB	1	Cllr Anna Cuthbert, Cllr Peter Evans	Jun-17	Yes	4	0	Area Board Representative for Air Quality	Graeme Morrison	<a href="mailto:graeme.morrison@wiltshire.gov.uk">graeme.morrison@wiltshire.gov.uk</a>	01225 713573	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Devizes and District Association for the Disabled (Nursted Centre)	External	Devizes AB	1	Cllr Sue Evans	Jun-17	Yes	12	0	To continue representation for the disabled in the community and bring local knowledge.	Jenny	<a href="mailto:organiser@nurstedcentre.plus.com">organiser@nurstedcentre.plus.com</a>	01380 726420	Nursted Centre, Nursted Road, Devizes, Wiltshire, SN10 3AF
Devizes Development Partnership	External	Devizes AB	1	Cllr Richard Gamble Subs: Cllr Jacobs and Cllr P. Evans	Jun-17	Yes	6	0	Local and public sector representation and take on development required in the town.	Noel Woolrych	<a href="mailto:net@devizes.org.uk">net@devizes.org.uk</a>	01380 722918	Devizes Development Partnership, C/o J S Weeks & Co, 41 St John's Street, Devizes, Wiltshire SN10 1BL
Devizes LYN	Internal	Devizes AB	2	Cllr Anna Cuthbert, Cllr Simon Jacobs	Jun-17	Yes	4	0	Area Board representation for young people	Helen Bradley	<a href="mailto:helen.bradley@wiltshire.gov.uk">helen.bradley@wiltshire.gov.uk</a>	01249 709402	Devizes LYF, Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Dorset and Wiltshire Fire and Rescue Authority	Internal	Council	6	Peter Hutton Bob Jones Ernie Clark Pip Ridout Paul Oatway	May-18	Yes	6	0		Jonathan Mair	<a href="mailto:j.mair@dorset.gov.uk">j.mair@dorset.gov.uk</a> or <a href="mailto:Jonathan.Mair@wiltshire.gov.uk">Jonathan.Mair@wiltshire.gov.uk</a>	01305224181	
East Wilts Twinning Joint Management Committee	External	Group Leader	1	Cllr Peter Evans	May-17	Yes	2	0	Cllr Peter Evans has a long history with this organisation and fosters links with the community and international community.	Noel Woolrych	N/A	01380 722499 / 07768 311 584	20 Meadow Drive, Devizes, SN10 3BJ
Education, Employment and Skills Board	Internal	Group Leader	2	Vacant	N/A	No	4	0	Requirement from local authority childrens services	Rachael Johnson	<a href="mailto:rachael.johnson@wiltshire.gov.uk">rachael.johnson@wiltshire.gov.uk</a>	01225 716890	Education and Skills Team, Wiltshire Council, Trowbridge, BA14 8JN
Enterprise Wiltshire	Internal	Cabinet Member	1	Cllr Chuck Berry	N/A	Yes	2	0	Requirement of their constitution.	Rachel Finlay	<a href="mailto:rachel.finlay@wiltshire.gov.uk">rachel.finlay@wiltshire.gov.uk</a>	01722569122	Economic Regeneration, Wiltshire Council, Trowbridge, BA14 8JN
Fostering Panel	Internal	Group Leader	1	Cllr Laura Mayes Cllr Pauline Church	May-17	Yes	12	0	Not a legal requirement, however inline with the role of corporate parents part of a panel determining approval of foster carers and providing feedback on practice standards.	Mary Wilford	<a href="mailto:mary.wilford@wiltshire.gov.uk">mary.wilford@wiltshire.gov.uk</a>	01225 716856	Wiltshire Placement Service, Wiltshire Council, County Hall, Bythesea Rd, Trowbridge BA14 8JN
Great Western Hospitals NHS Foundation Trust	External	Group Leader	1	Cllr Jerry Wickham	N/A	N/A	6	0	To represent the Council as a key organisation that works with the Trust.	Haye Aplin	<a href="mailto:h.aplin@nhs.net">h.aplin@nhs.net</a>	01793 605426	Great Western Hospitals NHS Foundation Trust The Great Western Hospital Marlborough Road Swindon SN3 6BB
Joint Archive Board	Internal	Group Leader	1	Cllr Richard Clewer	N/A	Yes	4	0	The relevant cabinet member from both Wiltshire and Swindon Councils required on the Board which is constituted through a partnership agreement to fund and operated a joint archive service.	Terry Bracher	<a href="mailto:terry.bracher@wiltshire.gov.uk">terry.bracher@wiltshire.gov.uk</a>	01249 705515	Heritage Services, Wiltshire Council, County Hall, Bythesea Rd, Trowbridge, BA14 8JN
Kennet & Avon Canal Partnership	External	Group Leader	1	Cllr Fleur de Rhe Philippe	May-17	No	1	0	Wiltshire Council makes annual contributions to the Canal & River Trust for upkeep of the canal.	Rob Dean	<a href="mailto:chair@katrust.org.uk">chair@katrust.org.uk</a>	07795116223	Canal Centre, Wharf Lane, Devizes, SN10 1EB
Local Government Association	External	Group Leader	4	Cllr Jon Hubbard Cllr Jane Scott Cllr Jonathon Seed Cllr John Thomson	May-17	Yes	1	0	These are required as voting members should a vote be called for at the LGA General Assembly	Fatima de Abreu	<a href="mailto:fatima.deabreu@local.gov.uk">fatima.deabreu@local.gov.uk</a>	02076643136	Local Government Association, 18 Smith Square, Westminster, SW1P 3HZ
Malmesbury & Villages CAP		Malmesbury AB	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Malmesbury Community Trust	External	Malmesbury AB	2	Cllr John Thomson	May-17	Yes	4	1	Trust deed states that two WCC reps appointed by Dir of Social Services	Phil Rice	<a href="mailto:philrice@lineone.net">philrice@lineone.net</a>	01666 824007	The First, Milbourne Lane, Malmesbury, SN16 0HN
Malmesbury LYN	Internal	Malmesbury AB	1	Cllr Gavin Grant	May-17	Yes	4	0	So young people can present ideas to councillors and council	Jan Bowra	<a href="mailto:janette.bowra@wiltshire.gov.uk">janette.bowra@wiltshire.gov.uk</a>	01380 826523	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Caine, Marden House	External	Caine AB	1	Cllr Tony Trotman	6 June 2017	No	2	0	To promote Marden House and show Area Board Support for it's work	Graham Spencer	<a href="mailto:gs_spencer@btopenworld.com">gs_spencer@btopenworld.com</a>	N/A	N/A
Marlborough LYN	Internal	Marlborough AB	1	Cllr Stewart Dobson	May-17	Yes	6	0	Area Board Representative for young people.	Helen Bradley	<a href="mailto:helen.bradley@wiltshire.gov.uk">helen.bradley@wiltshire.gov.uk</a>	01249 709402	Marlborough LYF, Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Melksham Community Area Partnership	External	Melksham AB	1	N/A		Yes	4	1	Area Board representative for Community Area Partnership	Phil McMullen	<a href="mailto:phil.mcmullen@gmail.com">phil.mcmullen@gmail.com</a>	01225 704187	48 Spa Rd, Melksham, SN12 6AY
Melksham Community Area Transport Group	Internal	Melksham AB	1	Cllr Roy White	07.06.17	Yes	4	0	Area Board representative for the CATG	Cllr Roy White	<a href="mailto:roy.white@wiltshire.gov.uk">roy.white@wiltshire.gov.uk</a>	01225 704063	Melksham Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Melksham LYN	Internal	Melksham AB	1	Cllr Hayley Spencer	07.06.17	Yes	6	0	Area Board representative for the LYN	Emma Drage	<a href="mailto:emma.drage@wiltshire.gov.uk">emma.drage@wiltshire.gov.uk</a>	01722 436927	Melksham Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Melksham Neighbourhood Plan	External	Melksham AB	2	Cllr Pat Aves Cllr Phil Alford	07.06.17	Yes	4	0	Area Board representatives shaping Melksham's Neighbourhood plan	Miriam Zaccarelli	<a href="mailto:miriam@melkshamcommunityarea.org.uk">miriam@melkshamcommunityarea.org.uk</a>	07865 065925	Melksham Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES.
Melksham Wellbeing Group	Internal	Melksham AB	1	Cllr Pat Aves	07.06.17	Yes	4	0	Area Board representative for Health & Wellbeing	Cllr Pat Aves	<a href="mailto:pat.aves@wiltshire.gov.uk">pat.aves@wiltshire.gov.uk</a>	01225 700633	Melksham Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
New Forest National Park Authority	External	Group Leader	2	Cllr Leo Randall Cllr Richard Clewer	May-17	Yes	6	0	To provide local knowledge and expertise, without representing only their own	David Stone	<a href="mailto:david.stone@newforestnpa.gov.uk">david.stone@newforestnpa.gov.uk</a>	01590 64 6645	New Forest National Park Authority, Lyminster Town Hall, Avenue Rd, Lyminster SO41 9ZG
North Wessex Downs Council of Partners	Internal	Group Leader	1	Cllr Fleur de Rhe-Philippe	May-17	Yes	4	0	WC is a principle funder for North Wessex Downs AONB & Section 85 of countryside and rights of way act2000 requires to publish a management plan to ensure the North Wessex Downs is protected.	Richard Broadhead or Ian Brown	<a href="mailto:richard.broadhead@wiltshire.gov.uk">richard.broadhead@wiltshire.gov.uk</a>	01225 713875	Dept of Waste & Environment, Bythesea Road, Trowbridge, BA14 8JD
North Wessex Downs LEADER Local Action Group	Internal	Group Leader	1	Cllr Fleur de Rhe-Philippe	May-17	Yes	6	0	NWD LAG has 20 reps from the public, private & voluntary sector. The LAG is responsible for managing the NWD Leader programme for which WC acts as an accountable body. LAG members responsible for agreeing prog strategy and monitor performance. N.E Wilts represents the largest geographic area in the LAG geography.	Dawn Hamblin	<a href="mailto:dawn.hamblin@wiltshire.gov.uk">dawn.hamblin@wiltshire.gov.uk</a>	01488 680458 07771 335565	Unit 3-4, Denford Manor, Lower Denford, Hungerford, RG17 0UN
Operational Flood Working Group- North	Internal	Group Leader	1	Cllr Jonathon Seed	May-17	Yes	6	0	To coordinate the work of the Flood Drainage engineers	Nicola Mundy	<a href="mailto:nicola.mundy@wiltshire.gov.uk">nicola.mundy@wiltshire.gov.uk</a>	1225718003	Highways and Transport, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN
Operational Flood Working Group- Salisbury	Internal	Group Leader	1	Cllr Jonathon Seed	May-17	Yes	5	0	To coordinate the work of the Flood Drainage engineers	Nicola Mundy	<a href="mailto:nicola.mundy@wiltshire.gov.uk">nicola.mundy@wiltshire.gov.uk</a>	1225718003	Highways and Transport, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN
Operational Flood Working Group- South	Internal	Group Leader	1	Cllr Jonathon Seed	May-17	Yes	6	0	To coordinate the work of the Flood Drainage engineers	Nicola Mundy	<a href="mailto:nicola.mundy@wiltshire.gov.uk">nicola.mundy@wiltshire.gov.uk</a>	1225718003	Highways and Transport, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN
Parish of Salisbury, St Thomas & St Edmund Parish Footway Charities for the Benefit of	External	Salisbury AB	1	Cllr Matt Dean	May-17	Yes	4	1	Area Board Representative for young people				
Partnership for Older People in Pewsey (POPP)	External	Pewsey AB	1	Cllr Stuart Wheeler	03.07.17	Yes	4	0	To improve services for older people	Heien Barbrook	<a href="mailto:helen.barbrook@gov.uk">helen.barbrook@gov.uk</a>	01380 727767	Age UK, Cromwell House, 31 Market Place, Devizes, SN10 1JG
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	External	Group Leader	1	Cllr Philip Whitehead	May-17	Yes	1	0	It is mandatory for any councils operating CPE to provide access for motorists to independent, impartial adjudication. The agreement signed sets out that a Councillor nomination from the member authorities must be nominated to PATROL, ultimately allowing access to the Traffic Penalty	Louise Hutchinson	<a href="mailto:l.hutchinson@patrol.co.uk">l.hutchinson@patrol.co.uk</a>	1625445566	Springfield House, Water Lane, Wilmstow, SK9 5BG
Pewsey - The Vale Health and Wellbeing Centre	Internal	Pewsey AB	1	Cllr Paul Oatway	03.07.17	Yes	4	0	Area Board representative for Health & Wellbeing related issues	Ros Griffiths	<a href="mailto:ros.griffiths@wiltshire.gov.uk">ros.griffiths@wiltshire.gov.uk</a>	01225 718372	Pewsey Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Pewsey Community Area Partnership (PCAP)	External	Pewsey AB	1	Cllr Paul Oatway	03.07.17	Yes	4	0	Area Board representative on the Community Area Partnership	Susie Brew	<a href="mailto:scap@hotmail.co.uk">scap@hotmail.co.uk</a>	07802 444022	Pewsey Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Pewsey Local Youth Network (LYN)	Internal	Pewsey AB	1	Cllr Jerry Kunkler	03.07.17	Yes	6	0	Area Board Representative for young people	Cllr Jerry Kunkler	<a href="mailto:jerry.kunkler@wiltshire.gov.uk">jerry.kunkler@wiltshire.gov.uk</a>	01672 562585	Pewsey Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Plain Action (Previously Sustain the Plain)	External	Salisbury AB	1	Cllr Matt Dean	May-17	Yes	8	0	To allow charity to tie in with LA				
Plas Pencelli Outdoor Education Centre	External	Group Leader	3 +1sub	Cllr Richard Gamble Cllr Ricky Rogers Cllr Bob Jones Cllr Ernie Clarke (Reserve)	May-17	Yes	3		To represent interests of Wilts schools and students. Steer Plas Pencelli on a series of issues to enable a quality service for Wilts schools that are 70% of intake. Oversight of quality/opinion on charges/advise on needs of Wilts schools/form	Peter Blackburn	<a href="mailto:peter@plas pencelli.co.uk">peter@plas pencelli.co.uk</a>	01874 665241	Pencelli, Brecon, Powys, LD3 7LX
RWB&C Caring for Dementia	Internal	RWB&C AB	1	Cllr Mary Champion	26.07.17	Yes	4	0	Area Board representative for Dementia related issues.	Alexa Davies	<a href="mailto:alexa.davies@wiltshire.gov.uk">alexa.davies@wiltshire.gov.uk</a>	01249 706610	RWB&C Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
RWB&C CATG	Internal	RWB&C AB	1	Cllr Bob Jones	26.07.17	Yes	4	0	Area Board representative on the CATG	Alexa Davies	<a href="mailto:alexa.davies@wiltshire.gov.uk">alexa.davies@wiltshire.gov.uk</a>	01249 706610	RWB&C Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN

RWB&C Cricklade Leisure Centre	External	RWB&C AB	1	Cllr Bob Jones	26.07.17	No	4	0	Area Board representative for overseeing of Cricklade Leisure Centre	Cllr Bob Jones	<a href="mailto:bob.jones@wiltshire.gov.uk">bob.jones@wiltshire.gov.uk</a>	01793 750011	Stones Lane, Cricklade, SN6 6JW
RWB&C Health & Wellbeing Board	Internal	RWB&C AB	1	Cllr Mary Champion	26.07.17	Yes	4	0	Area Board representative for Health & Wellbeing related issues	Alexa Davies	<a href="mailto:alexa.davies@wiltshire.gov.uk">alexa.davies@wiltshire.gov.uk</a>	01249 706610	RWB&C Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
RWB&C LYN	Internal	RWB&C AB	1	Cllr Mary Champion	26.07.17	Yes	4	0	Area Board representative on the LYN	Alexa Davies	<a href="mailto:alexa.davies@wiltshire.gov.uk">alexa.davies@wiltshire.gov.uk</a>	01249 706610	RWB&C Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
RWB&C Neighbourhood Planning Forum	Internal	RWB&C AB	1	Cllr Allison Bucknell	26.07.17	Yes	4	0	Area Board representative for the Forum	Alexa Davies	<a href="mailto:alexa.davies@wiltshire.gov.uk">alexa.davies@wiltshire.gov.uk</a>	01249 706610	RWB&C Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
RWB&C RAF Fairford Liaison Group	External	RWB&C AB	1	Cllr Bob Jones	26.07.17	Yes	4	0	Area Board representative for the RAF Fairford and its residents	Cllr Bob Jones	<a href="mailto:bob.jones@wiltshire.gov.uk">bob.jones@wiltshire.gov.uk</a>	01793 750773	29 Doubledays, Cricklade, SN6 6AU
Safeguarding Children and Young People Panel	Internal		8	Cllr Pat Aves Cllr Mary Champion Cllr Graham Payne Cllr Jane Davies Cllr Mary Douglas Cllr Ross Henning Cllr George Jeans Cllr Laura Mayes (Chair) Subs Cllr Ernie Clark Cllr Christopher Devine Cllr Melody Thompson Cllr Philip Whalley	May-17	Yes	4	0	Member involvement, agree workplan and report to Council as appropriate	Lisa Pullin/Jen Salter	<a href="mailto:lisa.pullin@wiltshire.gov.uk">lisa.pullin@wiltshire.gov.uk</a> or <a href="mailto:jen.salter@wiltshire.gov.uk">jen.salter@wiltshire.gov.uk</a>	01225 713015 or 01722 438144	c/o County Hall, Trowbridge
Salisbury Business Improvement District	External	Salisbury AB	1	Cllr Mary Douglas	May-17	Yes	4	0	Wiltshire Council representation, along with City	Sarah Murphy	<a href="mailto:sarah@salisburybid.co.uk">sarah@salisburybid.co.uk</a>	01722 658000	A2Z House, 24-26 Milford Street, Salisbury, SP1 2AP
South Wilts University Technical College	External	Group Leader	1	Vacant		Yes	10	0	Board of governors has always had Wiltshire Council representative due to their involvement in the initial bid and set up.	Joe Mullan	<a href="mailto:joe.mullan@wiltshire.gov.uk">joe.mullan@wiltshire.gov.uk</a>	1722444000	Wilton Road, Salisbury SP2 7EU Wilton Road, Salisbury SP2 7EU
Salisbury Air Quality Action Group	Internal	Salisbury AB	1	Cllr Derek Brown	May-17	No	4	0	Lead councillor to act as representative from the Board	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434696	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Five Rivers Strategic Management Group	Internal	Salisbury AB	1	Cllr Matt Dean	May-17	No	4	0	Local representation	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434696	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Salisbury Crime and Community Safety Group	Internal	Salisbury AB	1	Cllr Atiquel Hoque	May-17	No	4	0	Local representation	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434696	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Salisbury Child Wellbeing Group	Internal	Salisbury AB	1	Cllr Mary Douglas	May-17	Yes	4	0	Elected members enrich effectiveness of panel	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434697	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Salisbury Community Energy	External	Salisbury AB	1	Cllr Matt Dean	May-17	No	12	0	Elected member help connect the work to the wider agenda.	Alison Craig	<a href="mailto:alison@salisburycommunityenergy.co.uk">alison@salisburycommunityenergy.co.uk</a>	7709730561	
Salisbury Conservation Advisory Panel	External	Salisbury AB	1	Cllr Matt Dean	May-17	No	4	0	The Panel seeks to represent as wide a range as possible of relevant local and national bodies. It also welcomes representatives from elected bodies within the local authority system.	Jocelyn Sage	<a href="mailto:jocelyn.sage@wiltshire.gov.uk">jocelyn.sage@wiltshire.gov.uk</a>	NA	NA
Salisbury Cycling Liaison Panel	External	Salisbury AB	1	Cllr John Walsh	May-17	Yes	4	0	This group requires representation to guide funding and priorities for developing cycle routes and to be a public figurehead for the group.	Paul Shaddock Heather Blake	<a href="mailto:paul.shaddock@wiltshire.gov.uk">paul.shaddock@wiltshire.gov.uk</a>	01722 434671	Highways and Transport, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN
Salisbury Health & Wellbeing Board	Internal	Salisbury AB	1	Cllr John Walsh	May-17	No	4	0	Councillor representation required by the ToR	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434697	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Salisbury International Arts Festival	External	Salisbury AB	1	Cllr John Walsh	May-17	Yes	4	0	Festival and to reflect WC's role as a significant funder and stakeholder with the Festival	Helen Birchough	<a href="mailto:helen@thebirchoughs.com">helen@thebirchoughs.com</a>		
Salisbury LYN	Internal	Salisbury AB	1	Cllr Derek Brown	May-17	Yes	4	0	Required by ToR.	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434697	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Salisbury NHS Foundation Trust	External	Group Leader	1	Cllr Richard Clewer	Jun-18	Yes	5	0	To maintain links with WC re estates development and social care	Isabel Cardoso David Seabrooke	<a href="mailto:isabel.cardoso@salisbury.nhs.uk">isabel.cardoso@salisbury.nhs.uk</a> <a href="mailto:David.Seabrooke@salisbury.nhs.uk">David.Seabrooke@salisbury.nhs.uk</a>	(Isabel) 01722 336262 Ext: 5479 or (David) 01722 336262 ext 2774	Odstock Road Salisbury SP2 8BJ
Salisbury Playhouse/ Wiltshire Creative	External	Group Leader	1	Cllr Bridget Wayman Cllr Stuart Wheeler	May-17	No	4	0	The board receives funding from WC. It is important to have a cllr on the board as an observer, and to monitor WC's priorities and ensure the trustees have a relationship with WC. The org is undergoing change as it merges with Salisbury International Arts festival and Salisbury Arts Centre	Victoria Laker	<a href="mailto:Victoria.Laker@wiltshirecreative.co.uk">Victoria.Laker@wiltshirecreative.co.uk</a>	01722 342807	Malthouse Lane, Salisbury, SP2 7RA
Salisbury Trust for the Homeless	External	Salisbury AB	1	Cllr John Walsh	May-17	No	6	0	Lead cllr to act as rep from Board	Maureen Pardy	<a href="mailto:mpardy@hotmail.co.uk">mpardy@hotmail.co.uk</a>	N/A	N/A
Salisbury Walking and Disabled Group	External	Salisbury AB	1	Cllr John Walsh	May-17	No	6	0	Liaison between trust and the LA			N/A	
Salisbury Womens Refuge	External	Salisbury AB	1	Cllr Sven Hocking	May-17	No	5	0	Refuge would like a Councillor link	N/A	<a href="mailto:office.refuge@talktalk.net">office.refuge@talktalk.net</a>	N/A	
Selwood Housing	External	Group Leader	2	Cllr Richard Britton Cllr Bridget Wayman	May-18	Yes	10	0	Required by constitution. Local knowledge enhancement	Barry Hughes	<a href="mailto:b.hughes@selwoodhousing.com">b.hughes@selwoodhousing.com</a>	01225 715904	Bryer Ash Business Park, Bradford Road, Trowbridge, BA14
South West Councils	External	Group Leader	1	Cllr Jane Scott	May-17	Yes	2	0	The Cllr represents the views of WC during regional discussions at SW Council meetings. One of the aims of SW Councils is to support authorities in having a voice, built on consensus, of issues on national policy and funding. Working with the national local govt assoc when required	Karen Stone	<a href="mailto:karen.stone@swcouncils.gov.uk">karen.stone@swcouncils.gov.uk</a>	01823 270101	Dennett House, 11 Middle Street, Taunton, TA1 1SH
South West Councils Employers Panel	External	Group Leader	1	Cllr Allison Bucknell	May-17	Yes	2	0	The Cllr represents the views of WC during regional discussions. To support authorities in having a voice. The employers panel discusses issues of pay and terms of conditions of	Karen Stone	<a href="mailto:karen.stone@swcouncils.gov.uk">karen.stone@swcouncils.gov.uk</a>	01823 270101	Dennett House, 11 Middle Street, Taunton, TA1 1SH
South Wilts Economic Task Force	External	Group Leader	1	Baroness Scott	May-17	No	4	0	Leader of the Council to meet with John Glen MP.	Mark McClelland	<a href="mailto:mark.mcclelland@parliament.uk">mark.mcclelland@parliament.uk</a>	01722 323050	Office of John Glen MP, Houses of Parliament
South West Wilts LYN	Internal	South West Wilts AB	2	Cllr Bridget Wayman Cllr Pauline Church	May-17	Yes	6	0	Lead cllr to act as rep from Board	Karen Linaker	<a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>	01722 434697	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Southern Wilts LYN	Internal	Southern Wilts AB	1	Cllr Ian McLennan	May-17	Yes	6	0	Lead cllr to act as rep from Board	Tom Bray	<a href="mailto:tom.bray@wiltshire.gov.uk">tom.bray@wiltshire.gov.uk</a>	01722 434252	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
St Edmunds Arts Trust	External	Southern Wilts AB	1	Cllr Atiquel Hoque	May-17	No	4	0	Lead cllr to act as rep from Board	Paula Hammond	<a href="mailto:paulah@salisburyarts.co.uk">paulah@salisburyarts.co.uk</a>		
Standing Advisory Council on Religious Education (SACRE)	External	Group Leader	4	Cllr Mollie Groom Cllr Mary Douglas	May-17	Yes	3	2	SACRE constitution requires 4 elected members as nominated by the political parties represented on the council. Following the 1998 Education Act, when religious education was confirmed as a compulsory part of the curriculum, it became a requirement for every Local Education Authority to appoint at SACRE.	Helen Southwell	<a href="mailto:helen.southwell@wiltshire.gov.uk">helen.southwell@wiltshire.gov.uk</a>	01225 793348	Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
Stonehenge World Heritage Site Steering Group	External	Amesbury AB	1	N/A	N/A	No	3	1	To inform the management plan.	Kate Davies	<a href="mailto:kate.davies@english-heritage.org.uk">kate.davies@english-heritage.org.uk</a>	0370 333 1181	Stonehenge Visitor Centre - Amesbury - Wiltshire.SP4 7DE
Teacher's Advisory Committee	Internal	Group Leader	7 including	Cllr Laura Mayes Cllr Richard Gamble Cllr Trevor Carbin	May-17	No	3	4	To provide a forum for discussion and advice on school policy issues, not concerned with conditions of service or personnel matters, between elected members and recognised Teacher Trade Unions	Jayne Hartnell	<a href="mailto:jayne.hartnell@wiltshire.gov.uk">jayne.hartnell@wiltshire.gov.uk</a>	01225 756160	School Effectiveness, Wiltshire Council, County Hall, Trowbridge, BA14 8JN
Salisbury Museum	External	Group Leader	1	Cllr Tony Deane Cllr Richard Gamble	May-17	No	4	0	WC is a stakeholder, having a Cllr rep attend meetings ensures that we are aware of wider issues that might have an impact on the museum, plus we are better informed about WC policy and future plans. In addition WC provides funding so it is important the council is aware of the museums strategic priorities.	Adrian Green	<a href="mailto:adriangreen@salisburymuseum.org.uk">adriangreen@salisburymuseum.org.uk</a>	01722 332151 or 01722 820562 (direct)	The Kings House, 65 The Close, Salisbury, SP1 2EN
The Vale Health and Wellbeing Centre	Internal	Salisbury AB	1	Cllr Atiquel Hoque	May-17	No	4	0					
Tidworth CATG	Internal	Tidworth AB	1	Cllr Mark Connolly	17.07.17	Yes	4	0	Area Board representative for the CATG	Cllr Mark Connolly	<a href="mailto:mark.connolly@wiltshire.gov.uk">mark.connolly@wiltshire.gov.uk</a>	01980 847332	Tidworth Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Tidworth Community Area Partnership	Internal	Tidworth AB	1	Cllr Chris Williams	17.07.17	Yes	6	0	Area Board representative for the TCAP	Tony Pickernell	<a href="mailto:tcapcoordinator@hotmail.co.uk">tcapcoordinator@hotmail.co.uk</a>	01980 840722	The Community Centre, Wyle Road, Tidworth, SP9 7QN
Tidworth Health & Wellbeing Group	Internal	Tidworth AB	1	Cllr Chris Williams	17.07.17	Yes	4	0	Area Board representative on the Health & Wellbeing Group	Marc Read	<a href="mailto:marc.read@wiltshire.gov.uk">marc.read@wiltshire.gov.uk</a>	01722 434557	Tidworth Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN

Tidworth Leisure Centre Exe Comm	Internal	Tidworth AB	1	Cllr Chris Williams	17.07.17	Yes	4	0	Area Board representative for overseeing of Tidworth Leisure Centre	Leisure Centre Manager	<a href="mailto:tudworth.leisurecentre@wiltshire.gov.uk">tudworth.leisurecentre@wiltshire.gov.uk</a>	01980 847140	Tidworth Leisure Centre, Nadder Road, Tidworth, SP9 7QN
Tidworth Local Youth Network	Internal	Tidworth AB	1	Cllr Chris Williams	17.07.17	Yes	6	0	Area Board representative sitting on the LYN	Marc Read	<a href="mailto:marc.read@wiltshire.gov.uk">marc.read@wiltshire.gov.uk</a>	01722 434557	Tidworth LYN, Communities Team, Wiltshire Council, County Hall, Wiltshire, BA14 8JN
Tidworth Wellington Academy Gov Body	External	Tidworth AB	1	Cllr Ian Blair-Pilling	17.07.17	Yes	4	0	Area Board representative sitting on the Academy Governing Body	Ms Abrieli Phillip	<a href="mailto:admin@thewellingtonacademy.org.uk">admin@thewellingtonacademy.org.uk</a>	01264 405060	The Wellington Academy, Tidworth, SP11 9RR
Trowbridge Community Area Future	External	Trow AB	1	Cllr Stewart Palmen	Jun-17	No	4	0	Development of the Community Area Plan	Lindsey Millen	<a href="mailto:lcaaf@trowbridge.gov.uk">lcaaf@trowbridge.gov.uk</a>	01225 765072	Trowbridge Civic Centre
Trowbridge LYN	Internal	Trow AB	1	Cllr Stewart Palmen	Jun-17	Yes	4	0	Area Board representative sitting on the LYN	Mary Cullen	<a href="mailto:mary.cullen@wiltshire.gov.uk">mary.cullen@wiltshire.gov.uk</a>	01225 718638	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
University of Bath Court	External	Group Leader	2	Cllr Alison Bucknell Cllr Jane Scott	May-17	Yes	1	0	To represent the views of WC as a stakeholder of the university	Mark Pender	<a href="mailto:m.p.pender@bath.ac.uk">m.p.pender@bath.ac.uk</a>	01225 385398	University of Bath, Bath, BA2 7AY
Visit Wiltshire Board	External	Group Leader	1	N/A		No	4	1	In an observer capacity	David Andrews	<a href="mailto:david.andrews@visitwiltshire.co.uk">david.andrews@visitwiltshire.co.uk</a>	01722 341941	Visit Wiltshire, Bourne Hill, Salisbury, Wiltshire, SP1 3UZ
Warminster & Villages Community Area Partnership	External	Warminster AB	1	Cllr Pip Ridout	29-Jun-17	No	6	0	To inform on the development of the Community Area Plan	Len Turner	<a href="mailto:lturner@btinternet.com">lturner@btinternet.com</a>	01985 846785	3 Were Close, Warminster BA12 8TB
Warminster and Westbury CCTV Partnership	External	Warminster AB	2	Cllr Andrew Davis Cllr Russel Hawker	29-Jun-17	no	4	0	Rep adds district and council perspective to crime issues	Andrew Davis	<a href="mailto:andrew.davis@wiltshire.gov.uk">andrew.davis@wiltshire.gov.uk</a>	01985 217 431	County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN
Warminster Local Youth Network (LYN)	Internal	Warminster AB	1	Cllr Andrew Davis	29-Jun-17	yes	4	0	So young people can present ideas to councillors	Jan Bowra	<a href="mailto:janette.bowra@wiltshire.gov.uk">janette.bowra@wiltshire.gov.uk</a>	01380 826523	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Warminster Neighbourhood Task Group	External	Warminster AB	1	Cllr Pip Ridout	29-Jun-17	yes	12	0	To Ensure engagement regarding strategic spatial planning and development issues	Pip Ridout	<a href="mailto:pip.ridout@wiltshire.gov.uk">pip.ridout@wiltshire.gov.uk</a>	01985 214 971	County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN
Wayland Estates Charity	External	Group Leader	1	Cllr Bob Jones	May-17	Yes	2	0	The charity's governing doc states that one of the trustees must be a unitary cllr for the Cricklade & Statutory Requirement	John Harman	<a href="mailto:jharman@btopenworld.com">jharman@btopenworld.com</a>	01793 750665	56 Pittsfield, Cricklade, Wiltshire, SN6 6AW
Wessex Regional Flood and Coastal Committee	External	Group Leader	2	Cllr Mike Hewitt Cllr Jonathon Seed	May-17	Yes	4	0		Hannah Ovett	<a href="mailto:hannah.ovett@environment-agency.gov.uk">hannah.ovett@environment-agency.gov.uk</a>	020 30 250180 M. 07827 311441	Environment Agency, Rivers House, Bridgwater, TA6 4YS
Westbury Community Area Partnership	External	Westbury AB	1	Cllr Gordon King	15-Jun-17	No	4	0	Rep adds council perspective to crime issues	Phil McMullen	<a href="mailto:BA13plus@outlook.com">BA13plus@outlook.com</a>	N/A	N/A
Westbury Ham Community Project	External	Westbury AB	1	Cllr Gordon King	15-Jun-17	No	6	0	To inform on the development of the Community Area Plan	Richard Hatt	<a href="mailto:hatt@westburyjun.wilts.sch.uk">hatt@westburyjun.wilts.sch.uk</a>	N/A	N/A
Westbury Health and Wellbeing Group	Internal	Westbury AB	2	Cllr King Cllr Wickham	15-Jun-17	Yes	4	0	Area Board/stakeholder representation on this Area Board sub-group	Liam Cripps	<a href="mailto:liam.cripps@wiltshire.gov.uk">liam.cripps@wiltshire.gov.uk</a>	01225 713143	Westbury CEM, Communities, County Hall, Bythesea Rd, Trowbridge, BA14 8JN
Westbury LYN	Internal	Westbury AB	1	Cllr David Jenkins	15-Jun-17	Yes	4	0	Area Board representation for young people	Jan Bowra	<a href="mailto:janette.bowra@wiltshire.gov.uk">janette.bowra@wiltshire.gov.uk</a>	01380 826523	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Wiltshire and Swindon Countryside Access Forum	Internal	Group Leader	1	Cllr Bridget Wayman	01-Jun-18	No	4	0	Cabinet Member representative for Highways, Transport and Waste	Ali Roberts	<a href="mailto:Ali.roberts@wiltshire.gov.uk">Ali.roberts@wiltshire.gov.uk</a>	01225 756178	Rights of Way Team, Wiltshire Council, County Hall, Trowbridge, BA14 8JN
Wiltshire Archaeological & Natural History Society (WANHS)	Internal	Group Leader	2	Cllr Richard Gamble Cllr Peter Evans	May-17	Yes	6	0	Required by constitution/articles of association. Link between WANHS and WC The objectives of WANHS are to educate the public by promoting, fostering interest in archaeology, arts, history and natural history of Wiltshire.	Mrs Karen Jones	<a href="mailto:karen.jones@wiltshiremuseum.org.uk">karen.jones@wiltshiremuseum.org.uk</a>	01380 727369	41 Long Street, Devizes, SN10 1WS
Wiltshire Assembly	Internal	Group Leader	2 cabinet +	Cllr Jane Scott Cllr John Thomson Cllr Jon Hubbard Cllr George Jeans Cllr Ricky Rogers	May-17	Yes	1	0	To ensure community and public sector representation at the events.	<a href="mailto:events@wiltshire.gov.uk">events@wiltshire.gov.uk</a>			
Wiltshire Community Land Trust	External	Group Leader	1	Cllr John Thomson	May-17	No	5	0	A councillor representative is required to consult with and attend meetings where possible to ensure that Wiltshire CLT can complement Wiltshire Councils ambitions to deliver community led housing in the county. It will also ensure Wiltshire Council can contribute to the discussion, ensuring that both organisations display a consistent and joined up approach to community led housing and delivery in Wiltshire.	Anna Maloney or Trevor Cherritt (Chair)	<a href="mailto:anna@wiltshireclt.org.uk">anna@wiltshireclt.org.uk</a> and <a href="mailto:tcherritt@btinternet.com">tcherritt@btinternet.com</a>	07985 407762 Land Line to follow-they are in the process of changing offices	Unit C2, Beacon Business Centre, Hopton Park, Devizes, Wiltshire, SN10 2EY
Wiltshire Historic Buildings Trust	External	Group Leader	4	Cllr Richard Gamble Cllr Christopher Newbury Cllr Stuart Wheeler Cllr Bridget Wayman	May-17	Yes	3	0	Re Memorandum & Articles of Assoc. Repair/renovate/restore/rebuild properties. To undertake work in the community with Cllr's help	Rebecca Bailey (Secretary)	<a href="mailto:rebeccabailey@goughs.co.uk">rebeccabailey@goughs.co.uk</a>	01225 715081	2 Fore Street Trowbridge BA14 8HX
Wiltshire Music Centre	External	Group Leader	2	Cllr Philip Whalley Cllr Sarah Gibson	May-17	No	4	0	Receives a grant from Wiltshire Council. Representation required to have a close connection with stakeholder.	Maud Saint-Sardos	<a href="mailto:Maud.Saint-Sardos@wiltshiremusic.org.uk">Maud.Saint-Sardos@wiltshiremusic.org.uk</a>	01225 860110	Ashley Road, Bradford on Avon, BA15 1DZ
Wiltshire Rural Music School	External	Group Leader	2	Cllr Ian Thorn	May-17	Yes	6	1	Long history of collaboration. One objective is to discuss with authoritative bodies matters affecting the practice of music in Wilts. New focus on access to music across Wilts.	Claire King	<a href="mailto:claireking@wiltshire.gov.uk">claireking@wiltshire.gov.uk</a>	01225 753175	113 Gloucester Road, Trowbridge, BA14 0AE
Wiltshire Swindon & Oxfordshire Canal Partnership	Internal	Group Leader	1	Cllr Fleur de Rhe Philippe	May-17	Yes	4	0	The Authority is the lead partner in this organisation.	Ken Oliver	<a href="mailto:ken.oliver@wiltshire.gov.uk">ken.oliver@wiltshire.gov.uk</a>	01249 706494 ext 21494	Monkton Park, Chippenham, SN15 1ER
Wiltshire Victoria County History Trust	External	Group Leader	2	Cllr Ian Thorn Cllr Stuart Wheeler	May-17	yes	3	0	A requirement of the Trust's Constitution.	Keith Strickland	<a href="mailto:keithstrickland@gmail.com">keithstrickland@gmail.com</a>	01380 870022	20 Great Hinton Trowbridge, BA14 6BU

**Appointments to Working Groups**  
**Xxxxx Area Board**

Community Area Transport Group:

Councillor

LYN Management Group:

Councillor

Health and Wellbeing Group:

Councillor



## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.



## **Community Area Health and Wellbeing Group Terms of Reference**

### **1. Purpose**

#### **Definition of a Health and Wellbeing Group (HWG)**

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

### **2. Membership**

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

#### **The participation and involvement of people**

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

#### **Roles of all members of the Health and Wellbeing Groups**

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

### **3. Structure**

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt there involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

### **4. Responsibilities of the Health and Wellbeing Groups**

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

## **5. Funding**

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

## **6. Media Relations**

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

## **7. Review**

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.



## Volunteer Role Description

### Older People & Carers Champion

#### Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

## Volunteer Skills and Qualities Checklist

### Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

